

## **Personal Development Plan**

| Skills Performance Gap                  | Outcomes Expected   | Suggested training and/or development activity   | Suggested mode of delivery | Suggested Time Frames | Work opportunity created to practice skill/development area | Support Person |
|---|---|--|----------------------------|-----------------------|---|----------------|
| 1. Interventions to Enhance Performance | Develop strong and resilient leadership in the organization/Dir | Programme in management coaching for performance |                            | 12 months             |   |                |
| 2.                                      |   |  |                            |                       |   |                |
| 3.                                      |   |  |                            |                       |   |                |

Signed and accepted by the Employee

*[Signature]*

Date: 28/07/2017

Signed by the Municipal Manager on behalf of the Municipality

*[Signature]*

Date: 28/7/2017