

Personal Development Plan

M. J. J.
1
OF
A.P.J

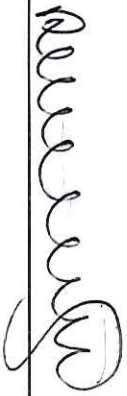
Skills Performance Gap	Outcomes Expected	Suggested training and/or development activity	Suggested mode of delivery	Suggested Time Frames	Work opportunity created to practice skill/development area	Support Person
1. Act as Director within confines of the Land	Director's Legal Duties	Common Law's Regulations and Codes	Attending Workshops/Networking	12wks to 24wks		Still need to be identified.
2.	Financial Literacy	Working knowledge of financial statements	Mentoring	12 - 24wks		" "
3. Interrogate Financial Statements and Financial Performance	Financial Literacy	Working knowledge of financial statements	Mentoring	12 - 24wks		" "

Signed and accepted by the Employee



Date: 28-07-2017

Signed by the Municipal Manager on behalf of the Municipality



Date: 28-07-2017

 P.O.F.
 A.K.J.