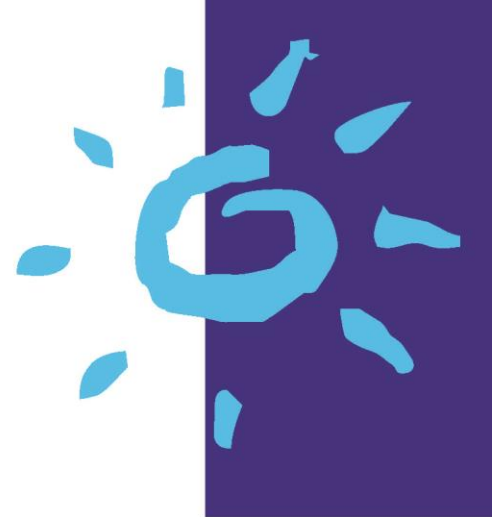


# Cederberg Municipality



## Mid-Year Budget and Performance Assessment



1 July 2019 - 31 December 2019

Prepared in terms of the Local Government: Municipal  
Finance Management Act (56/2003): Municipal Budget  
and Reporting Regulations, Government Gazette 32141,  
17 December 2009.



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## **LEGISLATIVE FRAMEWORK**

### **MFMA Section 71, 52(d) & 72**

#### **71. Monthly budget statements**

(1) *The accounting officer of a municipality must by no later than 10 working days after the end of each month submit to the mayor of the municipality and the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:*

- (a) Actual revenue, per revenue source;*
- (b) actual borrowings;*
- (c) actual expenditure, per vote;*
- (d) actual capital expenditure, per vote;*
- (e) the amount of any allocations received;*
- (f) actual expenditure on those allocations, excluding expenditure on
  - (i) its share of the local government equitable share; and*
  - (ii) allocations exempted by the annual Division of Revenue Act from compliance with this paragraph; and**
- (g) when necessary, an explanation of-
  - (i) any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;*
  - (ii) any material variances from the service delivery and budget implementation plan; and*
  - (iii) any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.**

(2) *The statement must include-*

- (a) a projection of the relevant municipality's revenue and expenditure for the rest of the financial year, and any revisions from initial projections; and*
- (b) the prescribed information relating to the state of the budget of each municipal entity as provided to the municipality in terms of section 87(10).*

(3) *The amounts reflected in the statement must in each case be compared with the corresponding amounts budgeted for in the municipality's approved budget.*

(4) *The statement to the provincial treasury must be in the format of a signed document and in electronic format.*

(5) *The accounting officer of a municipality which has received an allocation referred to in subsection (1)(e) during any particular month must, by no later than 10 working days after the end of that month, submit that part of the statement reflecting the particulars referred to in subsection (1)(e) and (f) to the national or provincial organ of state or municipality which transferred the allocation.*

(6) *The provincial treasury must by no later than 22 working days after the end of each month submit to the National Treasury a consolidated statement in the prescribed format on the state of the municipalities' budgets, per municipality and per municipal entity.*

(7) *The provincial treasury must, within 30 days after the end of each quarter, make public as may be prescribed, a consolidated statement in the prescribed format on the state of municipalities' budgets per municipality and per municipal entity. The MEC for finance must submit such consolidated statement to the provincial legislature no later than 45 days after the end of each quarter.*

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**52. The mayor of a municipality—**

*(d) must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.*

**72. Mid-year budget and performance assessment**

*(1) The accounting officer of a municipality must by 25 January of each year—*

*(a) assess the performance of the municipality during the first half of the financial year, taking into account—*

*(i) the monthly statements referred to in section 71 for the first half of the financial year;*

*(ii) the municipality's service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;*

*(iii) the past year's annual report, and progress on resolving problems identified in the annual report; and*

*(iv) the performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities; and*

*(b) submit a report on such assessment to—*

*(i) the mayor of the municipality;*

*(ii) the National Treasury; and*

*(iii) the relevant provincial treasury.*

*(2) The statement referred to in section 71(1) for the sixth month of a financial year may be incorporated into the report referred to in subsection (1)(b) of this section.*

*(3) The accounting officer must, as part of the review—*

*(a) make recommendations as to whether an adjustments budget is necessary; and*

*(b) recommend revised projections for revenue and expenditure to the extent that this may be necessary.*

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## **GLOSSARY**

**Adjustments budget** – Prescribed in section 28 of the MFMA. The formal means by which a municipality November revise its annual budget during the year.

**Allocations** – Money received from Provincial or National Government or other municipalities.

**Budget** – The financial plan of the Municipality.

**Budget related policy** – Policy of the municipality affecting or affected by the budget, examples include tariff policy, rates policy, credit control and debt collection policy.

**Capital expenditure** - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as a non-current asset on the Municipality's balance sheet.

**Cash flow statement** – A statement including only actual receipts and expenditure by the Municipality. Cash payments and receipts do not always coincide with budgeted timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period. The same principle applies with the cash receipts. The Municipality recognises the revenue on date of billing whilst payment may not appear in the same period; the receipt is recognised at date of receipt.

**DORA** – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government.

**Equitable Share** – A general grant paid to Municipalities. It is predominantly targeted to help with free basic services.

**Fruitless and wasteful expenditure** – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

**GFS** – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between Municipalities.

**GRAP** – Generally Recognised Accounting Practice. The new standard for municipal accounting.

**IDP** – Integrated Development Plan. The main strategic planning document of the Municipality

**MBRR** – Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations.

**MFMA** – Local Government: Municipal Finance Management Act (56/2003). The principle piece of legislation relating to municipal financial management. Sometimes referred to as the Act.

**MTREF** – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years budget allocations. Also includes details of the previous and current years' financial position.

**Operating expenditure** – Spending on the day to day operations of the Municipality such as salaries and wages and general expenses.

**Rates** – Local Government tax levied in terms of the Local Government: Municipal Property Rates Act; Act 6 of 2004. The tax is based on the assessed market value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

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**SDBIP** – *Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.*

**Strategic objectives** – *The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.*

**Unauthorised expenditure** – *Generally, is spending without, or in excess of, an approved budget.*

**Virement** – *A transfer of budget.*

**Virement policy** - *The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.*

**Vote** – *One of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments of the municipality*

## ***PART 1 – IN-YEAR REPORT***

### ***Section 1 – Mayor’s Report***

#### ***1.1 In-Year Report - Monthly Budget Statement***

*The monthly budget statement for December 2019 has been prepared to meet the legislative requirements of the Municipal Budget and Reporting Regulations.*

#### ***1.2 Other Information***

*Additional clarity on the content of this report or answers to any questions is available from the Chief Financial Officer.*

## **Section 2 – Resolutions**

### **2.1 Recommended resolution to Council with regards to December 2019 In-year report is:**

**RESOLVED**

- (a) *That the Council takes note of the contents in the In-year monthly report for December 2019 as set out in the schedules contained in Section 4 (In-year budget statement tables) as well as the supporting documentation in Section 6 to 13.*
1. *Table C1 – Monthly Budget Statement Summary;*
  2. *Table C2 – Monthly Budget Statement – Financial Performance (Standard classification);*
  3. *Table C3 – Monthly Budget Statement – Financial Performance Standard classification (Revenue and expenditure by Municipal Vote)*
  4. *Table C4 – Monthly Budget Statement – Financial Performance (Revenue by Source and Expenditure by Type)*
  5. *Table C5 – Monthly Budget Statement – Capital Expenditure;*
  6. *Table C6 – Monthly Budget statement – Financial Position; and*
  7. *Table C7 – Monthly Budget statement – Cash Flows*
- (b) *Any other resolutions required by the Council.*



## **Section 3 – Executive Summary**

### **3.1 Introduction**

*The audited outcome for 2018/19 reflected in this report are final as the Annual Financial Statements were completed and audited by the Auditor General. The in-year report for December 2019 will contain the audit outcome for the 2018/19 audit. The municipality has achieved an unqualified opinion with no findings, for the third year.*

### **3.2 Consolidated Performance**

#### **3.2.1 Against annual budget (Original approved and latest adjustments)**

##### **Revenue by Source**

*The figures represented in this section are the accrued amounts and not actual cash receipts; in other words the amounts billed for property rates; service charges and interest as it become due.*

*The total revenue excluding capital transfers and contributions for the period 1 July 2019 until 31 December 2019 amount to R 161 144m or 89.7% of the total Ytd budgeted revenue R 179 497m*

##### **Operating Expenditure by Type**

*The figures in this section should represent the accrued amounts; in other words when the goods have been ordered; received or the invoice has been completed (reconciled with goods received and prices quoted) it should be captured as an expense. Shadow figures are reflected on the financial system once an order is issued. This action serves as a budgetary control mechanism and no actual financial entries are passed. These figures cannot be used for reporting purposes. The amounts included as expenditure are currently only those for which a payments run has been completed.*

*The total expenditure amounts to R 150 710m or 82% of the total Ytd budgeted expenditure R 183 518m.*

##### **Capital Expenditure**

*The total capital expenditure for the period 1 July 2019 – 31 December 2019, amounts to R 9 773m or **26.4%** of the total capital Ytd budget that amounts to R 37 031m.*

##### **Cash Flow**

*The detail of this section can be found in Section 4 of this report Table C7 (Financial Position). The balance at the end of the period for the cash flow statement amounts to - R 4 594m.*

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## Section 4 – In-Year Budget Tables

### 4.1 Monthly Budget Statements

#### 4.1.1 Table C1: Monthly Budget Statement Summary

This table provide a summary of the most important information by pulling its information from the other tables to follow.

**WC012 Cederberg - Table C1 Monthly Budget Statement Summary - Mid-Year Assessment**

Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	42 146	46 909	46 909	3 394	25 802	25 178	624	2%	46 909
Service charges	128 888	154 477	154 480	12 902	79 628	72 412	7 216	10%	154 480
Investment revenue	893	2 013	2 013	18	233	748	(515)	-69%	2 013
Transfers and subsidies	84 330	84 703	85 201	17 912	45 496	57 683	(12 187)	-21%	85 201
Other own revenue	41 231	41 742	41 839	1 395	9 985	23 476	(13 491)	-57%	41 839
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>297 488</b>	<b>329 843</b>	<b>330 441</b>	<b>35 622</b>	<b>161 144</b>	<b>179 497</b>	<b>(18 352)</b>	<b>-10%</b>	<b>330 441</b>
Employee costs	104 144	119 499	119 466	9 794	58 473	59 832	(1 359)	-2%	119 466
Remuneration of Councillors	5 392	5 493	5 493	429	2 371	2 441	(70)	-3%	5 493
Depreciation & asset impairment	16 437	23 355	23 355	1 933	11 755	11 677	77	1%	23 355
Finance charges	8 159	8 449	8 950	437	3 513	4 000	(487)	-12%	8 950
Materials and bulk purchases	71 810	91 711	91 661	1 395	39 079	50 835	(11 755)	-23%	91 661
Transfers and subsidies	1 066	4 121	3 781	-	127	2 198	(2 071)	-94%	3 781
Other expenditure	104 555	91 454	92 670	6 167	35 392	52 535	(17 144)	-33%	92 670
<b>Total Expenditure</b>	<b>311 563</b>	<b>344 082</b>	<b>345 376</b>	<b>20 156</b>	<b>150 710</b>	<b>183 518</b>	<b>(32 809)</b>	<b>-18%</b>	<b>345 376</b>
<b>Surplus/(Deficit)</b>	<b>(14 076)</b>	<b>(14 239)</b>	<b>(14 935)</b>	<b>15 466</b>	<b>10 434</b>	<b>(4 022)</b>	<b>14 456</b>	<b>-359%</b>	<b>(14 935)</b>
Transfers and subsidies - capital (monetary allocations)	82 926	47 434	50 936	1 138	8 968	32 258	(23 290)	-72%	50 936
Contributions & Contributed assets	11 477	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>80 327</b>	<b>33 195</b>	<b>36 001</b>	<b>16 604</b>	<b>19 402</b>	<b>28 236</b>	<b>(8 834)</b>	<b>-31%</b>	<b>36 001</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>	<b>80 327</b>	<b>33 195</b>	<b>36 001</b>	<b>16 604</b>	<b>19 402</b>	<b>28 236</b>	<b>(8 834)</b>	<b>-31%</b>	<b>36 001</b>
<b>Capital expenditure &amp; funds sources</b>									
<b>Capital expenditure</b>	<b>104 239</b>	<b>60 699</b>	<b>63 745</b>	<b>1 183</b>	<b>9 773</b>	<b>37 031</b>	<b>(27 258)</b>	<b>-74%</b>	<b>63 745</b>
Capital transfers recognised	94 547	47 434	50 480	1 052	8 722	29 954	(21 232)	-71%	50 480
Borrowing	-	3 000	3 000	-	-	1 500	(1 500)	-100%	3 000
Internally generated funds	9 692	10 265	10 265	131	1 051	5 577	(4 527)	-81%	10 265
<b>Total sources of capital funds</b>	<b>104 239</b>	<b>60 699</b>	<b>63 745</b>	<b>1 183</b>	<b>9 773</b>	<b>37 031</b>	<b>(27 258)</b>	<b>-74%</b>	<b>63 745</b>
<b>Financial position</b>									
Total current assets	56 946	50 898	55 338		84 207				55 338
Total non current assets	681 672	733 124	723 687		679 690				723 687
Total current liabilities	97 514	50 842	61 459		98 424				61 459
Total non current liabilities	79 732	137 197	130 413		84 774				130 413
Community wealth/Equity	561 372	595 983	587 153		580 698				587 153
<b>Cash flows</b>									
Net cash from (used) operating	82 409	65 473	65 473	8 853	184	10 787	10 603	98%	65 473
Net cash from (used) investing	(90 225)	(60 699)	(60 699)	(1 183)	(9 773)	(28 953)	(19 180)	66%	(60 699)
Net cash from (used) financing	(3 529)	(275)	(275)	(115)	(2 192)	(2 224)	(31)	1%	(275)
<b>Cash/cash equivalents at the month/year end</b>	<b>7 187</b>	<b>5 005</b>	<b>5 005</b>	<b>-</b>	<b>(4 594)</b>	<b>(19 884)</b>	<b>(15 290)</b>	<b>77%</b>	<b>11 687</b>
<b>Debtors &amp; creditors analysis</b>	<b>0-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys-1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
<b>Debtors Age Analysis</b>									
Total By Income Source	12 430	8 458	6 255	6 181	5 247	9 985	21 252	48 090	117 898
<b>Creditors Age Analysis</b>									
Total Creditors	-	2 436	1 232	97	94	1 232	1 180	-	6 272

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**4.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)**

This table reflects the operating budget (Financial Performance) in the standard classifications which are the Government Finance Statistics Functions and Sub-functions. These are used by National Treasury to assist the compilation of national and international accounts for comparison purposes, regardless of the unique organisational structures used by the different institutions.

**WC012 Cederberg - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Mid-Year Assessment**

Description	Ref	Budget Year 2019/20								
		2018/19 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>Revenue - Functional</b>										
<b>Governance and administration</b>		99 571	106 790	106 790	21 212	62 172	64 685	(2 513)	-4%	106 790
Executive and council		40 042	43 112	43 112	16 400	30 811	29 106	1 705	6%	43 112
Finance and administration		59 529	63 678	63 678	4 812	31 361	35 579	(4 218)	-12%	63 678
Internal audit		-	-	-	-	-	-	-	-	-
<b>Community and public safety</b>		94 922	48 226	48 269	1 092	9 573	28 582	(19 008)	-67%	48 269
Community and social services		5 395	5 263	5 271	413	2 545	3 545	(1 000)	-28%	5 271
Sport and recreation		2 847	4 211	4 235	277	1 906	3 189	(1 283)	-40%	4 235
Public safety		19 702	20 893	20 902	402	3 147	9 790	(6 643)	-68%	20 902
Housing		66 979	17 860	17 860	-	1 975	12 058	(10 083)	-84%	17 860
Health		-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		26 214	21 538	19 613	283	5 046	11 091	(6 044)	-55%	19 613
Planning and development		22 882	18 152	16 227	84	3 480	9 621	(6 141)	-64%	16 227
Road transport		3 333	3 386	3 386	199	1 566	1 469	97	7%	3 386
Environmental protection		-	-	-	-	-	-	-	-	-
<b>Trading services</b>		171 182	200 722	206 705	14 173	93 321	107 398	(14 077)	-13%	206 705
Energy sources		92 890	111 632	113 613	10 105	60 950	57 685	3 266	6%	113 613
Water management		44 312	61 865	65 865	2 599	17 950	35 732	(17 782)	-50%	65 865
Waste water management		13 271	12 889	12 889	1 077	7 447	6 396	1 051	16%	12 889
Waste management		20 708	14 336	14 338	392	6 973	7 584	(612)	-8%	14 338
<b>Other</b>	4	-	-	-	-	-	-	-	-	-
<b>Total Revenue - Functional</b>	2	391 890	377 277	381 377	36 759	170 112	211 755	(41 643)	-20%	381 377
<b>Expenditure - Functional</b>										
<b>Governance and administration</b>		87 108	90 508	91 770	7 401	41 973	48 540	(6 566)	-14%	91 770
Executive and council		11 097	13 305	13 339	1 153	6 092	6 822	(730)	-11%	13 339
Finance and administration		75 169	76 142	77 370	6 160	35 335	41 182	(5 847)	-14%	77 370
Internal audit		842	1 061	1 061	88	546	535	11	2%	1 061
<b>Community and public safety</b>		65 814	69 439	69 638	4 019	25 809	37 064	(11 255)	-30%	69 638
Community and social services		6 053	9 422	9 387	563	3 344	5 019	(1 676)	-33%	9 387
Sport and recreation		10 913	13 230	13 230	1 132	6 346	6 810	(464)	-7%	13 230
Public safety		24 628	25 507	25 741	2 108	13 204	13 192	12	0%	25 741
Housing		24 220	21 280	21 280	216	2 914	12 042	(9 128)	-76%	21 280
Health		-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		17 383	23 359	22 757	1 688	10 572	11 668	(1 096)	-9%	22 757
Planning and development		5 290	8 443	7 841	473	3 361	3 880	(519)	-13%	7 841
Road transport		12 093	14 916	14 916	1 214	7 210	7 787	(577)	-7%	14 916
Environmental protection		-	-	-	-	-	-	-	-	-
<b>Trading services</b>		141 258	160 776	161 211	7 049	72 356	86 247	(13 891)	-16%	161 211
Energy sources		82 098	94 308	94 308	1 414	40 968	51 370	(10 402)	-20%	94 308
Water management		28 272	30 221	30 656	2 397	14 692	15 846	(1 155)	-7%	30 656
Waste water management		15 414	16 629	16 629	1 384	7 399	8 671	(1 273)	-15%	16 629
Waste management		15 475	19 617	19 617	1 854	9 298	10 360	(1 062)	-10%	19 617
<b>Other</b>		-	-	-	-	-	-	-	-	-
<b>Total Expenditure - Functional</b>	3	311 563	344 082	345 376	20 156	150 710	183 518	(32 809)	-18%	345 376
<b>Surplus/ (Deficit) for the year</b>		80 327	33 195	36 001	16 604	19 402	28 236	(8 834)	-31%	36 001

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**4.1.3 Table C3: Monthly Budget Statement - Financial Performance**

The budget is approved by Council on the municipal vote level. The municipal votes reflect the organisational structure of the municipality. On the next page; as part of Table C3; a table with the sub-votes is also prepared.

**WC012 Cederberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Mid-Year**

Vote Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue by Vote</b>	1									
Vote 1 - Executive and Council		40 042	43 112	43 112	16 400	30 811	29 106	1 705	5,9%	43 112
Vote 2 - Office of Municipal Manager		40	150	150	-	-	101	(101)	-100,0%	150
Vote 3 - Financial Administrative Services		56 981	55 232	55 232	4 436	29 478	29 502	(24)	-0,1%	55 232
Vote 4 - Community Development Services		33 413	7 334	7 340	775	4 141	4 892	(751)	-15,3%	7 340
Vote 5 - Corporate and Strategic Services		412	5 969	5 969	12	281	4 434	(4 153)	-93,7%	5 969
Vote 6 - Planning and Development Services		261 004	18 158	16 233	84	3 480	9 626	(6 145)	-63,8%	16 233
Vote 7 - Public Safety		-	24 529	24 541	603	4 718	11 450	(6 732)	-58,8%	24 541
Vote 8 - Electricity		-	111 632	113 613	10 105	60 950	57 685	3 266	5,7%	113 613
Vote 9 - Waste Management		-	14 336	14 338	392	6 973	7 584	(612)	-8,1%	14 338
Vote 10 - Waste Water Management		-	12 889	12 889	1 077	7 447	6 396	1 051	16,4%	12 889
Vote 11 - Water		-	61 865	65 865	2 599	17 950	35 732	(17 782)	-49,8%	65 865
Vote 12 - Housing		-	17 860	17 860	-	1 975	12 058	(10 083)	-83,6%	17 860
Vote 13 - Road Transport		-	-	-	-	-	-	-	-	-
Vote 14 - Sports and Recreation		-	4 211	4 235	277	1 906	3 189	(1 283)	-40,2%	4 235
<b>Total Revenue by Vote</b>	2	<b>391 890</b>	<b>377 277</b>	<b>381 377</b>	<b>36 759</b>	<b>170 112</b>	<b>211 755</b>	<b>(41 643)</b>	<b>-19,7%</b>	<b>381 377</b>
<b>Expenditure by Vote</b>	1									
Vote 1 - Executive and Council		8 454	10 890	10 890	792	4 528	5 443	(915)	-16,8%	10 890
Vote 2 - Office of Municipal Manager		3 831	8 591	8 591	771	4 222	4 688	(466)	-9,9%	8 591
Vote 3 - Financial Administrative Services		44 930	43 998	44 918	3 528	21 029	23 406	(2 378)	-10,2%	44 918
Vote 4 - Community Development Services		49 729	15 171	14 972	1 334	6 929	7 710	(781)	-10,1%	14 972
Vote 5 - Corporate and Strategic Services		16 383	18 641	18 641	1 477	8 754	10 417	(1 663)	-16,0%	18 641
Vote 6 - Planning and Development Services		186 656	7 755	7 694	487	2 942	3 925	(983)	-25,0%	7 694
Vote 7 - Public Safety		1 580	30 293	30 493	2 288	14 260	15 782	(1 522)	-9,6%	30 493
Vote 8 - Electricity		-	94 308	94 308	1 414	40 968	51 370	(10 402)	-20,2%	94 308
Vote 9 - Waste Management		-	19 617	19 617	1 854	9 298	10 360	(1 062)	-10,3%	19 617
Vote 10 - Waste Water Management		-	15 045	15 045	1 269	6 832	7 825	(993)	-12,7%	15 045
Vote 11 - Water		-	30 221	30 656	2 397	14 692	15 846	(1 155)	-7,3%	30 656
Vote 12 - Housing		-	21 280	21 280	216	2 914	12 042	(9 128)	-75,8%	21 280
Vote 13 - Road Transport		-	15 040	15 040	1 196	6 996	7 893	(897)	-11,4%	15 040
Vote 14 - Sports and Recreation		-	13 230	13 230	1 132	6 346	6 810	(464)	-6,8%	13 230
<b>Total Expenditure by Vote</b>	2	<b>311 563</b>	<b>344 082</b>	<b>345 376</b>	<b>20 156</b>	<b>150 710</b>	<b>183 518</b>	<b>(32 809)</b>	<b>-17,9%</b>	<b>345 376</b>
<b>Surplus/ (Deficit) for the year</b>	2	<b>80 327</b>	<b>33 195</b>	<b>36 001</b>	<b>16 604</b>	<b>19 402</b>	<b>28 236</b>	<b>(8 834)</b>	<b>-31,3%</b>	<b>36 001</b>

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**4.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)**

This table reflects the operating budget and actual figures of the financial performance. The revenue is specifically set out by source due to the fact that Council approves the revenue budget by source and the expenditure budget by vote.

**WC012 Cederberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Mid-Year Assessment**

Description	Ref	Budget Year 2019/20								
		2018/19 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue By Source</b>										
Property rates		42 146	46 909	46 909	3 394	25 802	25 178	624	2%	46 909
Service charges - electricity revenue		84 700	101 751	101 754	8 835	54 781	49 616	5 165	10%	101 754
Service charges - water revenue		25 747	31 523	31 523	2 599	15 951	13 045	2 906	22%	31 523
Service charges - sanitation revenue		9 649	11 110	11 110	1 077	6 168	5 033	1 135	23%	11 110
Service charges - refuse revenue		8 792	10 092	10 092	392	2 727	4 718	(1 991)	-42%	10 092
Rental of facilities and equipment		3 274	529	559	38	101	301	(199)	-66%	559
Interest earned - external investments		893	2 013	2 013	18	233	748	(515)	-69%	2 013
Interest earned - outstanding debtors		3 996	3 745	3 745	426	2 287	1 832	455	25%	3 745
Dividends received		-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		21 157	20 929	20 929	403	3 161	9 797	(6 636)	-68%	20 929
Licences and permits		-	-	-	-	-	-	-	-	-
Agency services		3 333	3 383	3 383	199	1 566	1 468	98	7%	3 383
Transfers and subsidies		84 330	84 703	85 201	17 912	45 496	57 683	(12 187)	-21%	85 201
Other revenue		9 471	13 156	13 223	329	2 870	10 078	(7 208)	-72%	13 223
Gains on disposal of PPE		-	-	-	-	-	-	-	-	-
<b>Total Revenue (excluding capital transfers and contributions)</b>		<b>297 488</b>	<b>329 843</b>	<b>330 441</b>	<b>35 622</b>	<b>161 144</b>	<b>179 497</b>	<b>(18 352)</b>	<b>-10%</b>	<b>330 441</b>
<b>Expenditure By Type</b>										
Employee related costs		104 144	119 499	119 466	9 794	58 473	59 832	(1 359)	-2%	119 466
Remuneration of councillors		5 392	5 493	5 493	429	2 371	2 441	(70)	-3%	5 493
Debt impairment		37 512	35 532	35 532	2 961	17 766	17 766	-	-	35 532
Depreciation & asset impairment		16 437	23 355	23 355	1 933	11 755	11 677	77	1%	23 355
Finance charges		8 159	8 449	8 950	437	3 513	4 000	(487)	-12%	8 950
Bulk purchases		71 810	82 383	82 383	447	35 275	45 322	(10 046)	-22%	82 383
Other materials		-	9 328	9 278	948	3 804	5 513	(1 709)	-31%	9 278
Contracted services		38 302	35 861	35 295	2 238	8 704	21 235	(12 531)	-59%	35 295
Transfers and grants		1 066	4 121	3 781	-	127	2 198	(2 071)	-94%	3 781
Other expenditure		28 261	20 061	21 844	969	8 922	13 534	(4 613)	-34%	21 844
Loss on disposal of PPE		480	-	-	-	-	-	-	-	-
<b>Total Expenditure</b>		<b>311 563</b>	<b>344 082</b>	<b>345 376</b>	<b>20 156</b>	<b>150 710</b>	<b>183 518</b>	<b>(32 809)</b>	<b>-18%</b>	<b>345 376</b>
<b>Surplus/(Deficit)</b>		<b>(14 076)</b>	<b>(14 239)</b>	<b>(14 935)</b>	<b>15 466</b>	<b>10 434</b>	<b>(4 022)</b>	<b>14 456</b>	<b>(0)</b>	<b>(14 935)</b>
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		82 926	47 434	50 936	1 138	8 968	32 258	(23 290)	(0)	50 936
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)		11 477	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>		<b>80 327</b>	<b>33 195</b>	<b>36 001</b>	<b>16 604</b>	<b>19 402</b>	<b>28 236</b>			<b>36 001</b>
Taxation		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after taxation</b>		<b>80 327</b>	<b>33 195</b>	<b>36 001</b>	<b>16 604</b>	<b>19 402</b>	<b>28 236</b>			<b>36 001</b>
Attributable to minorities		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) attributable to municipality</b>		<b>80 327</b>	<b>33 195</b>	<b>36 001</b>	<b>16 604</b>	<b>19 402</b>	<b>28 236</b>			<b>36 001</b>
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>		<b>80 327</b>	<b>33 195</b>	<b>36 001</b>	<b>16 604</b>	<b>19 402</b>	<b>28 236</b>			<b>36 001</b>

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**4.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)**

**WC012 Cederberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Mid-Year Assessment**

Vote Description	Ref	2018/19		Budget Year 2019/20						
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>Multi-Year expenditure appropriation</b>	2									
Vote 1 - Executive and Council		-	-	-	-	-	-	-	-	-
Vote 2 - Office of Municipal Manager		-	-	-	-	-	-	-	-	-
Vote 3 - Financial Administrative Services		-	-	-	-	-	-	-	-	-
Vote 4 - Community Development Services		-	-	-	-	-	-	-	-	-
Vote 5 - Corporate and Strategic Services		-	-	-	-	-	-	-	-	-
Vote 6 - Planning and Development Services		48 505	13 059	11 339	33	561	5 379	(4 817)	-90%	11 339
Vote 7 - Public Safety		-	-	-	-	-	-	-	-	-
Vote 8 - Electricity		-	4 447	4 447	-	4 088	2 500	1 588	64%	4 447
Vote 9 - Waste Management		-	-	-	-	-	-	-	-	-
Vote 10 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 11 - Water		-	-	-	-	-	-	-	-	-
Vote 12 - Housing		-	-	-	-	-	-	-	-	-
Vote 13 - Road Transport		-	-	-	-	-	-	-	-	-
Vote 14 - Sports and Recreation		-	-	-	-	-	-	-	-	-
<b>Total Capital Multi-year expenditure</b>	4,7	<b>48 505</b>	<b>17 506</b>	<b>15 786</b>	<b>33</b>	<b>4 649</b>	<b>7 879</b>	<b>(3 230)</b>	<b>-41%</b>	<b>15 786</b>
<b>Single Year expenditure appropriation</b>	2									
Vote 1 - Executive and Council		2	-	-	-	-	-	-	-	-
Vote 2 - Office of Municipal Manager		-	25	25	-	-	-	-	-	25
Vote 3 - Financial Administrative Services		597	3 110	3 110	-	16	1 573	(1 558)	-99%	3 110
Vote 4 - Community Development Services		4 064	103	103	28	59	70	(11)	-16%	103
Vote 5 - Corporate and Strategic Services		2 572	350	350	-	45	350	(305)	-87%	350
Vote 6 - Planning and Development Services		48 485	80	83	-	15	33	(18)	-55%	83
Vote 7 - Public Safety		13	1 441	1 441	-	2	973	(971)	-100%	1 441
Vote 8 - Electricity		-	5 250	6 970	1 117	3 242	5 224	(1 983)	-38%	6 970
Vote 9 - Waste Management		-	345	345	6	6	240	(233)	-97%	345
Vote 10 - Waste Water Management		-	9 671	9 646	-	77	2 285	(2 208)	-97%	9 646
Vote 11 - Water		-	18 170	21 238	(79)	1 431	16 229	(14 798)	-91%	21 238
Vote 12 - Housing		-	25	25	-	-	25	(25)	-100%	25
Vote 13 - Road Transport		-	673	673	15	82	173	(90)	-52%	673
Vote 14 - Sports and Recreation		-	3 952	3 952	63	150	1 978	(1 828)	-92%	3 952
<b>Total Capital single-year expenditure</b>	4	<b>55 734</b>	<b>43 192</b>	<b>47 959</b>	<b>1 150</b>	<b>5 124</b>	<b>29 152</b>	<b>(24 028)</b>	<b>-82%</b>	<b>47 959</b>
<b>Total Capital Expenditure</b>		<b>104 239</b>	<b>60 699</b>	<b>63 745</b>	<b>1 183</b>	<b>9 773</b>	<b>37 031</b>	<b>(27 258)</b>	<b>-74%</b>	<b>63 745</b>
<b>Capital Expenditure - Functional Classification</b>										
<b>Governance and administration</b>		<b>3 218</b>	<b>3 508</b>	<b>3 508</b>	<b>-</b>	<b>62</b>	<b>1 923</b>	<b>(1 861)</b>	<b>-97%</b>	<b>3 508</b>
Executive and council		2	-	-	-	-	-	-	-	-
Finance and administration		3 216	3 508	3 508	-	62	1 923	(1 861)	-97%	3 508
Internal audit		-	-	-	-	-	-	-	-	-
<b>Community and public safety</b>		<b>47 853</b>	<b>4 047</b>	<b>4 047</b>	<b>91</b>	<b>207</b>	<b>2 073</b>	<b>(1 866)</b>	<b>-90%</b>	<b>4 047</b>
Community and social services		111	70	70	28	57	70	(13)	-18%	70
Sport and recreation		4 164	3 952	3 952	63	150	1 978	(1 828)	-92%	3 952
Public safety		-	-	-	-	-	-	-	-	-
Housing		43 578	25	25	-	-	25	(25)	-100%	25
Health		-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		<b>25 605</b>	<b>15 185</b>	<b>13 467</b>	<b>49</b>	<b>660</b>	<b>6 514</b>	<b>(5 855)</b>	<b>-90%</b>	<b>13 467</b>
Planning and development		18 435	13 149	11 431	33	576	5 411	(4 835)	-89%	11 431
Road transport		7 170	2 036	2 036	15	84	1 103	(1 019)	-92%	2 036
Environmental protection		-	-	-	-	-	-	-	-	-
<b>Trading services</b>		<b>27 562</b>	<b>37 960</b>	<b>42 724</b>	<b>1 043</b>	<b>8 843</b>	<b>26 520</b>	<b>(17 677)</b>	<b>-67%</b>	<b>42 724</b>
Energy sources		7 940	9 697	11 418	1 117	7 329	7 724	(395)	-5%	11 418
Water management		16 711	18 170	21 238	(79)	1 431	16 229	(14 798)	-91%	21 238
Waste water management		2 859	9 748	9 724	-	77	2 327	(2 250)	-97%	9 724
Waste management		53	345	345	6	6	240	(233)	-97%	345
<b>Other</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Capital Expenditure - Functional Classification</b>	3	<b>104 239</b>	<b>60 699</b>	<b>63 745</b>	<b>1 183</b>	<b>9 773</b>	<b>37 031</b>	<b>(27 258)</b>	<b>-74%</b>	<b>63 745</b>
<b>Funded by:</b>										
National Government		25 185	47 434	47 436	1 138	7 756	26 910	(19 155)	-71%	47 436
Provincial Government		57 885	-	3 043	(86)	966	3 043	(2 077)	-68%	3 043
District Municipality		-	-	-	-	-	-	-	-	-
Other transfers and grants		11 477	-	-	-	-	-	-	-	-
<b>Transfers recognised - capital</b>		<b>94 547</b>	<b>47 434</b>	<b>50 480</b>	<b>1 052</b>	<b>8 722</b>	<b>29 954</b>	<b>(21 232)</b>	<b>-71%</b>	<b>50 480</b>
<b>Borrowing</b>	6	<b>-</b>	<b>3 000</b>	<b>3 000</b>	<b>-</b>	<b>-</b>	<b>1 500</b>	<b>(1 500)</b>	<b>-100%</b>	<b>3 000</b>
<b>Internally generated funds</b>		<b>9 692</b>	<b>10 265</b>	<b>10 265</b>	<b>131</b>	<b>1 051</b>	<b>5 577</b>	<b>(4 527)</b>	<b>-81%</b>	<b>10 265</b>
<b>Total Capital Funding</b>		<b>104 239</b>	<b>60 699</b>	<b>63 745</b>	<b>1 183</b>	<b>9 773</b>	<b>37 031</b>	<b>(27 258)</b>	<b>-74%</b>	<b>63 745</b>

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**4.1.6 Table C6: Monthly Budget Statement – Financial Position**

**WC012 Cederberg - Table C6 Monthly Budget Statement - Financial Position - Mid-Year Assessment**

Description	Ref	2018/19	Budget Year 2019/20			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<b>R thousands</b>	1					
<b>ASSETS</b>						
<b>Current assets</b>						
Cash		7 187	5 005	4 923	(6 679)	4 923
Call investment deposits		-	-	-	2 085	-
Consumer debtors		44 319	38 557	44 974	80 699	44 974
Other debtors		3 890	5 884	3 890	6 600	3 890
Current portion of long-term receivables		-	-	-	-	-
Inventory		1 551	1 452	1 551	1 502	1 551
<b>Total current assets</b>		<b>56 946</b>	<b>50 898</b>	<b>55 338</b>	<b>84 207</b>	<b>55 338</b>
<b>Non current assets</b>						
Long-term receivables		-	-	-	-	-
Investments		-	-	-	-	-
Investment property		77 214	80 050	77 160	77 187	77 160
Investments in Associate		-	-	-	-	-
Property, plant and equipment		602 895	651 839	644 997	600 940	644 997
Biological		-	-	-	-	-
Intangible		1 562	1 234	1 530	1 562	1 530
Other non-current assets		-	-	-	-	-
<b>Total non current assets</b>		<b>681 672</b>	<b>733 124</b>	<b>723 687</b>	<b>679 690</b>	<b>723 687</b>
<b>TOTAL ASSETS</b>		<b>738 618</b>	<b>784 022</b>	<b>779 025</b>	<b>763 896</b>	<b>779 025</b>
<b>LIABILITIES</b>						
<b>Current liabilities</b>						
Bank overdraft		-	-	-	-	-
Borrowing		4 112	3 626	4 414	1 707	4 414
Consumer deposits		2 055	2 096	2 197	2 211	2 197
Trade and other payables		81 850	36 719	45 476	86 206	45 476
Provisions		9 497	8 401	9 372	8 300	9 372
<b>Total current liabilities</b>		<b>97 514</b>	<b>50 842</b>	<b>61 459</b>	<b>98 424</b>	<b>61 459</b>
<b>Non current liabilities</b>						
Borrowing		16 470	14 672	15 055	16 526	15 055
Provisions		63 263	122 525	115 358	68 249	115 358
<b>Total non current liabilities</b>		<b>79 732</b>	<b>137 197</b>	<b>130 413</b>	<b>84 774</b>	<b>130 413</b>
<b>TOTAL LIABILITIES</b>		<b>177 246</b>	<b>188 039</b>	<b>191 872</b>	<b>183 198</b>	<b>191 872</b>
<b>NET ASSETS</b>	2	<b>561 372</b>	<b>595 983</b>	<b>587 153</b>	<b>580 698</b>	<b>587 153</b>
<b>COMMUNITY WEALTH/EQUITY</b>						
Accumulated Surplus/(Deficit)		561 372	590 983	587 153	580 698	587 153
Reserves		-	5 000	-	-	-
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	2	<b>561 372</b>	<b>595 983</b>	<b>587 153</b>	<b>580 698</b>	<b>587 153</b>

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**4.1.7 Table C7: Monthly Budget Statement - Cash Flow**

Table C7 includes the balance of the Cashbook and Current Investment Deposits.

Refer to section 7 for a more comprehensive view of the cash position of the municipality which includes non-current investments and commitments against available cash resources.

**WC012 Cederberg - Table C7 Monthly Budget Statement - Cash Flow - Mid-Year Assessment**

Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>										
<b>Receipts</b>										
Property rates		38 334	45 500	45 500	1 155	12 183	19 930	(7 747)	-39%	45 500
Service charges		113 481	136 829	136 829	4 924	38 677	55 691	(17 013)	-31%	136 829
Other revenue		14 994	22 327	22 327	968	7 698	8 727	(1 029)	-12%	22 327
Government - operating		55 211	84 703	84 703	15 695	46 630	48 377	(1 747)	-4%	84 703
Government - capital		82 926	47 434	47 434	1 052	29 636	28 684	952	3%	47 434
Interest		893	5 571	5 571	18	233	730	(497)	-68%	5 571
Dividends		-	-	-	-	-	-	-		-
<b>Payments</b>										
Suppliers and employees		(220 004)	(270 839)	(270 839)	(14 879)	(133 933)	(149 360)	(15 427)	10%	(270 839)
Finance charges		(2 360)	(1 930)	(1 930)	(81)	(814)	(779)	35	-4%	(1 930)
Transfers and Grants		(1 066)	(4 121)	(4 121)	-	(127)	(1 212)	(1 085)	90%	(4 121)
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>		<b>82 409</b>	<b>65 473</b>	<b>65 473</b>	<b>8 853</b>	<b>184</b>	<b>10 787</b>	<b>10 603</b>	<b>98%</b>	<b>65 473</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>										
<b>Receipts</b>										
Proceeds on disposal of PPE		702	-	-	-	-	-	-		-
Decrease (Increase) in non-current debtors		-	-	-	-	-	-	-		-
Decrease (increase) other non-current receivables		-	-	-	-	-	-	-		-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-		-
<b>Payments</b>										
Capital assets		(90 927)	(60 699)	(60 699)	(1 183)	(9 773)	(28 953)	(19 180)	66%	(60 699)
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>		<b>(90 225)</b>	<b>(60 699)</b>	<b>(60 699)</b>	<b>(1 183)</b>	<b>(9 773)</b>	<b>(28 953)</b>	<b>(19 180)</b>	<b>66%</b>	<b>(60 699)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>										
<b>Receipts</b>										
Short term loans		-	-	-	-	-	-	-		-
Borrowing long term/refinancing		-	3 000	3 000	-	-	-	-		3 000
Increase (decrease) in consumer deposits		101	142	142	8	156	(375)	530	-142%	142
<b>Payments</b>										
Repayment of borrowing		(3 630)	(3 417)	(3 417)	(122)	(2 348)	(1 849)	499	-27%	(3 417)
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>		<b>(3 529)</b>	<b>(275)</b>	<b>(275)</b>	<b>(115)</b>	<b>(2 192)</b>	<b>(2 224)</b>	<b>(31)</b>	<b>1%</b>	<b>(275)</b>
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>		<b>(11 345)</b>	<b>4 500</b>	<b>4 500</b>	<b>7 555</b>	<b>(11 781)</b>	<b>(20 390)</b>			<b>4 500</b>
Cash/cash equivalents at beginning:		18 532	505	505		7 187	505			7 187
Cash/cash equivalents at month/year end:		7 187	5 005	5 005		(4 594)	(19 884)			11 687



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## PART 2 – SUPPORTING DOCUMENTATION

### Section 5 – Debtors Analysis

#### 5.1 Supporting Table SC3

Table SC3 is the only debtors report required by the MBRR.

The age analysis includes all debtor accounts from the billing module. This only includes debtor amounts that originated from a billing perspective.

WC012 Cederberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - Mid-Year Assessment

Description	NT Code	Budget Year 2019/20									Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total			
R thousands													
<b>Debtors Age Analysis By Income Source</b>													
Trade and Other Receivables from Exchange Transactions - Water	1200	3 166	1 958	1 618	1 794	1 588	2 442	6 598	14 744	33 907	27 165		(23 340)
Trade and Other Receivables from Exchange Transactions - Electricity	1300	5 655	2 807	1 722	1 908	1 297	1 245	2 091	4 138	20 864	10 680		(4 761)
Receivables from Non-exchange Transactions - Property Rates	1400	3 050	1 856	1 244	1 000	922	2 635	4 244	15 659	30 609	24 460		(17 015)
Receivables from Exchange Transactions - Waste Water Management	1500	737	692	635	556	529	2 778	2 909	7 114	15 949	13 885		(12 067)
Receivables from Exchange Transactions - Waste Management	1600	900	718	607	536	530	510	2 594	6 026	12 422	10 197		(9 576)
Receivables from Exchange Transactions - Property Rental Debtors	1700							40	10	50	50		-
Interest on Arrear Debtor Accounts	1810	370	413	402	377	359	353	2 207	1 433	5 915	4 730		-
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820									-	-		-
Other	1900	(1 447)	12	27	9	22	21	568	(1 032)	(1 818)	(411)		(3 210)
<b>Total By Income Source</b>	<b>2000</b>	<b>12 430</b>	<b>8 458</b>	<b>6 255</b>	<b>6 181</b>	<b>5 247</b>	<b>9 985</b>	<b>21 252</b>	<b>48 090</b>	<b>117 898</b>	<b>90 755</b>	<b>-</b>	<b>(69 969)</b>
<b>2018/19 - totals only</b>													
<b>Debtors Age Analysis By Customer Group</b>													
Organs of State	2200	554	532	275	107	169	1 105	113	737	3 591	2 230		
Commercial	2300	6 788	3 005	2 230	2 535	1 853	2 739	5 484	13 366	38 000	25 978		
Households	2400	4 761	4 541	3 580	3 310	3 173	5 933	15 416	33 713	74 427	61 546		
Other	2500	327	380	170	229	52	208	238	274	1 880	1 002		
<b>Total By Customer Group</b>	<b>2600</b>	<b>12 430</b>	<b>8 458</b>	<b>6 255</b>	<b>6 181</b>	<b>5 247</b>	<b>9 985</b>	<b>21 252</b>	<b>48 090</b>	<b>117 898</b>	<b>90 755</b>	<b>-</b>	<b>-</b>

The preliminary age analysis reflects the debtors without taking the provision for bad debts into account, and included VAT.

#### 5.2.1 Outstanding Debtors

This report serves to inform Council on the status of outstanding debtors for 31 December 2019.

##### 1. Debtors Age Analyses

The total amount of debtors outstanding as at 31 December 2019 is R 117 898 264 Less Internal Accounts of R10 934 706 which amounts to R 106 963 558 debtors outstanding.

- Arrear debt amounts to R 97 010 209 in December 2019. In November 2019 it was R93 816 628 and therefore a increase of 3.4%.
- It should be noted that outstanding debt for longer than 90 days is: R 90 755 021 which is 77 % of the total debt.
- Current debt, payable 31 December 2019, is R 12 430 407 which is 9 % of total debt.

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### **5.2.2 Monthly Debits Raised**

*This report serves to inform Councillors on the debits raised on consumer accounts for the period 01 July 2019 to 31 December 2019.*

1. *Assessment Rates is on target, 102% has been levied.*
2. *Electricity is on target, 110% has been levied.*
3. *Refuse is on target, 98% has been levied.*
4. *Sewerage is on target, 98% has been levied. Water is on target, 122% has been levied.*
5. *This is due to increased revenue and Drought Tariff being applied.*

### **5.2.3 Credit Control**

*This report serves to inform Council on the processes of Credit Control for the month of December 2019.*

- Total Number of Prepaid meters in December 2019: **7 690**
- Number of Final letters indicating restriction and cut of electricity and water: **NIL**
- Number Pre-paid electric meters were blocked: **145**
- Number of new auxiliaries created: **NIL**
- Value of Prepaid Revenue transactions: December 2019: **R 3 3169 10.00**
- **R 162 089.62** (aux) was recovered through pre-paid electricity restriction.

### **5.2.4 Indigent Consumers**

*This report serves to inform Council on the status of Indigent consumers at the end of December 2019.*

- The total applications approved for all services by the end of **December 2019 were 2 041**
- **2 041** Consumers receive Free Basic Electricity only.
- Number receives free 6 kl water: **2 040**
- Total number receives free sewerage: **1 951**
- Total number receives Rates Indigent Grant: **1 491**
- The outstanding amount for Indigent consumers is **R 18 836 622**, of which **R 17 188 227** is in arrears.

*Subsidies were allocated for the following services in December 2019*

- Refuse - R 32 563
- Rates - R 60 419
- Sewerage - R 237 095
- Electricity - R 93 847
- Water - R 65 305

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### **5.2.5 Debt Collection**

*This report serves to inform Council on the progress made by the attorneys on debt collection, for December 2019.*

#### **Attorneys**

1. *All the accounts with external attorneys will be closed.*
2. *Legal matters are handled by our Legal Department*

### **5.2.6 Arrears Councillors**

*A list of the accounts is available for scrutiny in the office of the Director Finance. The following information was extracted from the list for December 2019:*

- *The total outstanding debt of Councillors on 31 December 2019 was R 43 985.60*
- *Number of Councilors who has agreements to pay in place: One*

### **5.2.7 Arrears Employees**

*A list of the accounts is available for scrutiny in the office of the Director Financial Services. The following information was extracted from the list:*

- *The outstanding debt of employees as on 31 December 2019 was R 312 614.02*
- *An amount of R 100 334.37 was deducted from the December 2019 salaries for 26 officials.*

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## Section 6 - Creditors Analysis

### 6.1 Supporting Table SC4

**WC012 Cederberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - Mid-Year Assessment**

Description R thousands	NT Code	Budget Year 2019/20									Total	Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year			
<b>Creditors Age Analysis By Customer Type</b>												
Bulk Electricity	0100	-	2 436	-	-	-	-	-	-	-	2 436	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	-	-	-	97	94	1 232	1 180	-	-	2 603	-
Auditor General	0800	-	-	1 232	-	-	-	-	-	-	1 232	-
Other	0900	-	-	-	-	-	-	-	-	-	-	-
<b>Total By Customer Type</b>	<b>1000</b>	-	<b>2 436</b>	<b>1 232</b>	<b>97</b>	<b>94</b>	<b>1 232</b>	<b>1 180</b>	-	-	<b>6 272</b>	-

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**Section 7 – Investment Portfolio Analysis**

**7.1 Supporting Table SC5**

WC012 Cederberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Mid-Year Assessment

Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Capital Guarantee (Yes/ No)	Variable or Fixed interest rate	Interest Rate *	Commission Paid (Rands)	Commission Recipient	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
		Yrs/Months												
R thousands														
<b>Municipality</b>														
ABSA Bank			Call Investment			6,40%			N/A	2 092	6	(3 050)	1 000	48
														-
														-
														-
														-
<b>Municipality sub-total</b>										2 092		(3 050)	1 000	48
<b>Entities</b>														
														-
														-
														-
														-
<b>Entities sub-total</b>										-		-	-	-
<b>TOTAL INVESTMENTS AND INTEREST</b>	2									2 092		(3 050)	1 000	48

**7.2 Summary of Investment Portfolio as at 31 December 2019**

Cederberg Municipality	WC012	Movements for the month									
		Balance as at 01 December 2019	Investments matured	Investments made	Interest capitalised	Costs & Fees	Balance as at 31 December 2019	Interest earned		Interest earned	
								Month	Yield	Year to date	Yield
ABSA BANK (Call Account)		2 085 371,50	3 050 000,00	1 000 000,00	5 778,73	0,00	35 371,50	5 778,73	6,40%	116 598,68	6,40%
Nedbank Fixed Deposit (1 Month)		0,00	0,00	0,00	0,00	0,00	0,00	0,00	7,75%	0,00	7,75%

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**7.3 Cash and cash equivalents for the month December 2019**

**Funds Allocations**

The schedule reflecting all council's Investments as at 31 December 2019 is R 35 372.

More information with regard to Investments is as follows:

<b>REPORTING ON CASH AND COMMITMENTS: 31 December 2019</b>		
	<b>CURRENT MONTH</b>	<b>PREVIOUS MONTH</b>
INVESTMENTS (CALL ACCOUNT)	R 35 372	R 2 085 372
INVESTMENTS (NEDBANK)	R 0	R 0
CURRENT ACCOUNT	R 2 705 581	R 911 636
CASH ON HAND	R 197 009	R 731 339
SERVICES ACCOUNT	R 192 105	R 28 673
TRAFFIC ACCOUNT	R 0	R 0
STANDARD BANK PRIMARY BANK ACCOUNT	-R 5 594 599	-R 5 289 734
STANDARD BANK TRAFFIC FINES	R 0	R 0
STANDARD BANK DEBTORS	R 2 196 893	R 3 158 175
	<b>-R 267 641</b>	<b>R 1 625 460</b>
<b>COMMITMENTS</b>		
TRADE CREDITORS (30 DAYS AND OLDER)	R 6 271 795	R 6 845 107
BULK ELECTRICITY (30 DAYS AND OLDER)	R 3 835 539	R 4 761 046
	R 2 436 256	R 2 084 061
<b>SURPLUS/(DEFICIT)</b>	<b>-R 6 539 436</b>	<b>R -5 219 647</b>

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**7.4 Bank Reconciliation and Payments made in December 2019.**

*Attached in annexure is the computerised bank reconciliation for December 2019*

*The reconciliation, together with the supporting details, is attached. The ledger account printout (cashbook) will be available for scrutiny.*

**Bank Reconciliation  
December 2019**

	<b>Amount</b>	
Bank Statement Balance		<b>-500 021,36</b>
4053578397	2 705 580,56	
4076391003	-	
4076391273	192 104,78	
72194774	2 196 892,54	
72194480	0,00	
82163324	-5 594 599,24	
		<b>-6 685 891,36</b>
Cashbook Balance		<b>-6 685 891,36</b>
39999010101	-	
39999010201	8 496 775,63	
39999010202	575 339 712,38	
39999010203	-589 170 340,52	
39999010204	-12,10	
39999010205	-1 357 746,21	
39999010301	-	
39999010302	-	
39999010305	5 719,46	
		<b>6 185 870,00</b>
Difference		<b>6 185 870,00</b>

**Reconciling Items**

	<b>Difference</b>
Debtors Payments Captured not reflecting in Bank Account	27 342,96
Debit Orders that needs to be reversed by bank	-365 102,29
Debit Orders: Motor Vehicles (Jan 2019) - Payment Duplicated	-4 975,37
Offline Receipts	-963 189,19
Bank Deposits	2 114 783,58
Cashier Overs and Unders	-584,48
Cashier Receipts Received after period end	-197 008,97
EFT Payments Reflecting after period end	3 734 656,79
Post Office	-15 534,86
Wages, Salaries and Council Reflecting after period end	1 857 494,12
Bank Charges not captured	-2 012,29
<b>6 185 870,00</b>	

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## Section 8 – Allocation and Grant Receipts and Expenditure

### 8.1 Supporting Table SC6 – Grant receipts

The municipality's position with regards to grant allocations received and the actual expenditure on the grant allocations received are set out. The municipality started at the beginning of the financial year with unspent conditional grants to the value of R 33 031m.

**WC012 Cederberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Mid-Year Assessment**

Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>RECEIPTS:</b>	1,2									
<b>Operating Transfers and Grants</b>										
<b>National Government:</b>		51 470	61 115	61 115	15 145	42 313	42 313	-		61 115
Local Government Equitable Share		45 080	49 201	49 201	15 145	35 645	35 645	-		49 201
Finance Management		1 620	2 085	2 085	-	2 085	2 085	-		2 085
EPWP Incentive		1 819	1 954	1 954	-	1 369	1 369	-		1 954
Municipal Systems Improvement		-	-	-	-	-	-	-		-
Municipal Infrastructure Grant (PMU)		747	763	763	-	-	-	-		763
Municipal Infrastructure Grant (VAT)	3	1 160	1 941	1 941	-	-	-	-		1 941
Regional Bulk Infrastructure (VAT)		-	-	-	-	-	-	-		-
Water Services Infrastructure Grant (VAT)		-	3 913	3 913	-	1 957	1 957	-		3 913
Integrated National Electrification Grant (VAT)		1 043	1 258	1 258	-	1 258	1 258	-		1 258
Municipal Disaster Grant (VAT)		-	-	-	-	-	-	-		-
Department of Rural Development and Land Reform(DRDLR)		-	-	-	-	-	-	-		-
<b>Provincial Government:</b>		29 043	23 588	24 545	550	4 316	4 316	-		24 545
PGWC Financial Management Capacity Building Grant		-	380	380	-	-	-	-		380
Transport Infrastructure Grant		70	69	69	-	-	-	-		69
Library Services: MRFG		4 400	4 599	4 599	-	3 066	3 066	-		4 599
Thusong Service Centre (Sustainability Operational Support)		110	200	200	-	200	200	-		200
Community Development Grant		-	-	-	-	-	-	-		-
Human Settlement Development Grant		22 565	17 860	17 860	393	393	393	-		17 860
Acceleration of housing deliveries (VAT)		-	-	-	-	-	-	-		-
Municipal Drought Support		680	-	457	158	158	158	-		457
Graduate Internship Grant		72	-	-	-	-	-	-		-
Municipal Capacity Building Grant		360	-	-	-	-	-	-		-
Financial Management Support Grant		788	480	980	-	500	500	-		980
IDP Grant		-	-	-	-	-	-	-		-
Municipal Disaster Grant		-	-	-	-	-	-	-		-
Department of Human Settlement housing		(2)	-	-	-	-	-	-		-
FMSG - MSCOA Implementation		-	-	-	-	-	-	-		-
Wuppertal Disaster Grant		-	-	-	-	-	-	-		-
<b>District Municipality:</b>		-	-	-	-	-	-	-		-
None		-	-	-	-	-	-	-		-
<b>Other grant providers:</b>		-	-	-	-	-	-	-		-
None		-	-	-	-	-	-	-		-
<b>Total Operating Transfers and Grants</b>	5	80 513	84 703	85 660	15 695	46 630	46 630	-		85 660
<b>Capital Transfers and Grants</b>										
<b>National Government:</b>		12 397	47 434	47 434	-	28 584	28 584	-		47 434
Municipal Infrastructure Grant (MIG)		5 440	12 962	12 962	-	7 156	7 156	-		12 962
Regional Bulk Infrastructure		-	-	-	-	-	-	-		-
Water Services Infrastructure Grant		-	26 087	26 087	-	13 043	13 043	-		26 087
Integrated National Electrification Grant (INEG)		6 957	8 384	8 384	-	8 384	8 384	-		8 384
Municipal System Improvement Grant		-	-	-	-	-	-	-		-
Municipal Disaster Grant		-	-	-	-	-	-	-		-
<b>Provincial Government:</b>		45 227	-	3 043	1 052	1 052	1 052	-		3 043
Human Settlement Development Grant (Beneficiaries)		45 227	-	-	-	-	-	-		-
Electrification 162 sites Riverview Citrusdal (HSDG)		-	-	-	-	-	-	-		-
Library Services MRF Capital		-	-	-	-	-	-	-		-
Community Development Grant		-	-	-	-	-	-	-		-
Municipal Drought Support		-	-	3 043	1 052	1 052	1 052	-		3 043
Acceleration of housing deliveries		-	-	-	-	-	-	-		-
<b>District Municipality:</b>		-	-	-	-	-	-	-		-
None		-	-	-	-	-	-	-		-
<b>Other grant providers:</b>		-	-	-	-	-	-	-		-
None		-	-	-	-	-	-	-		-
<b>Total Capital Transfers and Grants</b>	5	57 624	47 434	50 477	1 052	29 636	29 636	-		50 477
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>	5	138 137	132 137	136 137	16 748	76 266	76 266	-		136 137



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**8.2 Supporting Table SC7 (1) – Grant expenditure**

**WC012 Cederberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Mid-Year Assessment**

Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>EXPENDITURE</b>										
<b>Operating expenditure of Transfers and Grants</b>										
<b>National Government:</b>		52 979	61 115	61 113	17 513	41 069	41 258	(188)	-0,5%	61 113
Local Government Equitable Share		45 080	49 201	49 201	16 400	36 900	33 217	3 683	11,1%	49 201
Finance Management		1 620	2 085	2 085	589	1 015	1 408	(393)	-27,9%	2 085
EPWP Incentive		1 819	1 954	1 954	338	1 597	1 319	277	21,0%	1 954
Municipal Systems Improvement		-	-	-	-	-	-	-	-	-
Municipal Infrastructure Grant (PMU)		747	763	761	16	397	513	(116)	-22,5%	761
Municipal Infrastructure Grant (VAT)		1 160	1 941	1 941	5	329	1 311	(981)	-74,9%	1 941
Regional Bulk Infrastructure (VAT)		-	-	-	-	-	-	-	-	-
Water Services Infrastructure Grant (VAT)		870	3 913	3 913	-	58	2 642	(2 584)	-97,8%	3 913
Integrated National Electrification Grant (VAT)		1 043	1 258	1 258	166	774	849	(75)	-8,8%	1 258
Municipal Disaster Grant (VAT)		639	-	-	-	-	-	-	-	-
Department of Rural Development and Land Reform(DRDLR)		-	-	-	-	-	-	-	-	-
<b>Provincial Government:</b>		31 351	23 588	24 088	399	4 427	16 425	(11 998)	-73,0%	24 088
PGWC Financial Management Capacity Building Grant		-	380	380	-	-	257	(257)	-100,0%	380
Transport Infrastructure Grant		70	69	69	-	-	47	(47)	-100,0%	69
Library Services: MRFG		4 446	4 599	4 599	372	2 424	3 105	(680)	-21,9%	4 599
Thusong Service Centre (Sustainability Operational Support)		181	200	200	27	27	135	(108)	-79,7%	200
Community Development Grant		79	-	-	-	-	-	-	-	-
Human Settlement Development Grant		22 565	17 860	17 860	-	1 975	12 058	(10 083)	-	17 860
Acceleration of housing deliveries (VAT)		1 529	-	-	-	-	-	-	-	-
Municipal Drought Support		1 037	-	-	-	-	-	-	-	-
Graduate Internship Grant		40	-	-	-	-	-	-	-	-
Municipal Capacity Building Grant		92	-	-	-	-	-	-	-	-
Financial Management Support Grant		679	480	980	-	-	824	(824)	-	980
IDP Grant		-	-	-	-	-	-	-	-	-
Municipal Disaster Grant		632	-	-	-	-	-	-	-	-
Department of Human Settlement housing		-	-	-	-	-	-	-	-	-
FMSG - MSCOA Implementation		-	-	-	-	-	-	-	-	-
<b>District Municipality:</b>		-	-	-	-	-	-	-	-	-
<i>None</i>		-	-	-	-	-	-	-	-	-
<b>Other grant providers:</b>		-	-	-	-	-	-	-	-	-
<i>None</i>		-	-	-	-	-	-	-	-	-
<b>Total operating expenditure of Transfers and Grants:</b>		84 330	84 703	85 201	17 912	45 496	57 683	(12 187)	-21,1%	85 201
<b>Capital expenditure of Transfers and Grants</b>										
<b>National Government:</b>		24 754	47 434	47 893	1 138	7 916	29 215	(21 299)	-233,3%	47 893
Municipal Infrastructure Grant (MIG)		7 726	12 962	12 965	33	2 212	7 861	(5 649)	-71,9%	12 965
Regional Bulk Infrastructure		-	-	457	-	158	457	(299)	-65,4%	457
Water Services Infrastructure Grant		5 811	26 087	26 087	-	386	15 815	(15 429)	-97,6%	26 087
Integrated National Electrification Grant (INEG)		6 957	8 384	8 384	1 104	5 160	5 083	77	1,5%	8 384
Municipal System Improvement Grant		-	-	-	-	-	-	-	-	-
Municipal Disaster Grant		4 260	-	-	-	-	-	-	-	-
<b>Provincial Government:</b>		58 172	-	3 043	-	1 052	3 043	(1 991)	-65,4%	3 043
Human Settlement Development Grant (Beneficiaries)		43 578	-	-	-	-	-	-	-	-
Electrification 162 sites Riverview Citrusdal (HSDG)		-	-	-	-	-	-	-	-	-
Library Services MRF Capital		20	-	-	-	-	-	-	-	-
Community Development Grant		-	-	-	-	-	-	-	-	-
Municipal Drought Support		4 093	-	3 043	-	1 052	3 043	(1 991)	-	3 043
Acceleration of housing deliveries		10 194	-	-	-	-	-	-	-	-
Financial Management Support Grant		287	-	-	-	-	-	-	-	-
<b>District Municipality:</b>		-	-	-	-	-	-	-	-	-
<i>None</i>		-	-	-	-	-	-	-	-	-
<b>Other grant providers:</b>		-	-	-	-	-	-	-	-	-
<i>None</i>		-	-	-	-	-	-	-	-	-
<b>Total capital expenditure of Transfers and Grants</b>		82 926	47 434	50 936	1 138	8 968	32 258	(23 290)	-72,2%	50 936
<b>TOTAL EXPENDITURE OF TRANSFERS AND GRANTS</b>		167 256	132 137	136 137	19 050	54 464	89 941	(35 477)	-39,4%	136 137

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**8.3 Attached summary of the Grants and Subsidies as at 31 December 2019, divided into National and Provincial government as per Audited Annual Financial Statements**

	OPENING BALANCE	GRANTS RECEIVED / (REPAID)	TRANSFERRED TO REVENUE (OPERATING)	TRANSFERRED TO REVENUE (CAPITAL)	OTHER MOVEMENT	CLOSING BALANCE
	R	R	R	R	R	R
<b>NATIONAL GOVERNMENT</b>						
Equitable Share	-	45 080 030	(45 080 030)	-	-	-
Municipal Infrastructure Grant (MIG)	2 286 030	7 347 970	(1 907 568)	(7 726 432)	-	-
Financial Management Grant (FMG)	-	1 620 000	(1 620 000)	-	-	-
Integrated National Electrification Programme (INEP)	-	8 000 000	(1 043 478)	(6 956 522)	-	-
Expanded Public Works Program (EPWP)	-	1 819 000	(1 819 000)	-	-	-
Water Service Infrastructure Grant (WSIG)	7 936 248	-	(870 194)	(5 811 293)	-	1 254 762
Municipal Disaster Grant	4 899 040	-	(639 005)	(4 260 035)	-	-
<b>Total</b>	<b>15 121 318</b>	<b>63 867 000</b>	<b>(52 979 275)</b>	<b>(24 754 281)</b>	<b>-</b>	<b>1 254 762</b>
<b>PROVINCIAL GOVERNMENT</b>						
Human Settlement Development Grant	-	67 791 739	(22 564 747)	(43 578 346)	-	1 648 646
Library Services MRF	66 451	4 400 000	(4 446 451)	(20 000)	-	-
CDW Support	88 141	-	(79 252)	-	-	8 889
Housing Consumer Education	2 247	(2 247)	-	-	-	-
Municipal Drought Support Grant	5 398 259	-	(1 036 813)	(4 092 657)	-	268 788
Local Government Graduate Internship Grant	60 401	72 000	(39 513)	-	-	92 888
Financial Management Support Grant	222 630	788 072	(679 162)	(286 956)	-	44 584
Municipal Capacity Building Grant	-	360 000	(92 164)	-	-	267 836
Acceleration of Housing Delivery	12 420 736	-	(1 529 045)	(10 193 633)	-	698 058
Thusong Service Centre Grant	79 900	110 000	(181 002)	-	-	8 898
Municipal Disaster Grant	-	680 000	(632 423)	-	-	47 577
Road Maintenance (Proclaimed)	-	69 972	(69 972)	-	-	-
<b>Total</b>	<b>18 338 765</b>	<b>74 269 536</b>	<b>(31 350 544)</b>	<b>(58 171 592)</b>	<b>-</b>	<b>3 086 164</b>
<b>ALL SPHERES OF GOVERNMENT</b>	<b>33 460 083</b>	<b>138 136 536</b>	<b>(84 329 819)</b>	<b>(82 925 874)</b>	<b>-</b>	<b>4 340 926</b>

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## Section 9 – Expenditure On Councillor Allowances And Employee Benefits

### 9.1 Supporting Table SC8

**WC012 Cederberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Mid-Year Assessment**

Summary of Employee and Councillor remuneration	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands		A	B	C						D
<b><u>Councillors (Political Office Bearers plus Other)</u></b>										
Basic Salaries and Wages		4 061	4 327	4 324	370	1 951	1 911	40	2%	4 324
Pension and UIF Contributions		519	563	563	39	220	259	(40)	-15%	563
Medical Aid Contributions		110	156	156	11	61	69	(8)	-12%	156
Motor Vehicle Allowance		257	277	277	-	75	122	(47)	-39%	277
Cellphone Allowance		445	170	173	9	64	79	(14)	-18%	173
Housing Allowances		-	-	-	-	-	-	-		-
Other benefits and allowances		-	-	-	-	-	-	-		-
<b>Sub Total - Councillors</b>		<b>5 392</b>	<b>5 493</b>	<b>5 493</b>	<b>429</b>	<b>2 371</b>	<b>2 441</b>	<b>(70)</b>	<b>-3%</b>	<b>5 493</b>
<b>% increase</b>	4		<b>1,9%</b>	<b>1,9%</b>						<b>1,9%</b>
<b><u>Senior Managers of the Municipality</u></b>										
Basic Salaries and Wages		4 958	3 071	3 064	778	2 221	1 535	685	45%	3 064
Pension and UIF Contributions		212	271	271	22	134	135	(1)	-1%	271
Medical Aid Contributions		39	69	69	5	31	35	(3)	-9%	69
Overtime		-	-	-	-	-	-	-		-
Performance Bonus		409	-	-	-	-	-	-		-
Motor Vehicle Allowance		396	432	432	33	198	216	(18)	-8%	432
Cellphone Allowance		54	162	162	6	57	81	(24)	-29%	162
Housing Allowances		-	-	-	-	-	-	-		-
Other benefits and allowances		27	29	29	1	7	20	(13)	-64%	29
Payments in lieu of leave		-	-	-	-	-	-	-		-
Long service awards		-	-	-	-	-	-	-		-
Post-retirement benefit obligations	2	-	-	-	-	-	-	-		-
<b>Sub Total - Senior Managers of Municipality</b>		<b>6 095</b>	<b>4 034</b>	<b>4 027</b>	<b>846</b>	<b>2 648</b>	<b>2 022</b>	<b>626</b>	<b>31%</b>	<b>4 027</b>
<b>% increase</b>	4		<b>-33,8%</b>	<b>-33,9%</b>						<b>-33,9%</b>
<b><u>Other Municipal Staff</u></b>										
Basic Salaries and Wages		66 986	80 007	80 008	6 169	39 569	40 109	(540)	-1%	80 008
Pension and UIF Contributions		10 384	12 668	12 634	989	5 813	6 300	(487)	-8%	12 634
Medical Aid Contributions		3 672	4 979	4 976	362	2 132	2 487	(354)	-14%	4 976
Overtime		3 791	4 088	4 098	324	1 879	2 054	(174)	-8%	4 098
Performance Bonus		-	-	-	-	-	-	-		-
Motor Vehicle Allowance		4 016	4 793	4 766	389	2 191	2 369	(178)	-8%	4 766
Cellphone Allowance		356	368	380	28	170	196	(26)	-13%	380
Housing Allowances		639	812	808	40	261	402	(141)	-35%	808
Other benefits and allowances		4 476	4 359	4 377	364	2 112	2 197	(85)	-4%	4 377
Payments in lieu of leave		1 230	507	507	42	253	253	-		507
Long service awards		344	394	394	33	197	197	-		394
Post-retirement benefit obligations	2	2 155	2 491	2 491	207	1 245	1 245	-		2 491
<b>Sub Total - Other Municipal Staff</b>		<b>98 049</b>	<b>115 465</b>	<b>115 439</b>	<b>8 948</b>	<b>55 825</b>	<b>57 810</b>	<b>(1 985)</b>	<b>-3%</b>	<b>115 439</b>
<b>% increase</b>	4		<b>17,8%</b>	<b>17,7%</b>						<b>17,7%</b>
<b>Total Parent Municipality</b>		<b>109 536</b>	<b>124 992</b>	<b>124 959</b>	<b>10 223</b>	<b>60 844</b>	<b>62 273</b>	<b>(1 429)</b>	<b>-2%</b>	<b>124 959</b>
			<b>14,1%</b>	<b>14,1%</b>						<b>14,1%</b>
<b>Unpaid salary, allowances &amp; benefits in arrears:</b>										
<b>TOTAL SALARY, ALLOWANCES &amp; BENEFITS</b>		<b>109 536</b>	<b>124 992</b>	<b>124 959</b>	<b>10 223</b>	<b>60 844</b>	<b>62 273</b>	<b>(1 429)</b>	<b>-2%</b>	<b>124 959</b>
<b>% increase</b>	4		<b>14,1%</b>	<b>14,1%</b>						<b>14,1%</b>
<b>TOTAL MANAGERS AND STAFF</b>		<b>104 144</b>	<b>119 499</b>	<b>119 466</b>	<b>9 794</b>	<b>58 473</b>	<b>59 832</b>	<b>(1 359)</b>	<b>-2%</b>	<b>119 466</b>

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**9.2 Breakdown of overtime and cost for temporary employment**

**Overtime payments:**

The **actual total budget** for overtime for the financial year amounts to **R 4 098**.

*Overtime payments are managed closely*

From 1 July 2019 till 31 December 2019	Estimates for the year	Estimate for 6 months	Actual to Date	Deviation
Overtime	4 098	2 049	1 905	144

**Summary of number of Employees and Councillors paid during quarter**

		OCT 2019	NOV 2019	DEC 2019
EPWP	Temporary	342	372	473
Permanent		346	350	358
Councillors		11	11	11
TOTAL		699	733	842

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## Section 10 – Material Variances To The Service Delivery And Budget Implimentation Plan

### 10.1 Supporting Table SC1

WC012 Cederberg - Supporting Table SC1 Material variance explanations - Mid-Year Assessment

Ref	Description	Variance	Reasons for material deviations	Remedial or corrective steps/remarks
<b>R thousands</b>				
1	<b>Revenue By Source</b>			
	Interest earned - External investments	-69%	Interest earned will improve as and when the municipality receives the grant funding.	
	Refuse Removal	-42%	Indigent indicatr in corrected allocated to Refuse Removal	Management busy to reallocate indicators
	Fines penalties and forfeits	-68%	Fines not disclosed in terms of grap1 only income received	SOP in place to disclose fines inline with iGrap1
	Rental of Facilities & Equipment	-66%	Corrections made to interest incorrectly levied in prior year	
2	<b>Expenditure By Type</b>			
	Contracted services	-59%	Cost Containment Measures in place	Expenditure in line with cash flow realises
	Other expenditure	-34%	Cost Containment Measures in place	Expenditure in line with cash flow realises
	Transfers and grants	-94%	MOU concluded with the District Municipality	Spending will be done in terms of MOU signed.
3	<b>Capital Expenditure</b>			
	Total Capital Expenditure	-74%	Projects not in line with procurement plans	Phase 4 of the MIG registered project is currently at tender stage. Tenders closed on 20 September 2019 and the technical evaluation committee sat on 24 October 2019. The tender is at adjudication stage. The BAC had a meeting on 11 December 2019. Tender to be awarded. The specifications for phase 5 is complete. Tender to be advertised in January 2020. WSIG: UPGRADE OF GRAAFWATER OXIDATION PONDS: Engineering Consultants were appointed for the implementation of the entire project. The project inception meeting was held on the 29 August 2019. Existing Oxidation Pond site is located on private property and the upgrade will involve the acquisition of new land. The land acquisition process is currently underway. Preliminary design (including proposed layout of oxidation ponds) together with technical report has been completed and approved by Cederberg Municipality on 20 September 2019. Topographical survey of proposed site completed on 25 October 2019. Detail design and documentation 100% completed. Tender document approved by Cederberg Municipality. IX invoices (no.1 & 2) of amount R 679 129.04 (including VAT) was submitted to Municipality. Outstanding amount R 679 129.04. 8. Expected date for tender advertisement (start): 17 January 2020, closing date 7 February 2020. WSIG: UPGRADE OF GRAAFWATER RAWWATER INFRASTRUCTURE: Engineering Consultant have been appointed for the implementation of the entire project. The project inception meeting was held on the 29 August 2019. No existing services drawings of the existing system is available. IX engineers and Cederberg Municipality requested information from various sources, but none were available. Due to the absence of As-built information, topographical survey of WTW and pipeline were required. Completed on 6 November 2019. Drilling contractor (Lekkerwater) was planned to start on 10 December 2019. New PVC screen for borehole broke and was replaced (from Johannesburg). Expected start 20 January 2020. Testing of new borehole (GEOS) expected to be completed by 14 February 2019. Health and safety Agent was appointed 15 November 2019. Environmental consultant (for Phase 2) was appointed on 15 November 2019. Geotechnical report (for Phase 1) completed. Raw Water Dam (Phase 1) design and tender document submitted to Cederberg Municipality for approval (06 December 2019). Expected due date (Phase 1) for tender advertisement (start): 24 January 2020, closing date 14 February 2020. Expected due date (Phase 2) for tender document submission to Cederberg Municipality for approval: 28 February 2020. Expected due date (Phase 2) for tender advertisement (start): 13 March 2020. 11. IX invoices (no.1, 2 & 3) of total amount of R788 899.94 (including VAT) was submitted to Municipality. Outstanding amount R 476 114.54. WSIG: LAMBERTSBAY BOREHOLE DEVELOPMENT: Geohydrologist received drilling quotes and drilling will commence shortly. Element Engineers are appointed for Design and implementation. Inception stage is completed and the preliminary design of infrastructure is underway. The Environmental consultant, Enviro Africa, was appointed and the environmental approval process is underway. The farmers are unwilling to allow borehole development on their land and negotiations are in progress to enable us to proceed with the exploration of the planned 2 Boreholes. The preliminary design report for the project was completed. Negotiations between the farmers and the municipality commenced to settle for an outcome.
4	<b>Financial Position</b>			
5	<b>Cash Flow</b>		Revenue enhancement strategies in place to improve revenue collection	
6	<b>Measurable performance</b>			
7	<b>Municipal Entities</b>			

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## Section 11 – Capital Performance Programme

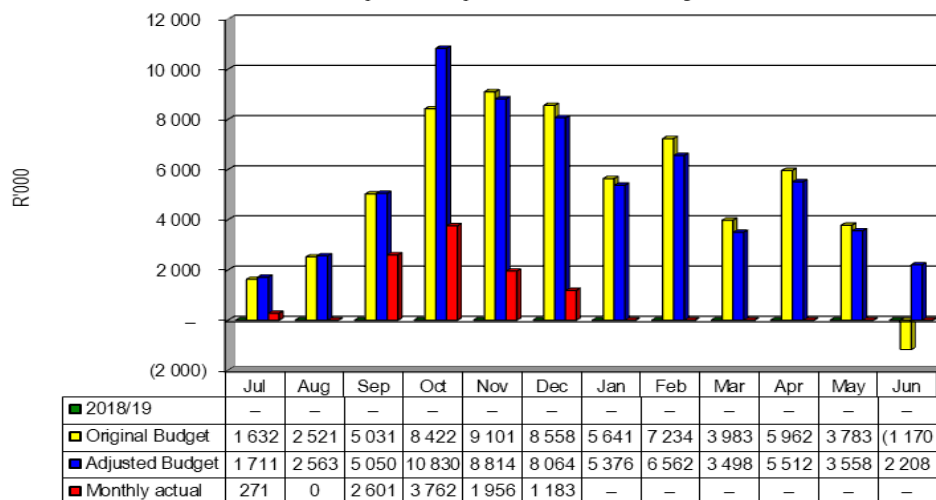
### 11.1 Supporting Table SC12

Supporting table SC12 reconcile with table C5.

WC012 Cederberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Mid-Year Assessment

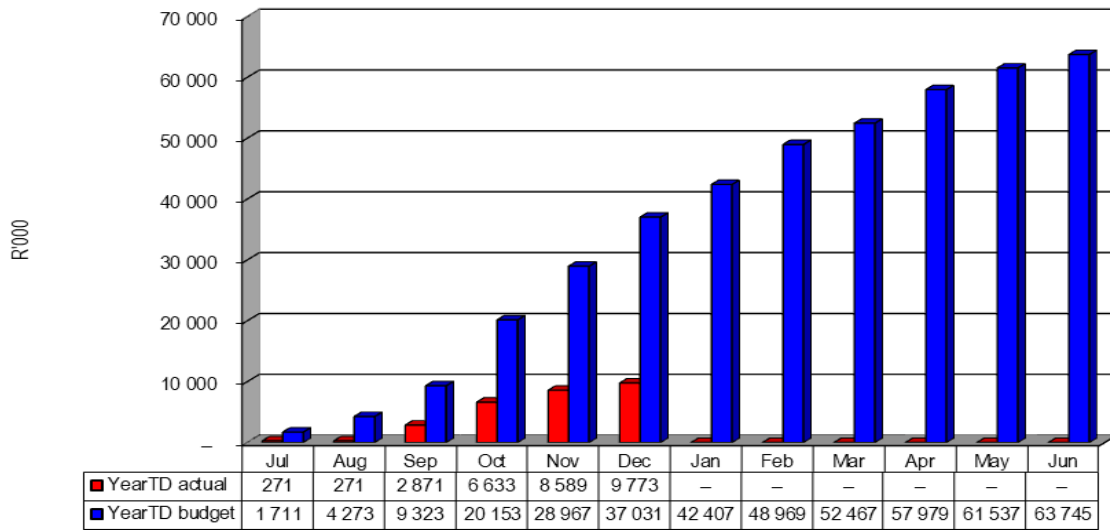
Month	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
<b>R thousands</b>									
<b>Monthly expenditure performance trend</b>									
July		1 632	1 711	271	271	1 711	1 440	84,2%	0%
August		2 521	2 563	0	271	4 273	4 003	93,7%	0%
September		5 031	5 050	2 601	2 871	9 323	6 452	69,2%	5%
October		8 422	10 830	3 762	6 633	20 153	13 520	67,1%	11%
November		9 101	8 814	1 956	8 589	28 967	20 378	70,3%	14%
December		8 558	8 064	1 183	9 773	37 031	27 258	73,6%	16%
January		5 641	5 376	–		42 407	–		
February		7 234	6 562	–		48 969	–		
March		3 983	3 498	–		52 467	–		
April		5 962	5 512	–		57 979	–		
May		3 783	3 558	–		61 537	–		
June		(1 170)	2 208	–		63 745	–		
<b>Total Capital expenditure</b>	<b>–</b>	<b>60 699</b>	<b>63 745</b>	<b>9 773</b>					

Chart C1 2019/20 Capital Expenditure Monthly Trend: actual v target



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**Chart C2 2019/20 Capital Expenditure: YTD actual v YTD target**



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**11.2 Capital Expenditure Report for the period ended 31 December 2019**

WC012 Cederberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - A - Mid-Year Assessment

Vote Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>Capital expenditure - Municipal Vote</b>										
<b>Expenditure of multi-year capital appropriation</b>	1									
<b>Vote 1 - Executive and Council</b>										
1.1 - Mayor and Council										
1.2 - Office of the Spokes										
<b>Vote 2 - Office of Municipal Manager</b>										
2.1 - Municipal Manager										
2.2 - Internal Audit										
2.3 - Strategic Planning (IDP)										
2.4 - Local Economic Development (LED)										
2.5 - Risk Management										
2.6 - Legal Services										
<b>Vote 3 - Financial Administrative Services</b>										
3.1 - Administration: Financial Services										
3.2 - Financial Services										
3.3 - Supply Chain Management										
3.4 - Budget and Treasury Office										
3.5 - Fleet Management										
<b>Vote 4 - Community Development Services</b>										
4.1 - Administration: Community Development Services										
4.2 - Community Halls and Facilities										
4.3 - Disaster Management										
4.4 - Libraries										
4.5 - Housing										
4.6 - Informal Settlements										
4.7 - Local Economic Development (LED)										
4.8 - Traffic Control										
4.9 - Traffic Regulation (Agency)										
4.10 - Recreation Facilities										
4.11 - Sports Grounds and Stadiums										
<b>Vote 5 - Corporate and Strategic Services</b>										
5.1 - Administration: Corporate Services										
5.2 - Human Resources										
5.3 - Information Technology										
5.4 - Risk Management										
5.5 - Legal Services										
<b>Vote 6 - Planning and Development Services</b>										
6.1 - Administration: Engineering and Planning Services		45 606	16 063	11 663	66	661	6 673	(4 617)	-90%	11 663
6.2 - Project Management Unit		4 290	13 059	11 339	33	361	3 379	(4 617)	-90%	11 339
6.3 - Roads										
6.4 - Sewerage										
6.5 - Storm Water Management										
6.6 - Waste Water Treatment										
6.7 - Water Treatment										
6.8 - Water Distribution										
6.9 - Solid Waste Disposal										
6.10 - Parks and Gardens										
6.11 - Electricity		6 937								
6.12 - Town Planning										
6.13 - Housing		37 268								
<b>Vote 7 - Public Safety</b>										
7.1 - Disaster Management										
7.2 - Traffic Control										
7.3 - Traffic Regulation (Agency)										
7.4 - Risk Management										
7.5 - Legal Services										
<b>Vote 8 - Electricity</b>			4 447	4 447		4 088	2 500	1 588	64%	4 447
8.1 - Electricity			4 447	4 447		4 088	2 500	1 588	64%	4 447
<b>Vote 9 - Waste Management</b>										
9.1 - Solid Waste Disposal										
<b>Vote 10 - Waste Water Management</b>										
10.1 - Sewerage										
10.2 - Waste Water Treatment										
<b>Vote 11 - Water</b>										
11.1 - Water Treatment										
11.2 - Water Distribution										
<b>Vote 12 - Housing</b>										
12.1 - Informal Settlements										
12.2 - Housing (Agency)										
<b>Vote 13 - Road Transport</b>										
13.1 - Roads										
13.2 - Storm Water Management										
<b>Vote 14 - Sports and Recreation</b>										
14.1 - Recreation Facilities										
14.2 - Sports Grounds and Stadiums										
14.3 - Parks and Gardens										



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Capital expenditure - Municipal Vote									
<b>Expenditure of single-year capital appropriation</b>	1								
<b>Vote 1 - Executive and Council</b>	2								
1.1 - Mayor and Council	2								
1.2 - Office of the Speaker									
<b>Vote 2 - Office of Municipal Manager</b>	26	26							
2.1 - Municipal Manager									
2.2 - Internal Audit									
2.3 - Strategic Planning (IDP)									
2.4 - Local Economic Development (LED)	10	10							
2.5 - Risk Management									
2.6 - Legal Services	15	15							
<b>Vote 6 - Financial Administrative Services</b>	637	6 110	6 110		16	1 678	(1 558)	-99%	6 110
3.1 - Administration: Financial Services		20	20						20
3.2 - Financial Services	330	40	40		16	33	(18)	-53%	40
3.3 - Supply Chain Management	5	20	20			20	(20)	-100%	20
3.4 - Budget and Treasury Office	88	10	25			15	(18)	-100%	25
3.5 - Fleet Management	154	3 020	3 005			1 305	(1 305)	-100%	3 005
<b>Vote 4 - Community Development Services</b>	4 064	106	106	25	65	70	(11)	-16%	106
4.1 - Administration: Community Development Services	33	33	33		1		1	#DIV/0!	33
4.2 - Community Halls and Facilities	90	70	70	28	57	70	(13)	-18%	70
4.3 - Disaster Management									
4.4 - Libraries	21								
4.5 - Housing									
4.6 - Informal Settlements									
4.7 - Local Economic Development (LED)									
4.8 - Traffic Control									
4.9 - Traffic Regulation (Agency)									
4.10 - Recreational Facilities	1 108								
4.11 - Sports Grounds and Stadiums	2 815								
<b>Vote 6 - Corporate and Strategic Services</b>	2 672	660	660		46	660	(203)	-57%	660
5.1 - Administration: Corporate Services	291	230	230		45	230	(205)	-52%	230
5.2 - Human Resources	194	20	20			20	(20)	-100%	20
5.3 - Information Technology	2 186	60	60			60	(60)	-100%	60
5.4 - Risk Management									
5.5 - Legal Services									
<b>Vote 6 - Planning and Development Services</b>	48 486	80	86		16	86	(18)	-55%	86
6.1 - Administration: Engineering and Planning Services									
6.2 - Project Management Unit	14 101	20	23		15	3	12	481%	23
6.3 - Roads	7 170								
6.4 - Sewerage	1 398								
6.5 - Storm Water Management	1 401								
6.6 - Waste Water Treatment	63								
6.7 - Water Treatment	14 282								
6.8 - Water Distribution	2 440								
6.9 - Solid Waste Disposal	33								
6.10 - Parks and Gardens	244								
6.11 - Electricity	953								
6.12 - Town Planning	54	60	60			30	(30)	-100%	60
6.13 - Housing	6 280								
<b>Vote 7 - Public Safety</b>	16	1 441	1 441		2	978	(971)	-100%	1 441
7.1 - Disaster Management									
7.2 - Traffic Control		1 441	1 441		2	973	(971)	-100%	1 441
7.3 - Traffic Regulation (Agency)									
7.4 - Risk Management									
7.5 - Legal Services	13								
<b>Vote 8 - Electricity</b>		6 350	6 370	1 117	6 242	6 224	(1 983)	-38%	6 370
8.1 - Electricity		6 230	6 970	1 117	3 242	5 224	(1 983)	-38%	6 970
<b>Vote 9 - Waste Management</b>		646	646	6	6	240	(233)	-97%	646
9.1 - Solid Waste Disposal		345	345	6	6	240	(233)	-97%	345
<b>Vote 10 - Waste Water Management</b>		5 671	5 646		77	2 255	(2 208)	-97%	5 646
10.1 - Sewerage		9 871	9 848		77	2 255	(2 208)	-97%	9 848
10.2 - Waste Water Treatment									
<b>Vote 11 - Water</b>		16 170	21 255	(73)	1 491	16 225	(14 795)	-91%	21 255
11.1 - Water Treatment		17 935	20 979	(86)	1 352	16 004	(14 652)	-92%	20 979
11.2 - Water Distribution		235	239	7	79	225	(148)	-65%	239
<b>Vote 12 - Housing</b>		26	26			26	(25)	-100%	26
12.1 - Informal Settlements		25	25			25	(25)	-100%	25
12.2 - Housing (Agency)									
<b>Vote 13 - Road Transport</b>		678	678	16	82	178	(90)	-52%	678
13.1 - Roads		593	593	15	82	130	(45)	-37%	593
13.2 - Storm Water Management		75	75			43	(43)	-100%	75
<b>Vote 14 - Sports and Recreation</b>		6 562	6 562	66	160	1 378	(1 828)	-92%	6 562
14.1 - Recreational Facilities		243	243	10	14	243	(228)	-94%	243
14.2 - Sports Grounds and Stadiums		3 243	3 243		82	1 483	(1 401)	-94%	3 243
14.3 - Parks and Gardens		487	487	53	53	233	(199)	-79%	487
<b>Total single-year capital expenditure</b>		66 764	48 192	47 363	1 160	6 154	(24 628)	(0)	47 363
<b>Total Capital Expenditure</b>		104 285	60 633	66 746	1 186	5 776	(27 265)	(0)	66 746

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**Section 12 – Other Supporting Documentation - Annexures**

**12.2 The list of deviations from, and ratification of minor breaches of the procurement process for the period July 2019 up until December 2019 as required in terms of subparagraph 36(1)(a) and (b) of the Supply Chain Management Policy**

<b>Deviations</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>
Emergency (i)		R16 853.25	R45 000.00	R196 025.32		R 42 892.70
Sole Provider (ii)					R 10 729.50	
Impractical (vi)						
Ad Hoc Repairs (vii)						
Strip & Quote (viii)						
	R 0.00	R 16 853.25	R 45 000.00	R 196 025.32	R 10 729.50	R 42 892.70

**12.3 No Irregular and/or unauthorized Expenditure for the period July 2019- December 2019 as required in terms of subparagraph 36(1)(a) and (b) of the Supply Chain Management Policy.**

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**12.4 The following tender awards were made at Supply Chain for the month of July 2019 – 31 December 2019.**

BAC AWARDS - 2019-2020									
ADVERTISING DATE	CLOSING DATE	AWARD DATE	CONTRACT REFERENCE NUMBER	CONTRACT DESCRIPTION	CONTRACT OWNER	DEPARTMENT	NAME OF BIDDER	APPROVED CONTRACT AMOUNT	COMMENTS
2019-03-23	2019-05-09	2019-07-30	CED 19/2018-2019	SUPPLY AND DELIVERY OF SAFETY PROTECTIVE CLOTHING	C COCKHUIS	FIN & COR	BLACK BIRD 480 CC TRADING	RATES	
2019-04-11	2019-05-29	2019-07-30	CED 25/2018-2019	PROVISION OF TRANSIT OF MONIES FOR A CONTRACT PERIOD ENDING 30 JUNE 2022	X GOEIJMAN	FIN & COR	FIDELITY CASH SOLUTIONS (PTY) LTD	2 093 598.00	
2019-06-26	2019-07-15	2019-07-30	CED 26/2018-2019	SALE OF LAND FOR ECONOMIC DEVELOPMENT PURPOSES, CLANWILLIAM	H SLIMMERT	FIN & COR	ROOIBOS BK	5 000 100.00	
2019-09-20	2019-10-21	2019-11-05	CED 02/2019-2020	SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN (SDBIP) PERFORMANCE, INTEGRATED DEVELOPMENT PLAN (IDP), ANNUAL PERFORMANCE REPORT (ARP) AND ANNUAL REPORT (AR)	N MERCUUR	OFFICE MM	IGNITE ADVISORY SERVICES (PTY) LTD	753 123.00	
2019-09-20	2019-10-11	2019-11-05	CED 03/2019-2020	SUPPLY, DELIVERY & INSTALLATION OF CLEARVU FENCING	R JANSEN	TECHNICAL SERVICES	GATEWAY METALWORKS (PTY) LTD	495 834.00	
2019-10-08	2019-10-25	2019-12-11	CED 04/2019-2020	COMMISSIONING OF SPECIALISED VEHICLE TEST STATION EQUIPMENT AND DECOMMISSIONING OF EXISTING EQUIPMENT FOR CLANWILLIAM AND CITRUSDAL A-GRADE VEHICLE TEST STATIONS	S JACOBS	COMMUNITY	WORKSHOP ELECTRONICS (PTY) LTD	1 135 717.00	
2019-10-08	2019-11-08	2019-12-11	CED 05/2019-2020	THE COMPILATION OF THE GENERAL VALUATION ROLL AND SUPPLEMENTARY VALUATION ROLLS FOR THE PERIOD 01 JULY 2021- 30 JUNE 2026	N SMIT	FIN & COR	SIYAKHULA PROPERTY VALUERS (PTY) LTD	650 496.00	
2019-10-24	2019-11-25	2019-12-11	CED 06/2019-2020	PROVISION OF MEDICAL SURVEILLANCE SERVICES TO CEDERBERG MUNICIPALITY	C JULIES	FIN & COR	WAYMAKER SHE SUPPORT SERVICES	RATES	

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**12.5 Approved Budget Virements: July 2019 – December 2019**

VIREMENT SUMMARY: JULY 2019					
DATE	VIREMENT FROM VOTE		VIREMENT TO VOTE		AMOUNT
26/07/2019	01-5511-3803-01	GEBOU (MATERIAL)	01-5511-3803-02	GEBOU (OUTSOURCED CLEANING SERVICES)	R 2 000,00
<b>TOTAL</b>					<b>R 2 000,00</b>
29/07/2019	01-4416-4479-00	EMERGENCIES / DISASTERS	01-4416-3805-02	MAINTAINING CONSUMABLES CDAL	R 20 000,00
<b>TOTAL</b>					<b>R 20 000,00</b>
30/07/2019	01-1111-4427-00	FUEL & OIL	01-1111-3833-00	VEHICLES CONTRACTED SERVICES	R 25 000,00
<b>TOTAL</b>					<b>R 25 000,00</b>
30/07/2019	01-3312-4428-00	MSCOA IMPLEMENTATION	01-3312-4429-00	MSCOA IMPLEMENTATION	R 50 000,00
<b>TOTAL</b>					<b>R 50 000,00</b>
30/07/2019	01-5513-3823-00	REKENAARS (CONTRACTED SERVICES)	01-5513-4469-00	LICENCES: SOFTWARE SYSTEMS	R 690 000,00
<b>TOTAL</b>					<b>R 690 000,00</b>
31/07/2019	01-4414-4611-01	LIBRARY PROGRAMS - CONSUMABLES - OWN	01-4414-4543-01	TV LICENCES - LIBRARIES OWN	R 1 620,00
	01-1111-4483-00	ENTERTAINMENT EXPENSES	01-1111-4543-01	TV LICENCES - COUNCILLORS	R 530,00
	01-2211-4558-00	REFRESHMENTS & BEVERAGES	01-2211-4543-01	TV LICENCES - MUNICIPAL MANAGER	R 265,00
	01-4420-4415-00	PROTECTIVE CLOTHING	01-4420-4543-01	TV LICENCES - RECREATIONAL FACILITIES	R 1 855,00
<b>TOTAL</b>					<b>R 4 270,00</b>
31/07/2019	01-3312-4428-00	MSCOA IMPLEMENTATION	01-3312-4429-00	MSCOA IMPLEMENTATION	R 450 000,00
<b>TOTAL</b>					<b>R 450 000,00</b>

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<b>VIREMENT SUMMARY: AUGUST 2019</b>					
DATE	VIREMENT FROM VOTE		VIREMENT TO VOTE		AMOUNT
	VOTE NUMBER	DESCRIPTION	VOTE NUMBER	DESCRIPTION	
01/08/2019	01-3312-4555-00	VALUATION EXPENSES	01-3312-4403-00	ADVERTISING	R 9 192,00
<b>TOTAL</b>					<b>R 9 192,00</b>
01/08/2019	01-3314-4571-00	INSURANCE GENERAL (BROKERS FEES)	01-3314-4413-00	STOCK TAKE OF ASSETS	R 2 000,00
	01-3314-4571-01	INSURANCE GENERAL (PREMIUM)	01-3314-4413-00	STOCK TAKE OF ASSETS	R 5 000,00
	01-3314-4533-00	CLEANING MATERIALS	01-3314-4413-00	STOCK TAKE OF ASSETS	R 7 000,00
<b>TOTAL</b>					<b>R 14 000,00</b>
06/08/2019	01-4411-4415-00	PROTECTIVE CLOTHING	01-4411-4407-01	HIRE CHARGES - PAUPER FUNERALS	R 3 900,00
<b>TOTAL</b>					<b>R 3 900,00</b>
07/08/2019	01-6655-445-00	HIRING OF EQUIPMENT	01-6655-3813-22	MAINTENANCE: NETWORKS WATER (CONSUMABLES - CDAL)	R 3 443,00
<b>TOTAL</b>					<b>R 3 443,00</b>
08/08/2019	01-4414-4611-01	LIBRARY PROGRAMMES - CONSUMABLES - OWN	01-4414-4503-12	TRAVEL AND SUBSTANCE (DAILY ALLOWANCE - OWN)	R 2 000,00
<b>TOTAL</b>					<b>R 2 000,00</b>
12/08/2019	07-4421-1024-00	OFFICE FURNITURE & EQUIPMENT CDAL	07-4421-1024-01	COMPUTER EQUIPMENT	R 13 000,00
<b>TOTAL</b>					<b>R 13 000,00</b>
12/08/2019	01-3311-3110-02	GROUP INSURANCE CFO	01-3311-3110-04	GROUP INSURANCE	R 11 000,00
<b>TOTAL</b>					<b>R 11 000,00</b>
12/08/2019	01-4411-3025-00	SALARIES - DIRECTOR: COMMUNITY SERVICES)	01-4411-3005-01	HOUSING SUBSIDY (ALLOWANCE)	R 7 263,00
<b>TOTAL</b>					<b>R 7 263,00</b>
12/08/2019	01-2211-4558-00	REFRESHMENTS & BEVERAGES	01-2211-4463-00	CONSULTANT FEES	R 9 088,00
	01-2211-4464-04	HOSTING OF EVENTS / FUNCTIONS (HIRE CHARGES)	01-2211-4463-00	CONSULTANT FEES	R 9 088,00
<b>TOTAL</b>					<b>R 18 176,00</b>
28/08/2019	07-3312-2400-03	OFFICE FURNITURE / EQUIPMENT - LAMBERTS BAY	07-3312-2400-01	OFFICE FURNITURE / EQUIPMENT	R 6 210,00
<b>TOTAL</b>					<b>R 6 210,00</b>
29/08/2019	07-3312-2400-02	OFFICE FURNITURE / EQUIPMENT - ELANDS BAY	07-3312-2400-01	OFFICE FURNITURE / EQUIPMENT	R 5 000,00
	07-3312-2400-03	OFFICE FURNITURE / EQUIPMENT - LAMBERTS BAY	07-3312-2400-01	OFFICE FURNITURE / EQUIPMENT	R 3 790,00
	07-3312-2400-04	OFFICE FURNITURE / EQUIPMENT - CITRUSDAL	07-3312-2400-01	OFFICE FURNITURE / EQUIPMENT	R 7 210,00
<b>TOTAL</b>					<b>R 16 000,00</b>

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VIREMENT SUMMARY: SEPTEMBER 2019					
DATE	VIREMENT FROM VOTE		VIREMENT TO VOTE		AMOUNT
	VOTE NUMBER	DESCRIPTION	VOTE NUMBER	DESCRIPTION	
03/09/2019	01-1111-4566-02	WARD BASED PROJECTS 1 - CATERING	01-1111-4566-03	WARD BASED PROJECTS 1 - SOCIAL RELIEF	R 561,00
		<b>TOTAL</b>			<b>R 561,00</b>
04/09/2019	01-6644-3805-04	MAINTAINING (CONTRACTED SERVICES)	01-6644-4463-00	CONSULTANT FEES (WSDP)	R 49 750,00
		<b>TOTAL</b>			<b>R 49 750,00</b>
04/09/2019	07-6642-2300-01	SEWERAGE: EQUIPMENT GRAAFWATER	07-6642-2300-04	SEWERAGE: EQUIPMENT CLW	R 10 000,00
	07-6642-2300-02	SEWERAGE: EQUIPMENT LAMBERTSBAY	07-6642-2300-04	SEWERAGE: EQUIPMENT CLW	R 50 000,00
		<b>TOTAL</b>			<b>R 60 000,00</b>
04/09/2019	07-6694-5001-00	ELECTRICITY: EQUIPMENT	07-6694-5001-01	ELECTRICITY: OFFICE FURNITURE / EQUIPMENT	R 1 080,00
		<b>TOTAL</b>			<b>R 1 080,00</b>
04/09/2019	01-6684-4415-00	PROTECTIVE CLOTHING	01-6684-4503-06	TRAVEL AND SUBSISTANCE (OWN TRANSPORT)	R 33 000,00
		<b>TOTAL</b>			<b>R 33 000,00</b>
05/09/2019	01-4413-3025-00	SALARIES	01-4413-3055-00	CELLPHONE ALLOWANCE	R 3 591,00
		<b>TOTAL</b>			<b>R 3 591,00</b>
05/09/2019	01-4418-4533-00	CLEANING MATERIALS	01-4418-4424-02	CONSUMABLES	R 5 000,00
		<b>TOTAL</b>			<b>R 5 000,00</b>
05/09/2019	01-2211-4437-00	PRINTING & STATIONARY	01-2211-4501-00	LEGAL EXPENSES	R 15 000,00
	01-2211-4463-00	CONSULTANT FEES	01-2211-4501-00	LEGAL EXPENSES	R 10 000,00
	01-2211-4464-02	HOSTING OF EVENTS / FUNCTIONS (TRANSPORT FOR PUBLIC)	01-2211-4501-00	LEGAL EXPENSES	R 10 000,00
	0-2211-4464-03	HOSTING OF EVENTS / FUNCTIONS (CATERING)	01-2211-4501-00	LEGAL EXPENSES	R 15 000,00
	01-2211-4464-04	HOSTING OF EVENTS / FUNCTIONS (HIRE CHARGES)	01-2211-4501-00	LEGAL EXPENSES	R 5 000,00
	01-2211-4502-00	SEMINARS / IMBIZO'S	01-2211-4501-00	LEGAL EXPENSES	R 20 000,00
		<b>TOTAL</b>			<b>R 75 000,00</b>
05/09/2019	01-6655-4445-00	HIRING OF EQUIPMENT	01-6655-4503-02	TRAVEL AND SUBSISTANCE (DAILY ALLOWANCE)	R 1 550,00
		<b>TOTAL</b>			<b>R 1 550,00</b>
06/09/2019	01-1111-4607-01	MAYORAL PROJECTS (STAGE AND SOUND CREW)	01-1111-4607-05	MAYORAL PROJECTS (DONATIONS SPORT COUNCILS)	R 200,00
		<b>TOTAL</b>			<b>R 200,00</b>
09/09/2019	01-3311-3025-02	SALARIES	01-3311-3110-04	GROUP INSURANCE	R 11 000,00
		<b>TOTAL</b>			<b>R 11 000,00</b>
09/09/2019	01-3311-3110-04	GROUP INSURANCE	01-3311-3110-02	GROUP INSURANCE	R 11 000,00
		<b>TOTAL</b>			<b>R 11 000,00</b>
11/09/2019	07-4412-0701-00	UPGRADE COMMUNITY FACILITIES	07-4412-0701-01	UPGRADE TAXI RANKS CDAL	R 29 160,00
		<b>TOTAL</b>			<b>R 29 160,00</b>
13/09/2019	01-6655-3813-02	MAINTENANCE: NETWORKS WATER (CONSUMABLES)	01-6655-3813-22	MAINTENANCE: NETWORKS WATER (CONSUMABLES - CDAL)	R 1 709,00
		<b>TOTAL</b>			<b>R 1 709,00</b>
13/09/2019	01-5512-4437-00	PRINTING & STATIONARY	01-5512-4483-00	ENTERTAINMENT EXPENSES	R 1 500,00
		<b>TOTAL</b>			<b>R 1 500,00</b>
16/09/2019	01-4421-3805-02	MAINTAINING (CONSUMABLES - CITRUSDAL)	01-4421-3805-06	MAINTAINING CONTRACTED SERVICES CITRUSDAL	R 9 000,00
		<b>TOTAL</b>			<b>R 9 000,00</b>
18/09/2019	07-6684-5001-04	PARKS & GARDENS: EQUIPMENT LAMBERTS BAY	07-6684-5001-07	PARKS & GARDENS: EQUIPMENT GRAAFWATER	R 2 500,00
		<b>TOTAL</b>			<b>R 2 500,00</b>
18/09/2019	01-5515-4466-00	RISK & COMPLIANCE	01-5515-4501-00	LEGAL EXPENSES	R 6 000,00
		<b>TOTAL</b>			<b>R 6 000,00</b>
19/09/2019	01-6655-3813-02	MAINTENANCE: NETWORKS WATER (CONSUMABLES)	01-6655-3813-22	MAINTENANCE: NETWORKS WATER (CONSUMABLES - CDAL)	R 1 978,00
		<b>TOTAL</b>			<b>R 1 978,00</b>
19/09/2019	01-6643-3805-22	MAINTENANCE STORM WATER SYSTEM CLANWILLIAM	01-6643-3805-23	MAINTENANCE HIRE CHARGES	R 1 900,00
		<b>TOTAL</b>			<b>R 1 900,00</b>
19/09/2019	01-6655-3813-02	MAINTENANCE: NETWORKS WATER (CONSUMABLES)	01-6655-3813-22	MAINTENANCE: NETWORKS WATER (CONSUMABLES - CDAL)	R 2 719,00
		<b>TOTAL</b>			<b>R 2 719,00</b>
26/09/2019	01-5511-4509-00	SECURITY (GUARDS + CASH IN TRANSIT)	01-5511-4541-00	TELEPHONE	R 6 477,00
		<b>TOTAL</b>			<b>R 6 477,00</b>
30/09/2019	01-1111-4412-09	WARD BASED PROJECTS 2 - STAGE AND SOUND	01-1111-4412-06	WARD BASED PROJECTS 2 - SOCIAL RELIEF	R 1 540,00
		<b>TOTAL</b>			<b>R 1 540,00</b>

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DATE	VIREMENT FROM VOTE		VIREMENT TO VOTE		AMOUNT
	VOTE NUMBER	DESCRIPTION	VOTE NUMBER	DESCRIPTION	
07/10/2019	01-6655-3813-01	MAINTENANCE: NETWORKS WATER (CONTRACTED SERVICES)	01-6655-3813-22	MAINTENANCE: NETWORKS WATER (CONSUMABLES - CDAL)	R 6 407,00
<b>TOTAL</b>					<b>R 6 407,00</b>
07/10/2019	01-1111-4503-01	TRAVEL AND SUBSISTANCE (ACCOMODATION)	01-1111-4503-07	TRAVEL AND SUBSISTANCE (PUBLIC TRANSPORT - AIR TRANSPORT)	R 1 905,00
<b>TOTAL</b>					<b>R 1 905,00</b>
08/10/2019	01-4414-3025-00	SALARIES	01-4414-3055-00	CELLPHONE ALLOWANCE	R 4 788,00
<b>TOTAL</b>					<b>R 4 788,00</b>
08/10/2019	01-4411-3025-01	SALARIES	01-4411-3130-02	SDL CONTRIBUTIONS	R 12 000,00
<b>TOTAL</b>					<b>R 12 000,00</b>
08/10/2019	01-4411-3025-01	SALARIES	01-4411-3015-00	OVERTIME (NON-STRUCTURED)	R 10 000,00
<b>TOTAL</b>					<b>R 10 000,00</b>
10/10/2019	01-5513-3823-00	REKENAARS (CONTRACTED SERVICES)	01-5511-4541-00	TELEPHONE	R 78 264,00
<b>TOTAL</b>					<b>R 78 264,00</b>
11/10/2019	01-4414-4611-01	LIBRARY PROGRAMS - CONSUMABLES - OWN	01-4414-4533-01	CLEANING MATERIALS - OWN	R 1 000,00
<b>TOTAL</b>					<b>R 1 000,00</b>
14/10/2019	01-6655-3813-01	MAINTENANCE: NETWORKS WATER (CONTRACTED SERVICES)	01-6655-3813-10	MAINTENANCE: NETWORKS WATER (SMALL TOOLS - CDAL)	R 2 000,00
<b>TOTAL</b>					<b>R 2 000,00</b>
17/10/2019	07-6655-0401-12	GENERATOR - AMBER ROAD	07-6655-0401-13	WATER EQUIPMENT CLW	R 29 500,00
<b>TOTAL</b>					<b>R 29 500,00</b>
28/10/2019	01-4412-3804-00	MAINTENANCE AFSNY VAN BOME THUSONG CENTRE CITR	01-4412-3804-01	MAINTENANCE AFSNY VAN BOME TAXIRANKS CDAL	R 29 700,00
<b>TOTAL</b>					<b>R 29 700,00</b>
28/10/2019	01-4414-3055-00	CELLPHONE ALLOWANCE	01-4414-3055-01	CELLPHONE ALLOWANCE	R 9 576,00
<b>TOTAL</b>					<b>R 9 576,00</b>
28/10/2019	01-6642-4415-00	PROTECTIVE CLOTHING	01-6642-4445-00	HIRING OF EQUIPMENT	R 3 000,00
<b>TOTAL</b>					<b>R 3 000,00</b>
28/10/2019	01-6655-3813-01	MAINTENANCE: NETWORKS WATER (CONTRACTED SERVICES)	01-6655-3813-22	MAINTENANCE: NETWORKS WATER (CONSUMABLES CITRUSDAL)	R 13 481,00
<b>TOTAL</b>					<b>R 13 481,00</b>
28/10/2019	01-6641-3802-08	MAINTENANCE OF ROADS CONTRACTED SERV - CITR	01-6641-3802-00	MAINTENANCE OF ROADS ( MATERIAL - CITRUSDAL)	R 66 000,00
<b>TOTAL</b>					<b>R 66 000,00</b>
28/10/2019	01-6674-3805-12	CAPPING - LANDFILL SITE(LBAY)	01-6674-3805-32	CAPPING - LANDFILL SITE(CDAL)	R 71 026,00
<b>TOTAL</b>					<b>R 71 026,00</b>
30/10/2019	07-5511-1900-02	FENCING VAN WERKSWINKEL CITR	07-5511-1900-03	FENCING & SAFETY GATE CITRUSDAL HEAD OFFICE	R 29 300,00
<b>TOTAL</b>					<b>R 29 300,00</b>
31/10/2019	01-5513-3823-00	REKENAARS (CONTRACTED SERVICES)	01-5511-4541-00	TELEPHONE	R 21 525,00
<b>TOTAL</b>					<b>R 21 525,00</b>
31/10/2019	07-4418-1024-03	OFFICE FURNITURE CITR	07-4418-1024-01	OFFICE FURNITURE LBAAI	R 850,00
<b>TOTAL</b>					<b>R 850,00</b>

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VIREMENT SUMMARY: NOVEMBER 2019					
DATE	VIREMENT FROM VOTE		VIREMENT TO VOTE		AMOUNT
	VOTE NUMBER	DESCRIPTION	VOTE NUMBER	DESCRIPTION	
05/11/2019	01-1111-4607-00	MAYORAL PROJECTS(HIRING)	01-1111-4607-06	MAYORAL PROJECTS(SMALL TOOLS)	R 773,00
<b>TOTAL</b>					<b>R 773,00</b>
05/11/2019	01-6643-3805-02	MAINTAINING (CONSUMABLES)	01-6643-3805-11	MAINTAINING(CONTRACTED SERVICES - CDAL)	R 2 100,00
<b>TOTAL</b>					<b>R 2 100,00</b>
05/11/2019	01-4414-4611-01	LIBRARY PROGRAMS - CONSUMABLES - OWN	01-4414-3803-02	GEBOUE ( MATERIAL) - OWN	R 1 561,00
<b>TOTAL</b>					<b>R 1 561,00</b>
05/11/2019	07-4420-2901-01	UPGRADE & BEAUTIFICATION: CARAVAN PARK EBAY	07-4420-2901-03	OFFICE FURNITURE/EQUIPMENT RESORTS CLANWILLIAM	R 4 545,00
<b>TOTAL</b>					<b>R 4 545,00</b>
06/11/2019	01-6641-3802-08	MAINTENANCE OF ROADS CONTRACTED SERV - CITR	01-6641-3802-00	MAINTENANCE OF ROADS (MATERIAL - CITRUSDAL)	R 4 970,00
<b>TOTAL</b>					<b>R 4 970,00</b>
06/11/2019	01-4417-4464-01	LBAY GOSPEL FESTIVAL	01-4417-4464-02	CONTRIBUTION -ATKV RIELDANS	R 20 000,00
<b>TOTAL</b>					<b>R 20 000,00</b>
07/11/2019	01-6641-3802-08	MAINTENANCE OF ROADS CONTRACTED SERV - CITR	01-6641-3802-00	MAINTENANCE OF ROADS (MATERIAL - CITRUSDAL)	R 27 806,00
	01-6643-3805-00	MAINTAINING SMALL TOOLS CITRUSDAL	01-6643-3805-11	MAINTAINING ( CONTRACTED SERVICES - CDAL)	R 3 615,00
	01-6655-3813-01	MAINTENANCE: NETWORKS WATER(CONTRACTED SERVICES)	01-6655-3813-00	MAINTENANCE: NETWORKS WATER(SMALL TOOLS)	R 80,00
	01-6684-3805-50	MAINTAINING ( CONTRACTERS - EBAY)	01-6684-3805-04	MAINTAINING - CONSUMABLES - LBAY & EBAY	R 990,00
<b>TOTAL</b>					<b>R 27 806,00</b>
07/11/2019	01-3315-3025-00	SALARIES	01-3315-3035-00	STANDBY ALLOWANCES	R 18 400,00
<b>TOTAL</b>					<b>R 18 400,00</b>
11/11/2019	01-6674-4476-00	REGIONAL WASTE SITE: FEASIBILITY STUDIES	01-6674-4569-00	REFUSE BAGS AND WHEELIE BINS	R 21 234,00
<b>TOTAL</b>					<b>R 21 234,00</b>
14/11/2019	07-4418-1024-01	OFFICE FURNITURE LBAAI	07-4418-1024-04	OFFICE FURNITURE LBAY	R 1 562,00
<b>TOTAL</b>					<b>R 1 562,00</b>
14/11/2019	01-6644-3805-04	MAINTAINING ( CONTRACTED SERVICES)	01-6644-3805-14	MAINTAINING(CONTRACTED SERVICES - CLANW)	R 15 922,00
<b>TOTAL</b>					<b>R 15 922,00</b>
14/11/2019	07-6655-0401-11	WATER: EQUIPMENT - POMPE VIR BOORGAT OP LEIPOLTVILLE	07-6655-0401-15	WATER:EQUIPMENT LEIPOLTVILLE	R 29 060,00
<b>TOTAL</b>					<b>R 29 060,00</b>
15/11/2019	01-5513-3823-00	REKENAARS(CONTRACTED SERVICES)	01-5511-4541-00	TELEPHONE	R 114 267,00
<b>TOTAL</b>					<b>R 114 267,00</b>
20/11/2019	01-3311-4490-00	FMG: INTEGRATION OF ASSET MANAGEMENT MODULE	01-3311-4527-03	FMG: ACCOUNTING & BUSINESS ADVISORY	R 56 881,00
<b>TOTAL</b>					<b>R 56 881,00</b>
20/11/2019	01-6674-3805-22	CAPPING -LANDFILL SITE(CLANW)	01-6674-3805-32	CAPPING -LANDFILL SITE(CDAL)	R 6 480,00
	01-6674-3805-35	MAINTENANCE CONTRACTED SERVICES	01-6674-3805-32	CAPPING -LANDFILL SITE(CDAL)	R 41 551,00
<b>TOTAL</b>					<b>R 48 031,00</b>
20/11/2019	01-6674-3805-10	MAINTAINING (HIRE CHARGES - LBAY)	01-6674-3805-12	CAPPING -LANDFILL SITE(LBAY))	R 33 826,00
<b>TOTAL</b>					<b>R 33 826,00</b>
22/11/2019	07-6654-0416-08	RESEAL OF RESERVOIR CITR	07-6654-0416-18	FENCING Hoë DRUK RESERVOIR CITRUSDAL	R 131 160,00
<b>TOTAL</b>					<b>R 131 160,00</b>
25/11/2019	01-6625-4425-01	VULNERABLE HOUSING ASSISTANCE	01-6625-4501-00	LEGAL EXPENSES(OORDRAGSKOSTE)	R 23 868,00
<b>TOTAL</b>					<b>R 23 868,00</b>
27/11/2019	01-4411-4592-00	WATERWISE YAZI NGAMANZI EDUCATION INITIATIVE	01-4418-4423-00	FINE COLLECTIONS	R 199 406,00
	01-4418-3803-00	GEBOU(CONTRACTED SERVICES)	01-4418-4423-00	FINE COLLECTIONS	R 70 000,00
	01-4413-4425-00	FIRE-FIGHT & LIFE SAVERS	01-4418-4423-00	FINE COLLECTIONS	R 30 000,00
	01-4418-3831-00	VERKEERSTEKENS	01-4418-4423-00	FINE COLLECTIONS	R 13 762,00
	01-4418-3803-01	GEBOU(MATERIAL)	01-4418-4423-00	FINE COLLECTIONS	R 47 970,00
	01-4418-4533-00	CLEANING MATERIALS	01-4418-4423-00	FINE COLLECTIONS	R 5 000,00
	01-4418-4503-01	TRAVEL AND SUBSISTANCE(ACCOMODATION)	01-4418-4423-00	FINE COLLECTIONS	R 20 000,00
	01-4418-4453-00	INSPECTION FEES- CALIBRATE	01-4418-4423-00	FINE COLLECTIONS	R 30 000,00
01-4413-4415-00	PROTECTIVE CLOTHING	01-4418-4423-00	FINE COLLECTIONS	R 4 510,00	
<b>TOTAL</b>					<b>R 420 648,00</b>
27/11/2019	07-6642-2300-02	SEWERAGE: EQUIPMENT LAMBERTSBAY	07-6655-0401-15	WATER:EQUIPMENT ELANDSBAAI	R 24 284,00
	07-6655-0401-11	WATER: EQUIPMENT	07-6655-0401-15	WATER:EQUIPMENT ELANDSBAAI	R 1 416,00
<b>TOTAL</b>					<b>R 25 700,00</b>
27/11/2019	01-6641-3802-04	MAINTENANCE OF ROADS(MATERIAL -LAMBERTS BAY)	01-6641-3802-03	MAINTENANCE OF ROADS(MATERIAL -ELANDS BAY)	R 28 282,00
<b>TOTAL</b>					<b>R 28 282,00</b>
28/11/2019	01-5513-3823-00	REKENAARS(CONTRACTED SERVICES)	01-5511-4541-00	TELEPHONE	R 67 500,00
<b>TOTAL</b>					<b>R 67 500,00</b>
29/11/2019	01-1111-4607-01	MAYORAL PROJECTS(STAGE AND SOUND CREW)	01-1111-4607-04	MAYORAL PROJECTS(CONSUMABLES)	R 12 300,00
<b>TOTAL</b>					<b>R 12 300,00</b>



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VIREMENT SUMMARY: DECEMBER 2019					
DATE	VIREMENT FROM VOTE		VIREMENT TO VOTE		AMOUNT
	VOTE NUMBER	DESCRIPTION	VOTE NUMBER	DESCRIPTION	
03/12/2019	01-6641-3802-04	MAINTENANCE OF ROADS(MATERIAL - LAMBERTS BAY)	01-6641-3802-03	MAINTENANCE OF ROADS(MATERIAL - ELANDS BAY)	R 665,00
		<b>TOTAL</b>			<b>R 665,00</b>
03/12/2019	01-2211-4503-01	TRAVEL AND SUBSISTANCE(OWN TRANSPORT)	01-2211-4501-00	LEGAL EXPENSES	R 30 000,00
	01-2213-4503-01	TRAVEL AND SUBSISTANCE(ACCOMODATION)	01-2211-4501-00	LEGAL EXPENSES	R 20 000,00
	01-2213-4465-01	DRAFTING OF IDP	01-2211-4501-00	LEGAL EXPENSES	R 14 000,00
		<b>TOTAL</b>			<b>R 64 000,00</b>
03/12/2019	01-2213-4503-06	TRAVEL AND SUBSISTANCE(OWN TRANSPORT)	01-2213-4503-01	TRAVEL AND SUBSISTANCE(ACCOMODATION)	R 3 000,00
		<b>TOTAL</b>			<b>R 3 000,00</b>
03/12/2019	01-4412-3803-01	GEBOU(MATERIAL)	01-4412-3803-00	GEBOU(CONTRACTED SERVICES)	R 5 000,00
		<b>TOTAL</b>			<b>R 5 000,00</b>
04/12/2019	07-4420-2901-01	UPGRADE & BEAUTIFICATION: CARAVAN PARK EBAY	07-4420-2901-02	UPGRADE & BEAUTIFICATION: CARAVAN PARK LBAY	R 7 548,00
		<b>TOTAL</b>			<b>R 7 548,00</b>
04/12/2019	01-1111-4607-02	MAYORAL PROJECTS( TRANSPORT OF NON-EMPLOYEES)	01-1111-4607-01	MAYORAL PROJECTS( STAGE AND SOUND CREW)	R 6 300,00
		<b>TOTAL</b>			<b>R 6 300,00</b>
04/12/2019	01-6674-3805-32	CAPPING - LANDFILL SITE(CDAL)	01-6674-3805-12	CAPPING - LANDFILL SITE(LBAY)	R 40 669,00
	01-6674-3805-32	CAPPING - LANDFILL SITE(CDAL)	01-6674-3805-22	CAPPING - LANDFILL SITE(CLANW)	R 11 919,00
		<b>TOTAL</b>			<b>R 52 588,00</b>
06/12/2019	01-1112-3404-00	TOELAAG(SALARISSE)(SPEAKER)	01-1112-3425-00	TELEPHONE ALLOWANCES( SPEAKER)	R 3 452,00
		<b>TOTAL</b>			<b>R 3 452,00</b>
06/12/2019	01-2211-3025-01	SALARIES	01-2211-3010-01	BONUSES	R 19 935,00
	01-5511-3025-01	SALARIES	01-5511-3010-01	BONUSES	R 24 985,00
	01-5512-3025-00	SALARIES	01-5512-3010-00	BONUSES	R 346,00
	01-5513-3025-00	SALARIES	01-5513-3010-00	BONUSES	R 272,00
		<b>TOTAL</b>			<b>R 45 538,00</b>
06/12/2019	01-2211-4503-01	TRAVEL AND SUBSISTANCE(ACCOMODATION)	01-2211-4503-06	TRAVEL AND SUBSISTANCE(OWN TRANSPORT)	R 1 099,00
	01-3313-4503-06	TRAVEL AND SUBSISTANCE(OWN TRANSPORT)	01-3313-4503-02	TRAVEL AND SUBSISTANCE(DAILY ALLOWANCE)	R 1 899,00
	01-4413-4415-00	PROTECTIVE CLOTHING	01-4413-4503-06	TRAVEL AND SUBSISTANCE(OWN TRANSPORT)	R 979,00
	01-4414-4544-01	TRAVEL AND SUBSISTANCE(DAILY ALLOWANCE)	01-4414-4471-01	NEWSPAPERS AND LOST BOOKS - OWN	R 2 765,00
	01-4418-4424-02	CONSUMABLES	01-4418-3831-00	VERKEERSTEKENS	R 3 907,00
	01-4418-4409-00	LAW ENFORCEMENT(PROTECTIVE CLOTHING)	01-4418-4503-06	TRAVEL AND SUBSISTANCE(OWN TRANSPORT)	R 3 462,00
	01-4421-3805-02	MAINTAINING(CONSUMABLES - CITRUSDAL)	01-4421-3805-06	MAINTAINING CONTRACTED SERVICES CITRUSDAL	R 469,00
	01-6674-3805-05	MAINTENANCE - BEAUTIFICATION OF TOWNS:CITRUS	01-6674-3805-32	CAPPING - LANDFILL SITE(CDAL)	R 4 557,00
		<b>TOTAL</b>			<b>R 19 137,00</b>
09/12/2019	01-4412-3803-01	GEBOU(MATERIAL)	01-4412-3803-00	GEBOU(CONTRACTED SERVICES)	R 6 100,00
		<b>TOTAL</b>			<b>R 6 100,00</b>
10/12/2019	01-6655-4503-06	TRAVEL AND SUBSISTANCE(OWN TRANSPORT)	01-6655-4497-00	SIGNAGE	R 8 073,00
		<b>TOTAL</b>			<b>R 8 073,00</b>
11/12/2019	01-1111-4607-00	MAYORAL PROJECTS(HIRING)	01-1111-4607-02	MAYORAL PROJECTS(TRANSPORT OF NON-EMPLOYEES)	R 12 000,00
		<b>TOTAL</b>			<b>R 12 000,00</b>
11/12/2019	01-5511-3803-01	GEBOU(MATERIAL)	01-5511-3803-00	GEBOU(CONTRACTED SERVICES)	R 12 000,00
		<b>TOTAL</b>			<b>R 12 000,00</b>
12/12/2019	07-6655-0401-12	GENERATOR - AMBER ROAD	07-6655-0401-11	WATER EQUIPMENT	R 29 050,00
		<b>TOTAL</b>			<b>R 29 050,00</b>
17/12/2019	01-6674-3805-05	MAINTENANCE - BEAUTIFICATION OF TOWNS:CITRUS	01-6674-3805-32	CAPPING - LANDFILL SITE(CDAL)	R 50 000,00
	01-6674-3805-34	MAINTAINING HIRE CHARGES - CDAL	01-6674-3805-32	CAPPING - LANDFILL SITE(CDAL)	R 13 000,00
	01-6674-3805-35	MAINTENANCE CINTRACTED SERVICES	01-6674-3805-32	CAPPING - LANDFILL SITE(CDAL)	R 50 000,00
		<b>TOTAL</b>			<b>R 113 000,00</b>
17/12/2019	01-6684-3807-01	MAINTENANCE:CEMETRIES(CONSUMABLES)	01-6684-3805-10	MAINTAINING (SMALL TOOLS - CDAL)	R 100,00
		<b>TOTAL</b>			<b>R 100,00</b>
17/12/2019	01-6655-3813-02	MAINTENANCE:NETWORKS WATER(CONSUMABLES)	01-6655-3813-22	MAINTENANCE:NETWORKS WATER(CONSUMABLES CDA)	R 6 500,00
		<b>TOTAL</b>			<b>R 6 500,00</b>
17/12/2019	01-4417-4464-00	EVENTS(OLD DAM FESTIVAL)	01-4417-4421-01	CONTRIBUTIONS TO FESTIVALS(SEcurity)	R 10 000,00
	01-4417-4464-00	EVENTS(OLD DAM FESTIVAL)	01-4417-4421-00	CONTRIBUTIONS TO FESTIVALS(HIRE CHARGES)	R 140 000,00
		<b>TOTAL</b>			<b>R 10 000,00</b>
18/12/2019	07-3315-4701-05	OFFICE FURNITURE/EQUIPMENT	07-3314-4701-04	OFFICE FURNITURE/EQUIPMENT	R 15 000,00
		<b>TOTAL</b>			<b>R 15 000,00</b>
18/12/2019	01-1111-4607-01	MAYORAL PROJECTS(STAGE AND SOUND CREW)	01-1111-4607-03	MAYORAL PROJECTS(CATERING)	R 1 335,00
		<b>TOTAL</b>			<b>R 1 335,00</b>
18/12/2019	01-1111-4422-00	WARD BASED PROJECTS -5(STAGE AND SOUND CREW)	01-1111-4422-01	WARD BASED PROJECTS 5 - CATERING	R 49 000,00
		<b>TOTAL</b>			<b>R 49 000,00</b>
19/12/2019	01-4412-3804-00	MAINTENANCE AFSNY VAN BOME THUSONG CENTRE CITRUSDAL	01-4412-3803-00	GEBOU(CONTRACTED SERVICES)	R 22 000,00
		<b>TOTAL</b>			<b>R 22 000,00</b>
20/12/2019	07-6655-0401-12	GENERATOR - AMBER ROAD	07-6655-0401-11	WATER EQUIPMENT	R 3 000,00
		<b>TOTAL</b>			<b>R 3 000,00</b>

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**12.7 Summary of all Withdrawals during the 2nd QUARTER of 2019/20.**

**MFMA Section 11 (4a)**

<b>PROVINCIAL TREASURY</b>			
<b>Withdrawals from Municipal Bank Accounts</b>			
<b>In accordance with Section 11, Sub-section 1 (b) to (j)</b>			
<b>NAME OF MUNICIPALITY:</b>	CEDERBERG MUNICIPALITY		
<b>MUNICIPAL DEMARCATION CODE:</b>	WC012		
<b>QUARTER ENDED:</b>	31-Dec-19		
<b>MFMA section 11.</b> (1) Only the <i>accounting officer</i> or the <i>chief financial officer</i> of a <i>municipality</i> , or any other senior financial <i>official</i> of the <i>municipality</i> acting on the written authority of the <i>accounting officer</i> may withdraw money or authorise the withdrawal of money from any of the <i>municipality</i> bank accounts, and may do so only -  (b) to defray expenditure authorised in terms of section 26(4); (c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1); (d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section; (e) to pay over to a person or organ of state money received by the <i>municipality</i> on behalf of that person or organ of state, including - (i) money collected by the <i>municipality</i> on behalf of that person or organ of state by agreement; or (ii) any insurance or other payments received by the <i>municipality</i> for that person or organ of state; (f) to refund money incorrectly paid into a bank account; (g) to refund guarantees, sureties and <i>security</i> deposits; (h) for cash management and <i>investment</i> purposes in accordance with section 13; (i) to defray increased expenditure in terms of section 31; or (j) for such other purposes as may be <i>prescribed</i> .	Amount	Reason for withdrawal	
		R 0,00	
		R 0,00	
		R 0,00	
		R 0,00	
		R 0,00	
		R 0,00	
		R 0,00	
		R 0,00	
		R 0,00	
		R 0,00	
	(4) The <i>accounting officer</i> must within 30 days after the end of each <i>quarter</i> -	<b>Name and Surname:</b>	N. Smit
(a) table in the <i>municipal council</i> a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that <i>quarter</i> ; and	<b>Rank/Position:</b>	Acting CFO	
(b) submit a copy of the report to the relevant <i>provincial treasury</i> and the <i>Auditor-General</i> .	<b>Signature:</b>		
<b>Tel number</b>	<b>Fax number</b>		
027-482 8000	027-482 1933	<a href="mailto:nicos@cederbergraad.co.za">nicos@cederbergraad.co.za</a>	
<p><b>The completed form must reach Mr Donovan Alexander at the Provincial Treasury, Private Bag x 9165, 7 Wale Street, Cape Town, 8000, Tel: 021 483 5007, Fax 021 483 8623, Email: wbaatjies@pgwc.gov.za on or before the 15th of the month following the end of each quarter.</b></p>			

## **PART 3 – SERVICE DELIVERY PERFORMANCE**

### **3.1 Legislative Overview**

*In terms of Section 72(1)(a) and 52(d) of the Local Government Municipal Finance Management Act No. 56 of 2003 (MFMA) the Accounting Officer must by 25 January of each year assess the performance of the municipality during the first half of the financial year. A report on such assessment must in terms of Section 72(1)(b) of the MFMA be submitted to the Mayor, Provincial Treasury and National Treasury.*

*Once the Mayor has considered the report, it must be submitted to Council by 31 January in terms of Section 54 of the MFMA.*

*The Mayor approved the Top Layer SDBIP for 2019/20, on 28 June 2019, in terms of Section 53(1)(c)(ii) of the MFMA, MFMA Circular No. 13 and the Budgeting and Reporting Regulation which include the Municipality's key performance indicators for 2019/20.*

### **3.2 Performance Overview**

#### **a) Performance Framework**

*Regulation 7(1) of the Local Government: Municipal Planning and Performance Management Regulations, 2001 states that "A Municipality's Performance Management System (PMS) entails a framework that describes and represents how the Municipality's cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organized and managed, including determining the roles of the different role players." This framework, inter alia, reflects the linkage between the IDP, Budget, SDBIP and individual and service provider performance.*

#### **b) Monitoring Performance**

*The Municipality utilizes an electronic web based system on which KPI owners update actual performance on a monthly basis. KPI owners report on the results of the KPI by documenting the following information on the performance system:*

- The actual result in terms of the target set
- The output/outcome of achieving the KPI
- The calculation of the actual performance reported (If %)
- A performance comment
- Actions to improve the performance against the target set, if the target was not achieved
- It is the responsibility of every KPI owner to maintain a portfolio of evidence to support actual performance results updated
- Quarterly reports on Top Layer SDBIP performance are submitted to Council

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### 3.3 Link to the IDP and the budget

The Municipality identified the following strategic objectives based on the inputs from the community in the 5 year Integrated Development Plan (IDP):

<b>SO1</b>	<i>Improve and sustain basic service delivery and infrastructure development</i>
<b>SO2</b>	<i>Financial viability and economically sustainability</i>
<b>SO3</b>	<i>Good governance, community development &amp; public participation</i>
<b>SO4</b>	<i>Facilitate, expand and nurture sustainable economic growth and eradicate poverty</i>
<b>SO5</b>	<i>Enable a resilient, sustainable, quality and inclusive living environment and human settlements i.e. Housing development and informal settlement upgrade</i>
<b>SO6</b>	<i>To facilitate social cohesion, safe and healthy communities</i>
<b>SO7</b>	<i>Development and transformation of the institution to provide a people-centred human resources and administrative service to citizens, staff and Council</i>

Table 1: Strategic Objectives

#### (a) Performance indicators set in the approved Top Layer SDBIP for 2019/20 per strategic objective

##### Improve and sustain basic service delivery and infrastructure development

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2018/19	Targets 2019/20				
					Q1	Q2	Q3	Q4	Annual
TL2	The percentage of the municipal capital budget actually spent on capital projects as at 30 June 2020 (Actual amount spent on capital projects/Total amount budgeted for capital projects)X100	% of the municipal capital budget actually spent on capital projects as at 30 June 2020	All	98.69%	0%	20%	60%	90%	<b>90%</b>
TL3	90% of the approved capital budget spent for the upgrade of the Clanwilliam Sports Field by 30 June 2020 [(Total actual expenditure on the project/ Approved capital budget for the project)x100]	% of budget spent by 30 June 2020	3	100%	0%	20%	60%	90%	<b>90%</b>
TL8	90% of the approved capital budget spent on phase 2 of the Lamberts Bay Housing electrification project by 30 June 2020 [(Total actual expenditure on the project/ Approved capital budget for the project)x100]	% of budget spent by 30 June 2020	5	100%	0%	20%	60%	90%	<b>90%</b>
TL9	90% of the approved maintenance budget spent for electricity services by 30 June 2020 [(Actual expenditure on maintenance/total	% of budget spent by 30 June 2020	All	101.99%	0%	20%	60%	90%	<b>90%</b>

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Ref	KPI	Unit of Measurement	Wards	Actual performance of 2018/19	Targets 2019/20				
					Q1	Q2	Q3	Q4	Annual
	approved maintenance budget)x100]								
TL10	90% of the approved maintenance budget spent for roads and stormwater by 30 June 2020 [(Actual expenditure on maintenance/total approved maintenance budget)x100]	% of budget spent by 30 June 2020	All	117.79%	0%	20%	60%	90%	90%
TL11	90% of the approved maintenance budget spent for waste water by 30 June 2020 [(Actual expenditure on maintenance/total approved maintenance budget)x100]	% of budget spent by 30 June 2020	All	97.96%	0%	20%	60%	90%	90%
TL12	100% of the MIG grant spent by 30 June 2020 [(Actual expenditure on MIG funding received/total MIG funding received)x100]	% of budget spent by 30 June 2020	All	100%	20%	40%	70%	100%	100%
TL13	95% of the water samples comply with SANS 241 micro biological parameters {(Number of water samples that comply with SANS 241 indicators/Number of water samples tested)x100}	% of water samples complying with SANS 241 micro biological parameters	All	88.26%	95%	95%	95%	95%	95%
TL14	90% of the approved maintenance budget spent for water by 30 June 2020 [(Actual expenditure on maintenance/total approved maintenance budget)x100]	% of budget spent by 30 June 2020	All	103.54%	0%	20%	60%	90%	90%
TL15	90% of the approved capital budget spent for the upgrade of roads in Cederberg by 30 June 2020 [(Total actual expenditure on the project/ Approved capital budget for the project)x100]	% of budget spent by 30 June 2020	All	111.29%	0%	20%	60%	90%	90%
TL16	90% of the approved capital budget spent for the upgrade of the electricity network within Cederberg by 30 June 2020 [(Total actual expenditure on the project/ Approved capital budget for the project)x100]	% of budget spent by 30 June 2020	All	71.58%	0%	20%	60%	90%	90%
TL17	90% of the approved capital budget spent for the replacement of street lights in Cederberg by 30	% of budget spent by 30 June 2020	All	51.93%	0%	20%	60%	90%	90%

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Ref	KPI	Unit of Measurement	Wards	Actual performance of 2018/19	Targets 2019/20				
					Q1	Q2	Q3	Q4	Annual
	June 2020 [(Total actual expenditure on the project/ Approved capital budget for the project)x100]								
TL18	Limit unaccounted for water to less than 15% by 30 June 2020 {(Number of Kiloliters Water Purchased or Purified - Number of Kiloliters Water Sold (incl free basic water) / Number of Kiloliters Water Purchased or Purified x 100}	% unaccounted water	All	10.31%	15%	15%	15%	15%	<b>15%</b>
TL19	90% of the approved capital budget spent for the upgrade of community facilities in Cederberg by 30 June 2020 {(Actual expenditure divided by the total approved project budget) x 100}	% of budget spent by 30 June 2020	All	94.58%	0%	20%	60%	90%	<b>90%</b>
TL20	Develop 2 boreholes for Clanwilliam and 2 boreholes for Citrusdal by 30 June 2020	Number of boreholes developed by 30 June 2020	2; 3	0	0	0	0	4	<b>4</b>
TL21	90% of the INEP funding for Clanwilliam spent by 30 June 2020 [(Actual expenditure on INEP funding received/total INEP funding received)x100]	% of INEP funding spent by 30 June 2020	All	New performance indicator 2019/20	0%	20%	60%	90%	<b>90%</b>
TL22	90% of the approved capital budget spent to upgrade the Graafwater oxidation ponds by 30 June 2020 {(Actual expenditure divided by the total approved project budget) x 100}	% of budget spent by 30 June 2020	2	New performance indicator 2019/20	0%	20%	60%	90%	<b>90%</b>
TL23	90% of the approved capital budget spent to upgrade the Graafwater raw-water infrastructure by 30 June 2020 {(Actual expenditure divided by the total approved project budget) x 100}	% of budget spent by 30 June 2020	2	New performance indicator 2019/20	0%	20%	60%	90%	<b>90%</b>
TL40	Number of formal residential properties that receive piped water (credit and prepaid water) that is connected to the municipal water infrastructure network and billed for the service as at 30 June 2020	Number of residential properties which are billed for water or have pre paid meters	All	5 614	4 980	4 980	4 980	4 980	<b>4 980</b>
TL41	Number of formal residential properties connected to the	Number of residential properties which are billed for electricity or	All	7 690	7 615	7 615	7 615	7 615	<b>7 615</b>

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Ref	KPI	Unit of Measurement	Wards	Actual performance of 2018/19	Targets 2019/20				
					Q1	Q2	Q3	Q4	Annual
	<i>municipal electrical infrastructure network (credit and prepaid electrical metering)(Excluding Eskom areas) and billed for the service as at 30 June 2020</i>	<i>have pre paid meters (Excluding Eskom areas)</i>							
TL42	<i>Number of formal residential properties connected to the municipal waste water sanitation/sewerage network for sewerage service, irrespective of the number of water closets (toilets) and billed for the service as at 30 June 2020</i>	<i>Number of residential properties which are billed for sewerage</i>	All	4 586	4 315	4 315	4 315	4 315	<b>4 315</b>
TL43	<i>Number of formal residential properties for which refuse is removed once per week and billed for the service as at 30 June 2020</i>	<i>Number of residential properties which are billed for refuse removal</i>	All	5 512	4 950	4 950	4 950	4 950	<b>4 950</b>
TL44	<i>Provide free basic water to indigent households as per the requirements in the indigent policy as at 30 June 2020</i>	<i>Number of households receiving free basic water</i>	All	2 040	2 500	2 500	2 500	2 500	<b>2 500</b>
TL45	<i>Provide free basic electricity to indigent households as per the requirements in the indigent policy as at 30 June 2020</i>	<i>Number of households receiving free basic electricity</i>	All	2 041	2 500	2 500	2 500	2 500	<b>2 500</b>
TL46	<i>Provide free basic sanitation to indigent households as per the requirements in the indigent policy as at 30 June 2020</i>	<i>Number of households receiving free basic sanitation services</i>	All	1 951	2 500	2 500	2 500	2 500	<b>2 500</b>
TL47	<i>Provide free basic refuse removal to indigent households as per the requirements in the indigent policy as at 30 June 2020</i>	<i>Number of households receiving free basic refuse removal</i>	All	2 008	2 500	2 500	2 500	2 500	<b>2 500</b>
TL53	<i>Report bi-annually to Council during the 2019/20 financial year on the progress made with the implementation of the regional dump site plan as per agreement with West Coast DM</i>	<i>Number of reports submitted</i>	All	1	0	1	0	1	<b>2</b>

Table 2: Improve and sustain basic service delivery and infrastructure development

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**Financial viability and economically sustainability**

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2018/19	Targets 2019/20				
					Q1	Q2	Q3	Q4	Annual
TL30	Financial viability measured in terms of the municipality's ability to meet its service debt obligations as at 30 June 2020 (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Re	% of debt coverage by 30 June 2020	All	7.99%	0%	0%	0%	45%	<b>45%</b>
TL31	Financial viability measured in terms of the outstanding service debtors as at 30 June 2020 (Total outstanding service debtors/ revenue received for services)	% of outstanding service debtors by 30 June 2020	All	25%	0%	0%	0%	30%	<b>30%</b>
TL32	Financial viability measured in terms of the available cash to cover fixed operating expenditure as at 30 June 2020 ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excl	Number of months it takes to cover fix operating expenditure with available cash	All	0.14%	0	0	0	1	<b>1</b>
TL33	90% of the Financial Management Grant spent by 30 June 2020 [(Total actual grant expenditure/Total grant allocation received)x100]	% of Financial Management Grant spent by 30 June 2020	All	100%	0%	20%	60%	90%	<b>90%</b>
TL34	90% of the approved capital budget spent for Fleet Management by 31 May 2020 [(Total actual expenditure / Approved capital budget for fleet management)x100]	% of budget spent by 30 June 2020	All	New performance indicator 2019/20	0%	20%	60%	90%	<b>90%</b>
TL35	Submit financial statements to the Auditor-General by 31 August 2019	Approved financial statements submitted to the Auditor-General by 31 August 2019	All	1	1	0	0	0	<b>1</b>
TL36	Achievement of a payment percentage of 85% by 30 June 2020 ((Gross Debtors Closing Balance + Billed Revenue - Gross Debtors Opening Balance + Bad Debts Written Off)/Billed Revenue) x 100	Payment % achieved by 30 June 2020	All	86.74%	85%	85%	85%	85%	<b>85%</b>
TL37	Achieve an unqualified audit opinion for the 2018/19 financial year	Unqualified Audit opinion received	All	1	0	0	1	0	<b>1</b>



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Ref	KPI	Unit of Measurement	Wards	Actual performance of 2018/19	Targets 2019/20				
					Q1	Q2	Q3	Q4	Annual
TL38	Submit the draft main budget to Council by 31 March 2020	Draft main budget submitted to Council by 31 March 2020	All	1	0	0	1	0	1
TL39	Submit the adjustments budget to Council by 28 February 2020	Adjustment budget submitted to Council by 28 February 2020	All	1	0	0	1	0	1

Table 3: Financial viability and economically sustainability

**Good governance, community development & public participation**

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2018/19	Targets 2019/20				
					Q1	Q2	Q3	Q4	Annual
TL1	Complete the annual Risk Assessment and submit the strategic and operational risk register to the Risk Committee by 30 June 2020	Strategic and operational risk register submitted to the Risk Committee by 30 June 2020	All	1	0	0	0	1	1
TL4	Develop and submit the risk based audit plan for 2020/21 to the Audit Committee by 30 June 2020	Risk based audit plan submitted to the Audit Committee by 30 June 2020	All	1	0	0	0	1	1
TL5	Compile and submit the draft annual report for 2018/19 to Council by 31 January 2020	Draft annual report for 2018/19 submitted to Council by 31 January 2020	All	1	0	0	1	0	1
TL6	Compile and submit the final annual report and oversight report for 2018/19 to Council by 31 March 2020	Final annual report and oversight report for 2018/19 submitted to Council by 31 March 2020	All	1	0	0	1	0	1
TL7	Submit the final reviewed IDP to Council by 31 May 2020	Final IDP submitted to Council by 31 May 2020	All	1	0	0	0	1	1
TL28	90% of the approved maintenance budget spent for municipal buildings by 30 June 2020 [(Actual expenditure on maintenance/total approved maintenance budget)x100]	% of budget spent by 30 June 2020	All	97.93%	0%	20%	60%	90%	90%
TL29	Address 100% of ICT Audit findings by 30 June 2020	% of Audit findings addressed by 30 June 2020	All	100%	0%	0%	0%	100%	100%

Table 4: Good governance, community development & public participation

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**Facilitate, expand and nurture sustainable economic growth and eradicate poverty**

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2018/19	Targets 2019/20				
					Q1	Q2	Q3	Q4	Annual
TL50	Create 200 jobs opportunities in terms of EPWP by 30 June 2020	Number of job opportunities created in terms of EPWP by 30 June 2020	All	200	0	0	0	200	<b>200</b>

Table 5: Facilitate, expand and nurture sustainable economic growth and eradicate poverty

**Enable a resilient, sustainable, quality and inclusive living environment and human settlements i.e. Housing development and informal settlement upgrade**

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2018/19	Targets 2019/20				
					Q1	Q2	Q3	Q4	Annual
TL24	Construct 74 top structures in Lamberts Bay Pr.No.114 by 30 June 2020	Number of top structures constructed by 30 June 2020	5	100	0	0	0	74	<b>74</b>

Table 6: Enable a resilient, sustainable, quality and inclusive living environment and human settlements i.e. Housing development and informal settlement upgrade

**To facilitate social cohesion, safe and healthy communities**

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2018/19	Targets 2019/20				
					Q1	Q2	Q3	Q4	Annual
TL48	Develop a Social Development Framework and submit to Council by 30 June 2020	Social Development Framework submitted to Council by 30 June 2020	All	0	0%	20%	60%	90%	<b>90%</b>
TL49	Spend 90% of the approved project budget to assist vulnerable groups by 30 June 2020 [(Total expenditure on project/ Approved budget for the project)x100]	% of budget spent by 30 June 2020	5	100%	0%	20%	60%	90%	<b>90%</b>
TL51	90% of the approved capital budget spent to upgrade the vehicle test centre equipment in Clanwilliam by 30 June 2020 [(Total actual expenditure / Approved capital budget for the project)x100]	% of budget spent by 30 June 2020	3	New performance indicator 2019/20	0%	20%	60%	90%	<b>90%</b>
TL52	90% of the approved capital budget spent to upgrade the vehicle test centre equipment in Citrusdal by 30 June 2020 [(Total actual expenditure / Approved capital budget for the project)x100]	% of budget spent by 30 June 2020	1; 2	New performance indicator 2019/20	0%	20%	60%	90%	<b>90%</b>

Table 7: To facilitate social cohesion, safe and healthy communities

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**Development and transformation of the institution to provide a people-centred human resources and administrative service to citizens, staff and Council**

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2018/19	Targets 2019/20				
					Q1	Q2	Q3	Q4	Annual
TL25	The number of people from employment equity target groups employed in the three highest levels of management in compliance with the equity plan as at 30 June	Number of people employed	All	1	0	0	0	1	1
TL26	The percentage of the municipality's personnel budget actually spent on implementing its workplace skills plan by 30 June 2020 [(Actual amount spent on training/total operational budget)x100]	% of the municipality's personnel budget on training by 30 June 2020 (Actual amount spent on training/total personnel budget)x100	All	0.84%	0%	0%	0%	0.5%	0.5%
TL27	90% of the approved capital budget spent for the upgrade of the ICT network infrastructure by 30 June 2020 [(Total actual expenditure on the project/ Approved capital budget for the project)x100]	% of budget spent by 30 June 2020	All	103.95%	0%	20%	60%	90%	90%

Table 8: Development and transformation of the institution to provide a people-centred human resources and administrative service to citizens, staff and Council

**(b) Budget spending per IDP strategic objective**

The tables below provide an analysis of the capital and operational budget allocation for the 2019/20 financial year and actual expenditure as at 31 December 2019 per Strategic Objective (Opex excludes internal transfers):

No.	Municipal Strategic Objective	Budget	Actual Capital Expenditure as at 31 December 2019	% Spent
		R'000		%
<b>Capital</b>				
1	Improve and sustain basic service delivery and infrastructure development	55 146	9 555	17%
2	Financial viability and economically sustainability	3 110	16	1%
3	Good governance, community development & public participation	148	1	1%
4	Facilitate, expand and nurture sustainable economic growth and eradicate poverty	10	0	0%
5	Enable a resilient, sustainable, quality and inclusive living environment and human settlements i.e. Housing development and informal settlement upgrade	85	0	0%
6	To facilitate social cohesion, safe and healthy communities	4 996	156	3%

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No.	Municipal Strategic Objective	Budget	Actual Capital Expenditure as at 31 December 2019	% Spent
		R'000		%
<b>Capital</b>				
7	Development and transformation of the institution to provide a people-centred human resources and administrative service to citizens, staff and Council	250	45	18%
<b>Total</b>		<b>63 745</b>	<b>9 773</b>	<b>15%</b>

Table 9: Capital spending per IDP strategic objective

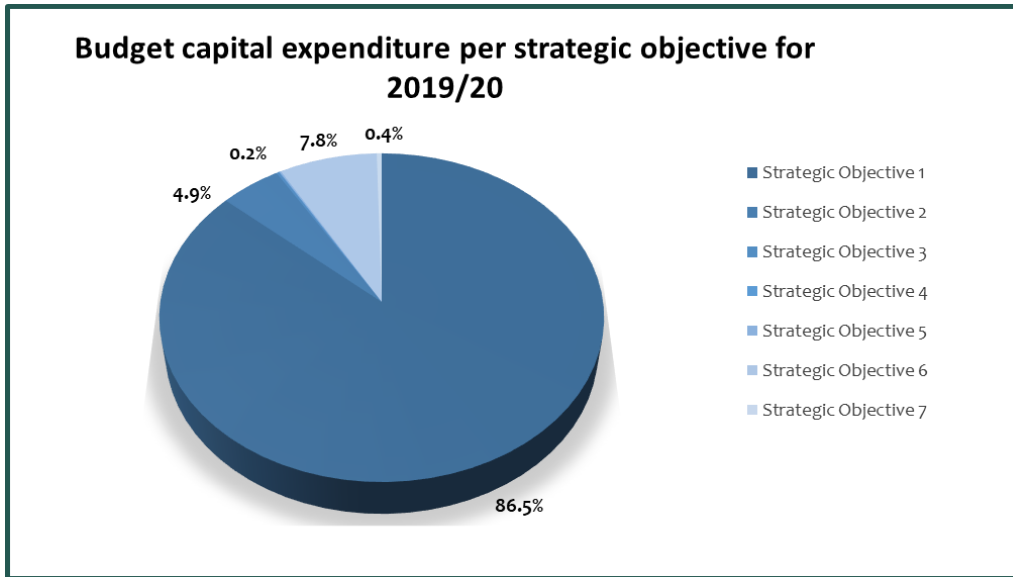
No.	Municipal Strategic Objective	Budget	Actual Operational Expenditure as at 31 December 2019	% Spent
		R'000		%
<b>Operational</b>				
1	Improve and sustain basic service delivery and infrastructure development	181 619	82 257	45%
2	Financial viability and economically sustainability	44 918	21 029	47%
3	Good governance, community development & public participation	37 183	15 697	42%
4	Facilitate, expand and nurture sustainable economic growth and eradicate poverty	2 852	960	34%
5	Enable a resilient, sustainable, quality and inclusive living environment and human settlements i.e. Housing development and informal settlement upgrade	24 603	4 448	18%
6	To facilitate social cohesion, safe and healthy communities	43 690	20 606	47%
7	Development and transformation of the institution to provide a people-centred human resources and administrative service to citizens, staff and Council	10 511	5 712	54%
<b>Total</b>		<b>345 376</b>	<b>150 709</b>	<b>44%</b>

Table 10: Capital spending per IDP strategic objective

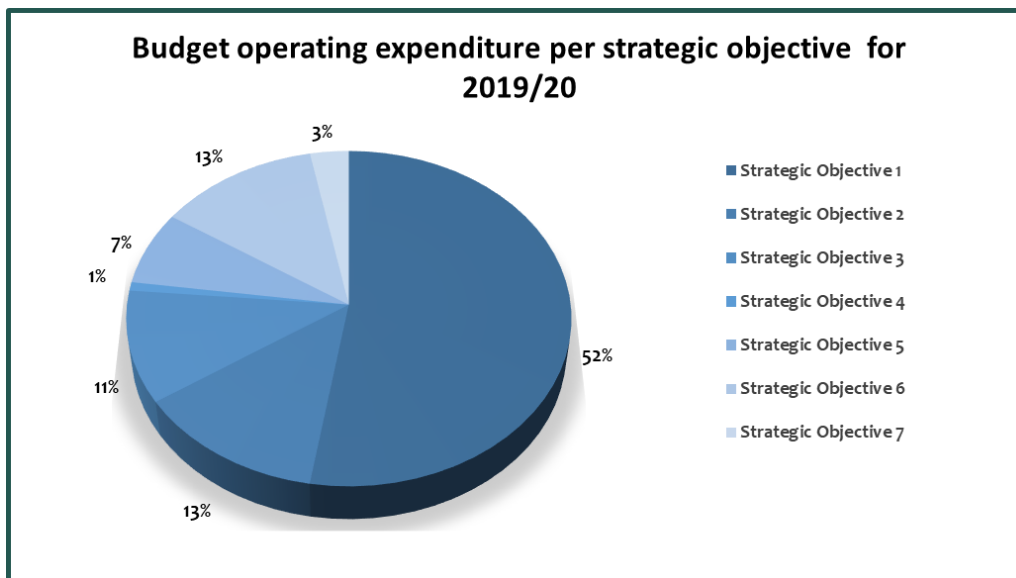
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The graphs below indicate the budget operating and capital expenditure per strategic objective for 2019/20:



*Graph 1: Budgeted capital expenditure per strategic objective*

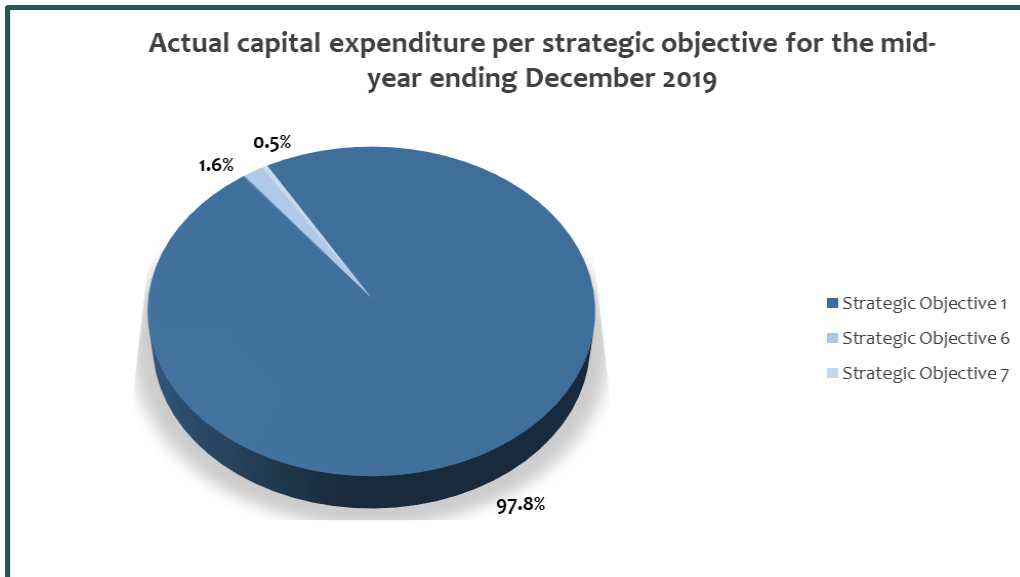


*Graph 2: Budgeted operating expenditure per strategic objective*

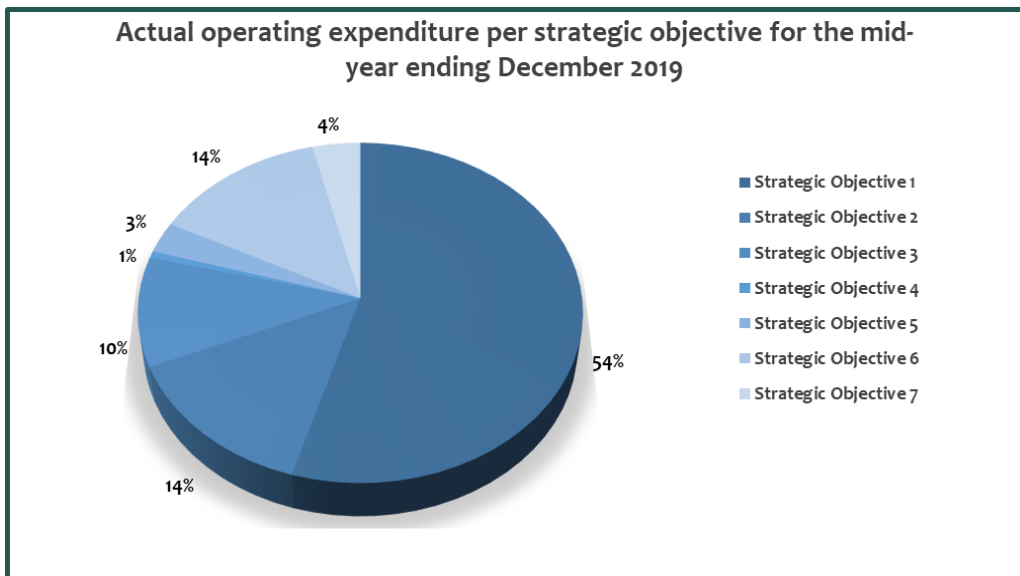
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The graphs below indicate the actual operating and capital expenditure per strategic objective for the mid-year ending December 2019:



*Graph 3: Actual capital expenditure per strategic objective*

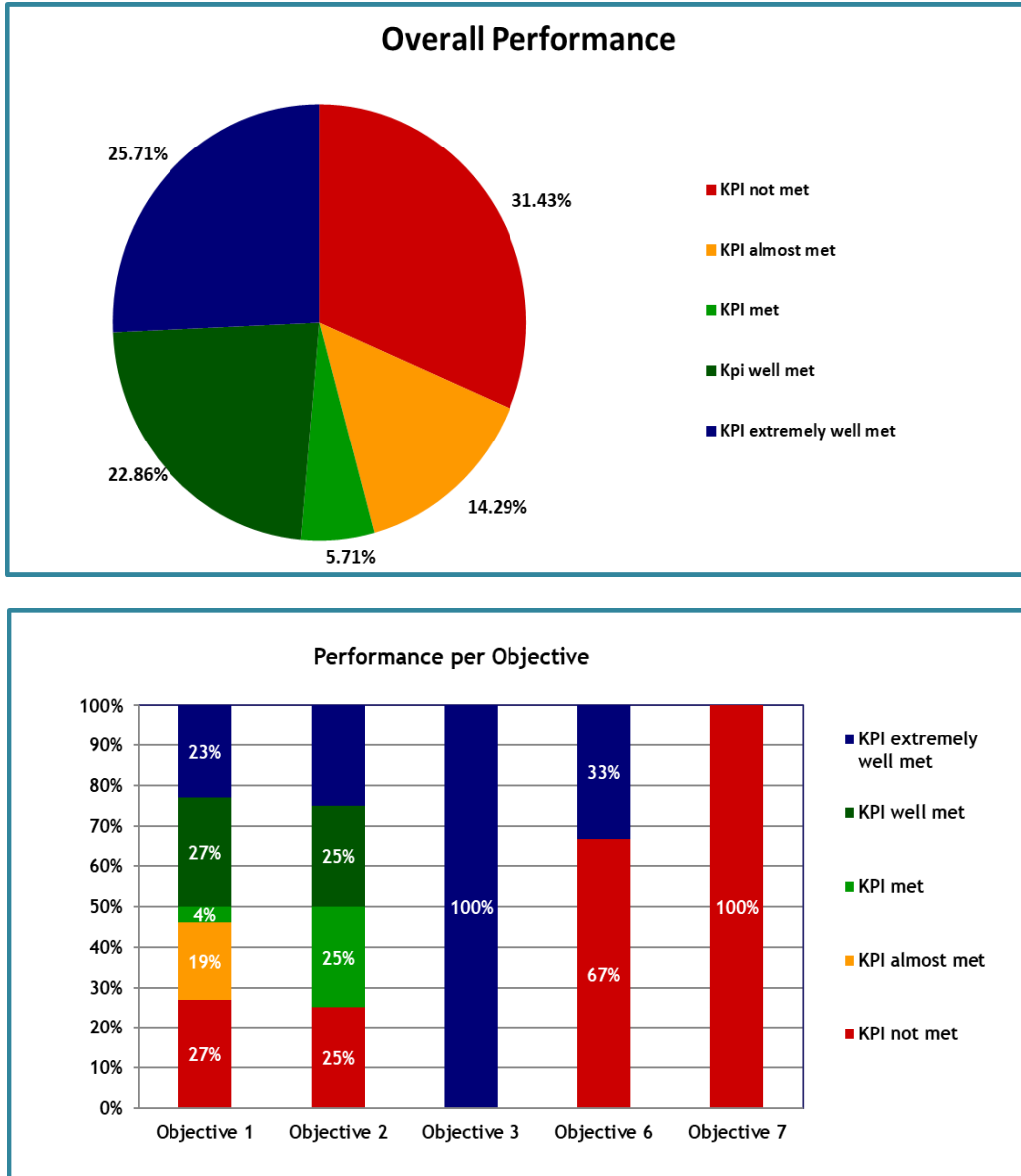


*Graph 4: Actual operating expenditure per strategic objective*

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**3.4. Mid-Year Performance Against the Performance Indicators Set in the Approved Top Layer SDBIP for 2019/20**

**3.4.1 Overall actual performance of indicators for the mid-year ending 31 December 2019**



Graph 5: Performance per strategic objective for the mid-year ending 31 December 2019

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Category	Total	Improve and sustain basic service delivery and infrastructure development	Financial viability and economically sustainability	Good Governance, Community Development & Public Participation	Facilitate, expand and nurture sustainable economic growth and eradicate poverty	Enable a resilient, sustainable, quality and inclusive living environment and human settlements i.e. Housing development and informal settlement upgrade	Facilitate social cohesion, safe and healthy communities	Development and transformation of the institution to provide a people-centred human resources and administrative service to citizens, staff and Council
<b>R</b>	11	7	1	0	0	0	2	1
<b>O</b>	5	5	0	0	0	0	0	0
<b>G</b>	2	1	1	0	0	0	0	0
<b>G2</b>	8	7	1	0	0	0	0	0
<b>B</b>	9	6	1	1	0	0	1	0
<b>Total</b>	<b>35</b>	<b>26</b>	<b>4</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>1</b>

Graph 6: Overall actual performance of indicators for the mid-year ending 31 December 2019

Category	Colour	Explanation
KPI's Not Met	<b>R</b>	0% >= Actual/Target < 75%
KPI's Almost Met	<b>O</b>	75% >= Actual/Target < 100%
KPI's Met	<b>G</b>	Actual/Target = 100%
KPI's Well Met	<b>G2</b>	100% > Actual/Target < 150%
KPI's Extremely Well Met	<b>B</b>	Actual/Target >= 150%

Graph 7: SDBIP Measurement Criteria

### 3.4.2 Actual performance per strategic objective of indicators for the mid-year ending 31 December 2019

Detailed below is the unaudited actual performance on Top Layer SDBIP KPI's that were due for the first half of the financial year ending 31 December 2019 which measures the Municipality's overall performance per strategic objective. The tables, furthermore, includes the performance comments and corrective measures indicated for targets not achieved.

The Municipality met 54.3% (19 of 35) of the applicable KPI's for the period as at 31 December 2019. The remainder of the KPI's (18) on the Top Layer SDBIP out of the total number of 53 KPI's do not have targets for this period and will be reported on in future quarters when they are due. Details of the performance against the targets set as at 31 December 2019 are indicated in the tables below.



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**Improve and sustain basic service delivery and infrastructure development**

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2018/19	Overall performance for the mid-year ending 31 December 2019				
					Q1	Q2	Target	Actual	R
TL2	The percentage of the municipal capital budget actually spent on capital projects as at 30 June 2020 (Actual amount spent on capital projects/Total amount budgeted for capital projects)x100	% of the municipal capital budget actually spent on capital projects as at 30 June 2020	All	98.69%	0.00%	20.00%	20.00%	15.33%	O
<b>Corrective Action</b>		Finalisation of planning process and implementation of projects between January and June 2020							
TL3	90% of the approved capital budget spent for the upgrade of the Clanwilliam Sports Field by 30 June 2020 [(Total actual expenditure on the project/ Approved capital budget for the project)x100]	% of budget spent by 30 June 2020	3	100%	0.00%	20.00%	20.00%	2.70%	R
<b>Corrective Action</b>		Appointment of Contractor to complete the work, following termination of contract							
TL8	90% of the approved capital budget spent on phase 2 of the Lamberts Bay Housing electrification project by 30 June 2020 [(Total actual expenditure on the project/ Approved capital budget for the project)x100]	% of budget spent by 30 June 2020	5	100%	0.00%	20.00%	20.00%	40.00%	B
TL9	90% of the approved maintenance budget spent for electricity services by 30 June 2020 [(Actual expenditure on maintenance/total approved maintenance budget)x100]	% of budget spent by 30 June 2020	All	101.99%	0.00%	20.00%	20.00%	40.00%	B
TL10	90% of the approved maintenance budget spent for roads and stormwater by 30 June 2020 [(Actual expenditure on maintenance/total approved maintenance budget)x100]	% of budget spent by 30 June 2020	All	117.79%	0.00%	20.00%	20.00%	40.39%	B
TL11	90% of the approved maintenance budget spent for waste water by 30 June 2020 [(Actual expenditure on maintenance/total approved maintenance budget)x100]	% of budget spent by 30 June 2020	All	97.96%	0.00%	20.00%	20.00%	41.00%	B
TL12	100% of the MIG grant spent by 30 June 2020 [(Actual expenditure on MIG funding received/total MIG funding received)x100]	% of budget spent by 30 June 2020	All	100%	20.00%	40.00%	40.00%	18.70%	R
<b>Corrective Action</b>		Appointment to be finalised in January 2020. Expenditure for the MIG to improve following site establishment							

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Ref	KPI	Unit of Measurement	Wards	Actual performance of 2018/19	Overall performance for the mid-year ending 31 December 2019				
					Q1	Q2	Target	Actual	R
TL13	95% of the water samples comply with SANS 241 micro biological parameters {(Number of water samples that comply with SANS 241 indicators/Number of water samples tested)x100}	% of water samples complying with SANS 241 micro biological parameters	All	88.26%	95.00%	95.00%	95.00%	42.50%	R
<b>Corrective Action</b>		Source funding for upgrade of water treatment plants in the remote areas including Algeria, Leipoldville, Paleisheuwel and Wupperthal							
TL14	90% of the approved maintenance budget spent for water by 30 June 2020 [(Actual expenditure on maintenance/total approved maintenance budget)x100]	% of budget spent by 30 June 2020	All	103.54%	0.00%	20.00%	20.00%	28.67%	G2
TL15	90% of the approved capital budget spent for the upgrade of roads in Cederberg by 30 June 2020 [(Total actual expenditure on the project/ Approved capital budget for the project)x100]	% of budget spent by 30 June 2020	All	111.29%	0.00%	20.00%	20.00%	13.80%	R
<b>Corrective Action</b>		Finalisation of planning and implementation in the next six months of the financial year							
TL16	90% of the approved capital budget spent for the upgrade of the electricity network within Cederberg by 30 June 2020 [(Total actual expenditure on the project/ Approved capital budget for the project)x100]	% of budget spent by 30 June 2020	All	71.58%	0.00%	20.00%	20.00%	25.00%	G2
TL17	90% of the approved capital budget spent for the replacement of street lights in Cederberg by 30 June 2020 [(Total actual expenditure on the project/ Approved capital budget for the project)x100]	% of budget spent by 30 June 2020	All	51.93%	0.00%	20.00%	20.00%	20.00%	G
TL18	Limit unaccounted for water to less than 15% by 30 June 2020 {(Number of Kiloliters Water Purchased or Purified - Number of Kiloliters Water Sold (incl free basic water) / Number of Kiloliters Water Purchased or Purified x 100}	% unaccounted water	All	10.31%	15.00%	15.00%	15.00%	22.40%	G2
TL19	90% of the approved capital budget spent for the upgrade of community facilities in Cederberg by 30 June 2020 {(Actual expenditure divided by the	% of budget spent by 30 June 2020	All	94.58%	0.00%	20.00%	20.00%	82.00%	B

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Ref	KPI	Unit of Measurement	Wards	Actual performance of 2018/19	Overall performance for the mid-year ending 31 December 2019				
					Q1	Q2	Target	Actual	R
	total approved project budget) x 100}								
TL21	90% of the INEP funding for Clanwilliam spent by 30 June 2020 [(Actual expenditure on INEP funding received/total INEP funding received)x100]	% of INEP funding spent by 30 June 2020	All	New performance indicator 2019/20	0.00%	20.00%	20.00%	38.00%	B
TL22	90% of the approved capital budget spent to upgrade the Graafwater oxidation ponds by 30 June 2020 {(Actual expenditure divided by the total approved project budget) x 100}	% of budget spent by 30 June 2020	2	New performance indicator 2019/20	0.00%	20.00%	20.00%	0.00%	R
<b>Corrective Action</b>		Tenders to be advertised in January 2020							
TL23	90% of the approved capital budget spent to upgrade the Graafwater raw-water infrastructure by 30 June 2020 {(Actual expenditure divided by the total approved project budget) x 100}	% of budget spent by 30 June 2020	2	New performance indicator 2019/20	0.00%	20.00%	20.00%	3.13%	R
<b>Corrective Action</b>		Tenders to be advertised in January 2020							
TL40	Number of formal residential properties that receive piped water (credit and prepaid water) that is connected to the municipal water infrastructure network and billed for the service as at 30 June 2020	Number of residential properties which are billed for water or have pre paid meters	All	5614	4 980	4 980	4 980	5 779	G2
TL41	Number of formal residential properties connected to the municipal electrical infrastructure network (credit and prepaid electrical metering)(Excluding Eskom areas) and billed for the service as at 30 June 2020	Number of residential properties which are billed for electricity or have pre paid meters (Excluding Eskom areas)	All	7690	7 615	7 615	7 615	7 877	G2
TL42	Number of formal residential properties connected to the municipal waste water sanitation/sewerage network for sewerage service, irrespective of the number of water closets (toilets) and billed for the service as at 30 June 2020	Number of residential properties which are billed for sewerage	All	4586	4 315	4 315	4 315	4 758	G2
TL43	Number of formal residential properties for which refuse is removed once per week and billed	Number of residential properties which are billed for refuse removal	All	5512	4 950	4 950	4 950	5 862	G2

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Ref	KPI	Unit of Measurement	Wards	Actual performance of 2018/19	Overall performance for the mid-year ending 31 December 2019				
					Q1	Q2	Target	Actual	R
	for the service as at 30 June 2020								
TL44	Provide free basic water to indigent households as per the requirements in the indigent policy as at 30 June 2020	Number of households receiving free basic water	All	2040	2 500	2 500	2 500	2 001	O
<b>Corrective Action</b>		Target to be adjusted during the SDBIP Mid-year Review							
TL45	Provide free basic electricity to indigent households as per the requirements in the indigent policy as at 30 June 2020	Number of households receiving free basic electricity	All	2041	2 500	2 500	2 500	2 280	O
<b>Corrective Action</b>		Target to be adjusted during the SDBIP Mid-year Review							
TL46	Provide free basic sanitation to indigent households as per the requirements in the indigent policy as at 30 June 2020	Number of households receiving free basic sanitation services	All	1951	2 500	2 500	2 500	1 911	O
<b>Corrective Action</b>		Target to be adjusted during the SDBIP Mid-year Review							
TL47	Provide free basic refuse removal to indigent households as per the requirements in the indigent policy as at 30 June 2020	Number of households receiving free basic refuse removal	All	2008	2 500	2 500	2 500	2 009	O
<b>Corrective Action</b>		Target to be adjusted during the SDBIP Mid-year Review							
TL53	Report bi-annually to Council during the 2019/20 financial year on the progress made with the implementation of the regional dump site plan as per agreement with West Coast DM	Number of reports submitted	All	1	0	1	1	0	R
<b>Corrective Action</b>		The Report was submitted, however was not included in the Agenda Report will be re-submitted in January 2020							

Table 11: Improve and sustain basic service delivery and infrastructure development

**Financial viability and economically sustainability**

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2018/19	Overall performance for the mid-year ending 31 December 2019				
					Q1	Q2	Target	Actual	R
TL33	90% of the Financial Management Grant spent by 30 June 2020 [(Total actual grant expenditure/Total grant allocation received)x100]	% of Financial Management Grant spent by 30 June 2020	All	100%	0.00%	20.00%	20.00%	48.60%	B
TL34	90% of the approved capital budget spent for Fleet Management by 31 May 2020 [(Total actual expenditure / Approved	% of budget spent by 30 June 2020	All	New performance indicator 2019/20	0.00%	20.00%	20.00%	0.00%	R

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Ref	KPI	Unit of Measurement	Wards	Actual performance of 2018/19	Overall performance for the mid-year ending 31 December 2019				
					Q1	Q2	Target	Actual	R
	capital budget for fleet management)x100]								
<b>Corrective Action</b>		Bid Specification Committee meeting scheduled to take place during the first week of February 2020 for the advertising of the Supply and Delivery of Vehicles tender							
TL35	Submit financial statements to the Auditor-General by 31 August 2019	Approved financial statements submitted to the Auditor-General by 31 August 2019	All	1	1	0	1	1	G
TL36	Achievement of a payment percentage of 85% by 30 June 2020 ((Gross Debtors Closing Balance + Billed Revenue - Gross Debtors Opening Balance + Bad Debts Written Off)/Billed Revenue) x 100	Payment % achieved by 30 June 2020	All	86.74%	85.00%	85.00%	85.00%	86.25%	G2

Table 12: Financial viability and economically sustainability

**Good governance, community development & public participation**

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2018/19	Overall performance for the mid-year ending 31 December 2019				
					Q1	Q2	Target	Actual	R
TL28	90% of the approved maintenance budget spent for municipal buildings by 30 June 2020 [(Actual expenditure on maintenance/total approved maintenance budget)x100]	% of budget spent by 30 June 2020	All	97.93%	0.00%	20.00%	20.00%	81.03%	B

Table 13: Good governance, community development & public participation

**Facilitate social cohesion, safe and healthy communities**

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2018/19	Overall performance for the mid-year ending 31 December 2019				
					Q1	Q2	Target	Actual	R
TL49	Spend 90% of the approved project budget to assist vulnerable groups by 30 June 2020 [(Total expenditure on project/ Approved budget for the project)x100]	% of budget spent by 30 June 2020	5	100%	0.00%	20.00%	20.00%	43.65%	B
TL51	90% of the approved capital budget spent to upgrade the vehicle test centre equipment in Clanwilliam by 30 June 2020 [(Total actual expenditure / Approved capital budget for the project)x100]	% of budget spent by 30 June 2020	3	New performance indicator 2019/20	0.00%	20.00%	20.00%	0.00%	R
<b>Corrective Action</b>		Payments made in January 2020. Service provider on sight. Funds will be spent by 30 June 2020							

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Ref	KPI	Unit of Measurement	Wards	Actual performance of 2018/19	Overall performance for the mid-year ending 31 December 2019				
					Q1	Q2	Target	Actual	R
TL52	90% of the approved capital budget spent to upgrade the vehicle test centre equipment in Citrusdal by 30 June 2020 [(Total actual expenditure / Approved capital budget for the project)x100]	% of budget spent by 30 June 2020	1; 2	New performance indicator 2019/20	0.00%	20.00%	20.00%	0.00%	R
<b>Corrective Action</b>		Payments made in January 2020. Service provider on sight. Funds will be spent by 30 June 2020							

Table 14: Facilitate social cohesion, safe and healthy communities

**Development and transformation of the institution to provide a people-centred human resources and administrative service to citizens, staff and Council**

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2018/19	Overall performance for the mid-year ending 31 December 2019				
					Q1	Q2	Target	Actual	R
TL27	90% of the approved capital budget spent for the upgrade of the ICT network infrastructure by 30 June 2020 [(Total actual expenditure on the project/ Approved capital budget for the project)x100]	% of budget spent by 30 June 2020	All	103.95%	0.00%	20.00%	20.00%	0.00%	R
<b>Corrective Action</b>		No Capital Budget for the ICT Department. KPI to be removed during the Mid-Year SDBIP Review							

Table 15: Development and transformation of the institution to provide a people-centred human resources and administrative service to citizens, staff and Council

### 3.5 Adjustment of the Top Layer SDBIP for 2019/20

In terms of Section 27(2)(b), when submitting an adjustments budget to the National Treasury and Provincial Treasury in terms of Section 28(7) of the MFMA read together with Section 24(3) of the MFMA, the municipal manager must also submit the amended SDBIP, within ten working days after the council has approved the amended plan in terms of Section 54(1)(c) of the MFMA.

The Top Layer SDBIP will be revised where needed and submitted with the Adjustments Budget to Council by the end of February 2020 with the necessary motivation where key performance indicator targets require amendment as a result of the Adjustments Budget and/or corrections as a result of the audit outcomes of 2018/19.

### 3.6 Annual Report for 2019/20

The draft Annual Report of the 2018/20 financial year was tabled in Council on 13 December 2019.

As prescribed in Section 72(1)((a)(iii) of the MFMA the Accounting Officer must assess the performance of the Municipality in the first 6 months taking into account the past year's Annual Report, and progress on resolving the problems identified in the Annual Report. Council will appoint an Oversight Committee, who will compile an Oversight

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*Report. This report will include a summary of comments and conclusions on the Annual Report of the Municipality for 2018/19.*

*However, to ensure the credibility of the 2018/19 Annual Report and that the information in the report is accurate, reliable and correct, it has been audited by the Auditor-General and the final draft has also been sent to them for verification. Thus the final report have been scrutinized for accuracy, reliability and correctness not only by the management team but by the Auditor-General as well.*

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**Section 13 – MUNICIPAL MANAGER'S QUALITY CERTIFICATE**

**Municipal Finance Management Act: Sections 72(1)(a)(ii)**

**Submission by the Municipal Manager**

The assessment of the Municipality's service delivery performance for the first half of the financial year is herewith submitted in terms of Section 72(1)(a)(ii) of the Municipal Finance Management Act (MFMA). This submission further serves to inform the Executive Mayor that an adjustment budget will be tabled to Council.

Print Name           HENRY SUMMERT          

**MUNICIPAL MANAGER OF CEDERBERG MUNICIPALITY**

Signature                     

Date           22/01/2020          

**Acknowledgment of receipt by the Mayor**

Print Name           NOSIPHUWO QUNTA          

**MAYOR OF CEDERBERG MUNICIPALITY**

Signature           NSQunta          

Date           22/01/2020



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