

**ANNUAL PROCUREMENT PLAN : HUMAN RESOURCES**

ANNEXURE A

CEDERBERG MUNICIPALITY  
 Name of Provincial Treasury \_\_\_\_\_  
 Name of Accounting Officer / Delegated Official : A TITUS  
 Director/ Chief Director SCM:  
 Telephone number and email address : 027 482 8000

Name of Institution : CEDERBERG MUNICIPALITY

**TABLE 1**

Programme	Project Description	Estimated Value (incl. taxes)	Method of procurement	Planned dates (week ending) - DDMMYYYY						
				Bid Specification	Advert	Bid closing	Bid Evaluation	Bid award	Contract commence	Contract expiry
Recruitment & Selection	Recruitment and screening of applications in line with the relevant legislation	R 200 000,00	Formal quotation	21/07/2023	24/07/2023	31/07/2023	07/08/2023	25/08/2023	31/08/2023	31/08/2024
Training & Development	Water and Waste water training	R 340 000,00	Tender	11/09/2023	13/09/2023	29/09/2023	05/10/2023	12/10/2023	31/10/2023	31/10/2026
Training & Development	Roads Training	R 390 000,00	Tender	11/09/2023	13/09/2023	29/09/2023	05/10/2023	12/10/2023	31/10/2023	31/10/2026
Training & Development	MfMP Training	R 350 000,00	Tender	07/08/2023	14/08/2023	28/09/2023	01/09/2023	04/09/2023	30/09/2023	30/09/2026
Training & Development	HV Cable jointing for line workers	R 200 000,00	Formal quotation	17/07/2023	24/07/2023	31/07/2023	04/08/2023	07/08/2023	29/08/2023	25/08/2024
Training & Development	Turf Maintenance for municipal caretakers	R 200 000,00	Formal quotation	17/07/2023	24/07/2023	31/07/2023	04/08/2023	07/08/2023	29/08/2023	25/08/2024
Training & Development	First Aid for general workers	R 200 000,00	Formal quotation	17/07/2023	24/07/2023	31/07/2023	04/08/2023	07/08/2023	29/08/2023	25/08/2024
Training & Development	Asbes Training for general workers	R 200 000,00	Formal quotation	16/10/2023	23/10/2023	03/11/2023	10/11/2023	17/11/2023	30/11/2023	30/11/2024
Training & Development	Fire Arm Training for Law enforcement officers	R 200 000,00	Formal quotation	16/10/2023	23/10/2023	03/11/2023	10/11/2023	17/11/2023	30/11/2023	30/11/2024
Training & Development	Coaching & Mentoring for Immediate Supervisors	R 200 000,00	Formal quotation	16/10/2023	23/10/2023	03/11/2023	10/11/2023	17/11/2023	30/11/2023	30/11/2023
Training & Development	Snake Handling for general workers	R 200 000,00	Formal quotation	30/10/2023	06/11/2023	13/11/2023	20/11/2023	27/11/2023	01/12/2023	01/12/2024
Training & Development	Peace Officer for Law enforcement officers	R 200 000,00	Formal quotation	30/10/2023	06/11/2023	13/11/2023	20/11/2023	27/11/2023	01/12/2023	01/12/2024
Training & Development	Digger loader	R 200 000,00	Formal quotation	30/10/2023	06/11/2023	13/11/2023	20/11/2023	27/11/2023	01/12/2023	01/12/2024
Training & Development	Records Management Office personnel	R 200 000,00	Formal quotation	12/01/2024	19/01/2024	02/02/2024	09/02/2024	16/02/2024	23/02/2024	23/02/2025
Training & Development	Basic Computer training Lv 1 Office personnel	R 200 000,00	Formal quotation	12/01/2024	19/01/2024	02/02/2024	09/02/2024	16/02/2024	23/02/2024	23/02/2025

The Accounting Officer/ Authority declares that he/she has engaged with the Executive Authority who concurs with and has approved this Procurement Plan

Accounting Officer / Authority Signature

ANNUAL PROCUREMENT PLAN REPORTING: TRAFFIC AND PROTECTION SERVICES

ANNEXURE A

Name of National Department/Institution \_\_\_\_\_ Name of institution \_\_\_\_\_ Cederberg Municipality

Name of Accounting Officer / Delegated Official :

Director/ Chief Director SCM: Act : C Appel

Telephone number and email address: 027 482 8000 cfo@cederbergmun.gov.za

Date:

TABLE 1

Programme	Project Description	Estimated Value (incl. taxes)	Method of procurement (Tender / Formal Written Quotation)	Planned dates (week ending) - DDMMYYYY						
				Bid Specification	Advert	Bid closing	Bid Evaluation	Bid award	Contract commence	Contract expiry
OP0003038 Operational Typical Work Streams Public Protection and Safety	FINE COLLECTIONS	R400 000.00	Tender	29-Apr-23	05-May-23	06-Jun-23	09-Jun-23	16-Jun-23	01-Jul-23	30-Jun-25
Procurement of Protective Clothing	TRAFFIC AND LAW ENFORCEMENT	R80 000.00	Formal Written Quotation	29-Jun-23	05-Jul-23	06-Jul-23	09-Jun-23	09-Jun-23	20-Jun-23	20-Jun-23
LIFEGUARDS	SAFEGUARDING OF BEACHES AND DAMS	R600 000.00	TENDER	29-Apr-23	05-Jul-23	06 July 2023	09-Jun-23	16-Jun-23	01-Jul-23	30-Jun-25
Procurement of Protective Clothing	DISASTER MANAGEMENT	R 30 000.00	Formal Written Quotation	29-Apr-23	05-Jul-23	06 July 2023	09-Jun-23	09-Jun-23	20-Jun-23	20-Jun-23

The Accounting Officer/ Authority declares that he/she has engaged with the Executive Authority who concurs with and has approved this Procurement Plan

Accounting Officer / Authority Signature

ANNUAL PROCUREMENT PLAN: FINANCIAL SERVICES

ANNEXURE A

CEDERBERG MUNICIPALITY  
 Name of Provincial Treasury \_\_\_\_\_  
 Name of Accounting Officer / Delegated Official : A TITUS  
 Director/ Chief Director SCM: C APPEL (ACTING CFO)  
 Telephone number and email address : 027 482 8000

Name of Institution \_\_\_\_\_ CEDERBERG MUNICIPALITY

Date:

TABLE 1

Programme	Project Description	Estimated Value (incl. taxes)	Method of procurement	Planned dates (week ending) - DDDMMYYYY						
				Bid Specification	Advert	Bid closing	Bid Evaluation	Bid award	Contract commence	Contract expiry
MECHANICAL REPAIRS, HYDROLIC REPAIRS, AUTO ELECTRICAL REPAIRS, WINDSCREEN REPAIRS, REPAIRS, PANELBEATING, EXHAUST REPAIRS AND REPLACEMENT, TYRES & TUBES AND SERVICING OF MUNICIPAL VEHICLES	MECHANICAL REPAIRS, HYDROLIC REPAIRS, AUTO ELECTRICAL REPAIRS, WINDSCREEN REPAIRS, REPAIRS, PANELBEATING, EXHAUST REPAIRS AND REPLACEMENT, TYRES & TUBES AND SERVICING OF MUNICIPAL VEHICLES	AS PER DRAFT BUDGET	TENDER	10-Jan-24	15-Jan-24	16-Feb-24	23-Feb-24	01-Mar-24	01-Apr-24	31-Mar-27
SHORT TERM INSURANCE PORTFOLIO	SHORT TERM INSURANCE PORTFOLIO	R 1 500 000,00 P/A	TENDER	10-Jan-24	15-Jan-24	16-Feb-24	23-Feb-24	01-Mar-24	01-Apr-24	31-Mar-27
ACCOUNTING SERVICES	ACCOUNTING SERVICES	R 800 000,00 P/A	TENDER	14-Jul-23	01-Aug-23	01-Sep-23	15-Sep-23	01-Oct-23	01-Nov-23	31-Oct-26
PROVISION OF BANKING SERVICES	PROVISION OF BANKING SERVICES	R 2 000 000,00 (5 YEARS)	TENDER	15-Mar-24	01-Apr-24	01-May-24	15-May-24	01-Jun-24	01-Jul-24	30-Jun-29

The Accounting Officer/ Authority declares that he/she has engaged with the Executive Authority who concurs with and has approved this Procurement Plan

Accounting Officer / Authority Signature \_\_\_\_\_

ANNUAL PROCUREMENT PLAN: OFFICE OF THE MM - LEGAL SERVICES

CEDERBERG MUNICIPALITY  
 Name of Provincial Treasury \_\_\_\_\_ Name of Institution \_\_\_\_\_ CEDERBERG MUNICIPALITY  
 Name of Accounting Officer / Delegated Official : A TITUS  
 Director/ Chief Director SCM:  
 Telephone number and email address : 027 462 8000

Date:  
 TABLE 1

Programme	Project Description	Estimated Value (incl. taxes)	Method of procurement	Planned dates (week ending) - DDMMYYYY						
				Bid Specification	Advert	Bid closing	Bid Evaluation	Bid award	Contract commence	Contract expiry
APPOINTMENT OF A PANEL OF LEGAL EXPERTS OF THE PROVISION OF QUALITY AND SPECIALIST	APPOINTMENT OF A PANEL OF LEGAL EXPERTS OF THE PROVISION OF QUALITY AND SPECIALIST LEGAL	400000	RFB	25/10/2022	27/10/2022	28/11/2022	27/03/2023	10/04/2023	01/07/2023	30/06/2026

The Accounting Officer/ Authority declares that he/she has engaged with the Executive Authority who concurs with and has approved this Procurement Plan

Accounting Officer / Authority Signature \_\_\_\_\_

ANNUAL PROCUREMENT PLAN : SUPPLY CHAIN MANAGEMENT

CEDERBERG MUNICIPALITY  
 Name of Provincial Treasury \_\_\_\_\_ Name of Institution \_\_\_\_\_ CEDERBERG MUNICIPALITY  
 Name of Accounting Officer / Delegated Official : A. TITUS  
 Director/ Chief Director SCM:  
 Telephone number and email address : 027 482 8000

Date:  
 TABLE 1

Programme	Project Description	Estimated Value (incl. taxes)	Method of procurement	Planned dates (week ending) - DDMMYYYY						
				Bid Specification	Advert	Bid closing	Bid Evaluation	Bid award	Contract commence	Contract expiry
SUPPLY AND DELIVERY OF PROTECTIVE CLOTHING	SUPPLY AND DELIVERY OF PROTECTIVE CLOTHING	1000000	RFB	24/04/2023	27/04/2023	29/05/2023	05/06/2023	12/06/2023	01/07/2023	30/06/2026
SUPPLY AND DELIVERY OF CLEANING MATERIALS	SUPPLY AND DELIVERY OF CLEANING MATERIALS	500000	RFB	24/04/2023	27/04/2023	29/05/2023	05/06/2023	12/06/2023	01/07/2023	30/06/2026
SUPPLY AND DELIVERY OF TISSUE PAPER PRODUCTS	SUPPLY AND DELIVERY OF TISSUE PAPER PRODUCTS	400 000	RFB	24/04/2023	27/04/2023	29/05/2023	05/06/2023	12/06/2023	01/07/2023	30/06/2026
SUPPLY AND DELIVERY OF ELECTRICAL CABLES	SUPPLY AND DELIVERY OF ELECTRICAL CABLES	650 000	RFB	24/04/2023	27/04/2023	29/05/2023	05/06/2023	12/06/2023	01/07/2023	30/06/2026
SUPPLY AND DELIVERY OF SINGLE PHASE PREPAID METERS	SUPPLY AND DELIVERY OF SINGLE PHASE PREPAID METERS	1000000	RFB	24/04/2023	27/04/2023	29/05/2023	05/06/2023	12/06/2023	01/07/2023	30/06/2026

The Accounting Officer/ Authority declares that he/she has engaged with the Executive Authority who concurs with and has approved this Procurement Plan

Accounting Officer / Authority Signature \_\_\_\_\_

ANNUAL PROCUREMENT PLAN : TOWN PLANNING

ANNEXURE A

CEDERBERG MUNICIPALITY  
 Name of Provincial Treasury \_\_\_\_\_ Name of Institution CEDERBERG MUNICIPALITY

Name of Accounting Officer / Delegated Official : A TITUS  
 Director/ Chief Director SCM:

Telephone number and email address : 027 462 8000

Date:

TABLE 1

Programme	Project Description	Estimated Value (incl. taxes)	Method of procurement	Planned dates (week ending) - DDMMYYYY						
				Bid Specification	Advert	Bid closing	Bid Evaluation	Bid award	Contract commence	Contract expiry
APPOINTMENT OF PROFESSIONAL LAND SURVEYORS AND REGISTERED PROFESSIONAL TOWN- AND REGIONAL PLANNERS FOR CEDERBERG MUNICIPALITY FOR THE PERIOD OF THREE YEAR	APPOINTMENT OF PROFESSIONAL LAND SURVEYORS AND REGISTERED PROFESSIONAL TOWN- AND REGIONAL PLANNERS PANEL FOR CEDERBERG MUNICIPALITY FOR THE PERIOD OF THREE YEAR	R300 000	RFB	04-09-2023	07-09-2023	09-10-2023	23-10-2023	06-11-2023	05-01-2024	31/12/2026

The Accounting Officer/ Authority declares that he/she has engaged with the Executive Authority who concurs with and has approved this Procurement Plan

Accounting Officer / Authority Signature \_\_\_\_\_

ANNUAL PROCUREMENT PLAN LAMBERTSBAAI -ELANDSBAAI 2023/2024

ANNEXURE A

CEDERBERG MUNICIPALITY  
 Name of Provincial Treasury \_\_\_\_\_  
 Name of Institution \_\_\_\_\_ CEDERBERG MUNICIPALITY  
 Name of Accounting Officer / Delegated Official : A TITUS  
 Director/ Chief Director SCM:  
 Telephone number and email address : 027 482 8000

Date:  
 TABLE 1

Planned dates (week ending) - DDMMYYYY										
Programme	Project Description	Estimated Value (incl. taxes)	Method of procurement	Bid Specification	Advert	Bid closing	Bid Evaluation	Bid award	Contract commencement	Contract expiry
2KEER JAAR	SKOONMAAK VAN RIOOLPOMPSTASIE	R120000.00			01.07.2023					
	L/BAY -E/BAY									
2KEER JAAR	TEER SAKKIE	R150000.00			01.07.2023					
	E/BAY -L/BAY									
2KEER JAAR	PADE VERF	R80000.00			01.07.2023					
	E/BAY -L/BAY									
L/BAAI	RIOOLPOMP 11KW, 20KW	R180000.00			01.07.2023					
L/BAAI	WATER POMP WADRIEF				01.07.2023					
	BOREHOLE PUMP	R180000.00								
	55KW, 7.5 KW									
E/BAAI	WATER POMP E/BAY BOREHOLE 5.5KW, 7.5KW	R130000.00			01.07.2023					
LEIPODVILLE	WATER POMP BOREHOLE 7.5KW	R80000.00			01.07.2023					
	2X									

The Accounting Officer/ Authority declares that he/she has engaged with the Executive Authority who concurs with and has approved this Procurement Plan

\_\_\_\_\_  
 Accounting Officer / Authority Signature