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SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT: 02ND QUARTER: 01 SEPTEMBER 2023 – 31 DECEMBER 2023

DEPARTMENT: FINANCIAL SERVICES

REPORT FROM: FINANCIAL SERVICES

AUTHOR: MANAGER: SUPPLY CHAIN MANAGEMENT

DATE: 08 JANUARY 2024

1. PURPOSE OF REPORT

The Accounting Officer must, within 10 days of the end of each quarter, submit a report on the implementation of the supply chain management policy to the mayor. The purpose of this report to the mayor in terms of Section 6(3) of the Supply Chain Management Policy on the implementation of the Supply Chain Management Policy for the quarter ended 31 December 2023.

2. BACKGROUND

2.1 Section 6 (3) of the Cederberg Municipality's Supply Chain Management Policy Incorporating Preferential Procurement (SCM Policy) requires that the Accounting Officer submits a quarterly report on the implementation of the Policy to the Executive Mayor and an annual report to the municipal Council.

2.2 This report contains schedules of Tenders, Formal Written Price Quotations awarded, Awards above R100 000 as well as Deviations from the SCM Policy, considered and approved by the Accounting Officer

3. COMPLIANCE PROGRESS

3.1 COMMITTEE SYSTEM FOR COMPETITIVE BIDS (TENDERS)

#	Committee	Composition & Function
1.	Bid Specification Committee- BSC	BSC will compose of a Senior Manager, manager or senior official of the user department, an official of a division requiring the goods or services [user], and a member of the SCM Unit. To comment on specifications for bids submitted by the user department at the

		Municipality in an unbiased manner to allow all potential bidders to offer their goods and services and to recommend to the Director that the specifications may be advertised.
2.	Bid Evaluation Committee- BEC	BEC will compose of a Chairperson, responsible official of the department concerned and SCM Official. (i) To submit a report and recommendations regarding the award to the Bid Adjudication Committee for consideration and/or approval.
3.	Bid Adjudication Committee- BAC	At least 4 Heads of Department and a Senior SCM Practitioner, with the CFO as Chairperson. Considers recommendations from the BEC and make awards or recommend to the MM to award if R 10 million and more.

Members of the bid committees are required to declare to undertake the following:

- That all information, documentation and decisions regarding any matter before the committee is confidential and undertakes not to make known anything in this regard;
- To treat all service providers and potential service providers equitably and will not purposefully favour or prejudice anybody; and
- To make known details of any private or business interest he or she or any close family member, partner or associate may have in any proposed procurement or disposal of, or in any award or contract that they will immediately withdraw from participating in any matter whatsoever.
- The members of the Bid Committees have duly undertaken to uphold the confidentiality, to be fair in all dealings and to declare their personal interests, if any. None of the members had conflicts of interest to declare.

TENDERS AWARDED: COMPETITIVE BIDDING FOR ALL CONTRACTS VALUED MORE THAN R200 000

Contract Reference Number	Contract Description	Progress	Awarded Amount
CED 03/2023-2024	Graafwater: Construction Of Multi-Purpose Centre	Awarded: R.Conrad Trading CC T/A Rc Civils	R12 893 598.06
CED 04/2022-2023	Appointment of professional land surveyors and registered professional town and regional planners panel for Cederberg Municipality for a multi-year period ending on 30 June 2023	Awarded: CK Rumboll & Vennote	Rates Based
CED 05/2023-2024	Supply and delivery of a 19/20 m ³ refuse compactor truck	Awarded: Shorts Nissan CC	R3 660 490.25
CED 06/2023-2024	Supply and rendering of a service to ensure beach/dam safety by providing beach safety equipment and managing a life guard project	Awarded: NSRI	R436 890.21
CED 38/2022-2023	Appointment of a service provider to assist with the recruitment and selection process of Section 56/57 managers and vetting/screening of	Awarded: Roy Steele & Associates (Pty) Ltd	Rates Based

	other applicants and employees from date of award until 30 June 2024		
CED 09/2023-2024	Provision of security alarm system, monitoring and armed response services at security sites in Cederberg Municipality	Awarded: Strassberger Beleggings CC	Rates Based

FORMAL WRITTEN PRICE QUOTATIONS : ALL CONTRACTS VALUED MORE THAN R30 000 BELOW R200 000

Contract Reference Number	Contract Description	Progress	Awarded Amount
Q06/2023-2024	Supply and delivery of safety protective clothing - disaster management	Awarded: Sparks & Ellis Uniforms	R172 121.65
Q10/2023-2024	Provision of training services for safety representatives	Awarded: Ezolimo Training & Supply (Pty) Ltd	R16 910.00
Q11/2023-2024	Appointment of a service provider for asbestos regulation training	Awarded: Ezolimo Training & Supply (Pty) Ltd	R12 719.40
Q17/20233-2024	Provision of training services for medium voltage network operations	Awarded: Effective Human Intervention (Pty) Ltd	R137 988.50
Q21/2023-2024	Construction of boundary walls for two sludge drying beds – Citrusdal wastewater treatment plant	Awarded: Running Silver	R190 900.00
Q23/2023-2024	Supply and delivery of 200 seatlicense for eset endpoint security	Awarded: Zarcom	R92 000.00

3.2 AWARDS ABOVE R100 000

Municipality: Cederberg Municipality		Month: OCTOBER 2023													
Contract details			Total value of contracts				Premium Value Paid		E-BBEE Status Level of Contributor	Method of procurement	Preference point system	Subcontracting		Is the bid awarded in terms of section 114 of the MFMA?	Is the reporting completed on CEA system?
Contract reference	Service provider/ Supplier	Contract Description	Total value of contract	Lowest Acceptable Bid Value	Premium Value Paid	Premium % Paid	Level	Quotation/ Competitive Bidding/ Deviation	80/20 or 90/10	< than 25% (insert value)	> than 25% (insert value)	(Yes/ No)	(Yes/ No)		
G0000473	GW TRAJTMANN	SERVICE OF THE CLANWILLIAM WATER AND WASTEWATER TREATMENT WORKS (WWTP)	R106 087.82	R106 087.82	R0.00	0.00%	n/a	Deviation	80/20 rule	n/a	n/a	no	no		
Q06/2023-2024	SPARKS & ELLIS UNIFORMS	SAFETY PROTECTIVE CLOTHING - DISASTER MANAGEMENT	R 172 121.65	R 172 121.65	R0.00	0.00%	1	Quotation	80/20 rule	n/a	n/a	no	no		
Total			R 278 209.47	R 278 209.47	R 0.00	0.00%				R 0.00	R 0.00				

Municipality: Cederberg Municipality		Month: November 2023													
Contract details			Total value of contracts				Premium Value Paid		E-BBEE Status Level of Contributor	Method of procurement	Preference point system	Subcontracting		Is the bid awarded in terms of section 114 of the MFMA?	Is the reporting completed on CEA system?
Contract reference	Service provider/ Supplier	Contract Description	Total value of contract	Lowest Acceptable Bid Value	Premium Value Paid	Premium % Paid	Level	Quotation/ Competitive Bidding/ Deviation	80/20 or 90/10	< than 25% (insert value)	> than 25% (insert value)	(Yes/ No)	(Yes/ No)		
G0000666-667-668-673 etc.	PHCENIVERP	ERP SYSTEM	R4 241 076.00	R4 241 076.00	R0.00	0.00%	4	Deviation	80/20 rule	n/a	n/a	no	no		
Total			R 4 241 076.00	R 4 241 076.00	R 0.00	0.00%				R 0.00	R 0.00				

Municipality: Cederberg Municipality			Month: December 2023										
Contract details			Total value of contracts		Premium Value Paid		B.BBEE (Status Level) of Contributor	Method of procurement	Preference point system	Sub-contracting		In the bid awarded in terms of section 154 of the MFMA?	In the reporting completed on the system?
Contract reference	Service provider/ Supplier	Contract Description	Total value of contract	Lowest Acceptable Bid Value	Premium Value Paid	Premium % Paid	Level	Quotation/ Competitive Bidding/ Deviation	80/20 or 90/10	< than 25% (Insert value)	> than 25% (Insert value)	(Yes/ No)	(Yes/ No)
CE038/2023-2023	ROY STEELE & ASSOCIATES CC	APPOINTMENT OF A SERVICE PROVIDER TO ASSIST WITH THE RECRUITMENT AND SELECTION PROCESS OF SECTION 56/57 MANAGERS AND VETTING/SCREENING OF OTHER APPLICANTS AND EMPLOYEES FROM DATE OF AWARD UNTIL 30 JUNE 2024	RATES	RATES	R0,00	0,00%	4	Competitive Bidding	80/20 rule	n/a	n/a	no	no
CE03/2023-2024	R CONRAD TRADING CC T/A R CIVILS	GRAFWATER: CONSTRUCTION OF MULTI-PURPOSE CENTRE	R12 893 588,06	R12 893 588,06	R0,00	0,00%	1	Competitive Bidding	80/20 rule	n/a	n/a	no	no
CE04/2023-2024	CK RUMBOLL AND PARTNERS PLANNING	APPOINTMENT OF PROFESSIONAL LAND SURVEYORS AND REGISTERED PROFESSIONAL TOWN AND REGIONAL PLANNERS PANEL FOR CEDERBERG MUNICIPALITY FOR A MULTI-YEAR PERIOD ENDING ON 30 JUNE 2026	RATES	RATES	R0,00	0,00%	2	Competitive Bidding	80/20 rule	n/a	n/a	no	no
CE05/2023-2024	SHORTS NISSAN CC	SUPPLY AND DELIVERY OF 19/20 m³ REFUSE COMPACTOR TRUCK	R3 660 420,25	R3 660 420,25	R0,00	0,00%	2	Competitive Bidding	80/20 rule	n/a	n/a	no	no
CE06/2023-2024	NATIONAL SEA RESCUE INSTITUTE	SUPPLY AND RENDERING OF A SERVICE TO ENSURE BEACH/DAM SAFETY BY PROVIDING BEACH SAFETY EQUIPMENT AND MANAGING A LIFE GUARD PROJECT	R436 890,21	R436 890,21	R0,00	0,00%		Competitive Bidding	80/20 rule	n/a	n/a	no	no
CE09/2023-2024	STRASSBERGER BELEGINGS CC	PROVISION OF SECURITY ALARM SYSTEM MONITORING AND ARMED RESPONSE SERVICES AT SECURITY SITES IN CEDERBERG MUNICIPALITY	RATES	RATES	R0,00	0,00%	4	Competitive Bidding	80/20 rule	n/a	n/a	no	no
Q17/2023-2024	EFFECTIVE HUMAN INTERVENTION (PTY) LTD	PROVISION OF TRAINING SERVICES FOR MEDIUM VOLTAGE NETWORK OPERATIONS	R137 988,50	R137 988,50	R0,00	0,00%	2	Quotation	80/20 rule	n/a	n/a	no	no
Q21/2023-2024	RUNNING SILVER	CONSTRUCTION OF BOUNDARY WALLS FOR TWO SLUDGE DRYING BEDS - CITRUSDAL WASTEWATER TREATMENT PLANT	R150 900,00	R190 900,00	R0,00	0,00%	1	Quotation	80/20 rule	n/a	n/a	no	no
G0001002	ZANA MANDI SERVICES	SUPPLY AND DELIVERY OF 29 KW SUBMERSIBLE PUMP	R243 953,53	R243 953,53	R0,00	0,00%	1	Deviation	80/20 rule	n/a	n/a	no	no
G000662	WSP GROUP AFRICA	LAMBER BAY MARINE OUTFALL PROPOSAL FOR STATUS AND WAY FORWARD	R207 000,00	R207 000,00	R0,00	0,00%	1	Deviation	80/20 rule	n/a	n/a	no	no
Total			R 17 770 820,55	R17 770 820,55	R 0,00	0,00%				R 0,00	R 0,00		

3.3 DEVIATIONS FROM THE SCM POLICY

Date	Order No	Description	Awarded To	Deviation Category	Amount
2023/10/31	G0000657	Public meeting to be held in terms of section 16(1) and 29(1)(b) of the Municipal System Act. Use radio to inform the community about these meetings during July and August 2023.	Radio Namakwalad	Sole Supplier 36 (1)(b)(ii)	R5175.00
2023/10/30	G0000643	Supply and install M3 telemetry spares and equipment, the inlet valve control unit is faulty and must be replaced asap. The function of the control unit is to regulate the opening and closing of the valves. However, we cannot follow	UPS Cape	Sole Supplier 36 (1)(b)(ii)	R11 224.00

		the supply chain procedure because we prevent further water losses as well as the overflow of drinking water at reservoir at the water purification plant, Citrusdal			
2023/10/11	G0000454	Amendment of intergrated waste mangement plan	JPCE (Pty) Ltd	Sole Supplier 36 (1)(b)(ii)	R86 129.35
2023/10/11	G0000473	The Clanwilliam WWTW is in a condition of failure of existing mechanical infrastructure, given the fact that water are being abstracted for human consumption and a serious are being posed.	GW Trautman	Emergency 36 (1)(b)(i)	R106 087.82
2023/10/11	G0000474	Emergencyrepair to 22kv busbar at Elandsbay main substation.	Onlab Specialist Electro-Tec	Emergency 36 (1)(b)(i)	R97 539.55
2023/10/13	G0000490	Replace 55kw submersible motor at wadrift holding reservoir in lambersbay.The faulty motor must be replace or the town will result in water shortages.	D&D Pumps	Sole Supplier 36 (1)(b)(ii)	R76 935.00
2023/11/06	GG0000666+667+668+673	Financial System (Phoenix)	Vesta Technical Services (Pty) Ltd	Imractical Impossible 36 (1)(b)(v)	R4 241 076.00
2023/11/10	G0000709	Cederberg Municipality became a member of GCFPA, required by law,these associations must deal with all aspects of veld fire	Greater Cederberg Fire Protection Association (GCFPA)	Sole Supplier 36 (1)(b)(ii)	R8 386.50

		prevention and fire fighting			
2023/11/16	G0000726	Citrusdal testing station had a breakdown, The power blow in the play deceptor, the power supply need to be replaced in order for the testing station to continue roadworthiness. The damage is due to loadshedding according the technician.	Workshop Electronics	Sole Supplier 36 (1)(b)(ii)	R5 600.00
2023/11/23	G00000711	Response and alarm: July 2023 - Feb 2024 (8 months)	B&S Alarms	Sole Supplier 36(1)(b)(ii)	R121 880.00
2023/12/22	G0001002	Emergency supply of two 29kw submersible pumps for Lamberts Bay	Zana Manzi	Emergency 36 (1)(b)(i)	R243 953.53
2023/12/23	G0000662	LAMBER BAY MARINE OUTFALL: PRPOSAL FOR STATUS AND WAY FORWARD	WSP Group SA	Impractical Impossible 36(1)(b)(v)	R207 000.00

The applications for deviations are monitored continuously in an attempt to reduce the incidents and specifications for competitive bidding processes are requested immediately upon identification of recurring deviations.

5. FINANCIAL IMPLICATIONS

None

6. RECOMMENDATION

That the report to the Mayor in terms of Section 6(3) of the Supply Chain Management Policy on the implementation of the Supply Chain Management Policy for the quarter ended 31 December 2023 be approved.

**MANAGER: SUPPLY CHAIN MANAGEMENT
MS J MAARMAN**

RECOMMENDED BY: DIRECTOR FINANCIAL SERVICES

DATE: 08/01/2024.....

MR N SMIT :



APPROVED BY : MUNICIPAL MANAGER

DATE: 08/01/24

MR GF MATTHYSE:

acting mm

SUBMITTED TO EXECUTIVE MAYOR

DATE: 08/01/24

DR R RICHARDS:

