



**cooperative  
governance**

Department:  
Cooperative Governance  
REPUBLIC OF SOUTH AFRICA

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## NDMC CIRCULAR

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**TO : WESTERN CAPE PROVINCE**  
**HEAD: DEPARTMENT OF LOCAL GOVERNMENT**  
**HEAD: PROVINCIAL TREASURY**

**CIRCULAR NO. : NO 17 OF 2024**

**SUBJECT : FUNDING ALLOCATION FROM THE MUNICIPAL DISASTER RESPONSE GRANT (MDRG) FOR INFRASTRUCTURE DAMAGES CAUSED BY DECEMBER 2023 TO JANUARY 2024 FLOODS AND STORM SURGES 2023/2024 FINANCIAL YEAR**

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This document serves to formally inform the Western Cape province on the approved allocation of **R16 370 000 (R16,3million) (Annexure A)**, for five **(05)** municipalities for a total number of **30 projects** from the Municipal Disaster Response Grant (MDRG) within the Department of Cooperative Governance (DCOG) through the National Disaster Management Centre (NDMC). The funds are meant for implementation of the intervention measures due to the impact of flood incidents in the five municipalities within the Western Cape Province in line with the conditions in the grant framework. Proof of transfers will be shared as soon as the funds have been transferred.

Kindly take note the funds will be transferred **on 22 March 2024** and should be spent **within six (6) months (March 2024 – August 2024)** in line with the disaster grant framework. The funds must solely be utilised for the approved purposes as outlined above and stated in **Annexure A**. The details of the approved projects and amount of the prioritised projects for the 2023/2024 financial year as per the requests from the affected municipalities supported by the Provincial Disaster Management Centre (PDMC) are attached **(Annexures B1-B5)**.

The approved funding is meant to augment the resources of the affected municipalities with regard to the prioritised projects as per the request of the municipalities supported by the Provincial Disaster Management Centre (PDMC). A summary reflected in the table below:

District/Local	Number of approved projects	Approved amount
1. Hessequa LM	01	R5 180 000
2. Knysna LM	01	R2 600 000
3. Drakenstein LM	04	R435 000
4. Swartland LM	04	R350 000
5. Cederberg LM	20	R7 805 000
<b>Grant Total 05</b>	<b>30 projects</b>	<b>R16 370 000</b>

**The funds must solely be utilised for the approved purposes as outlined above and may not be used for any other purposes e.g. compensation, travel and subsistence payments to employees, etc.** In cases of funding shortfalls, the grant recipients should make arrangements from own resources to ensure completion of projects as there are no arrangements to cater for such within the Disaster Recovery Grants.

The MDRG is a conditional grant and the municipality is urged to comply with the provision of the Division of Revenue Act (DORA), the Municipal Disaster Response Grant Framework of 2022/2023 (**Annexure C**), the Municipal Financial Management Act, 2003 (MFMA) (Act No. 56 of 2003), the Disaster Management Act, 2002 (DMA) (Act No. 57 of 2002) including other related legislative prescripts. A compliance certificate to be signed by the Municipal Manager and submitted to the NDMC is attached (**Annexure D**) before **04 April 2024**. The reporting templates for the monthly, quarterly and closeout/ final reports (**Annexure E1-E3**) to be submitted by the municipality to the NDMC through the PDMC on the approved funding allocation.

The NDMC requests your support to alert municipalities in ensuring regular reporting (weekly and monthly) in terms of the Municipal Standard Chart of Accounts (mSCOA) in terms of MFMA Circular No. 116 and the SCM reporting framework on procurement for disaster funding in terms of MFMA Circular No. 117 issued by National Treasury on 26 April and 04 May 2022 respectively. As you are aware, the NDMC and National Treasury is also supporting the Auditor-General of South Africa on the newly introduced real-time auditing against the disaster response funding to support for the allocated funds to be utilised for their intended purpose.

The PDMC must analyse, consolidate reports and write a support letter signed by the Provincial Head of Disaster Management Centre for further submission to the NDMC together with copies of individual reports received from the municipalities. Kindly take note that the municipalities are required to also submit nil reports and state reasons for nil report for periods where no actual progress was realised from implementation of projects and expenditure from allocated amounts.

You are welcome to contact Mr Thabo Khupari, Chief Director: Disaster Preparedness, Response and Recovery Coordination on Tel: (012) 848 4619, or email: [thabok@ndmc.gov.za](mailto:thabok@ndmc.gov.za) or Ms Vespa Mabitsi, Director: Disaster Grants Administration on 012 336 5655 or email on [vespam@coqta.gov.za](mailto:vespam@coqta.gov.za) in the event that any further clarity is required on this matter.

Yours Sincerely,

*Elias Sithole*

**DR BONGANI ELIAS SITHOLE**  
**HEAD: NATIONAL DISASTER MANAGEMENT CENTRE**  
**DATE: 20/03/2024**