

05 SEPTEMBER 2024

Q16/2024-2025: APPOINTMENT OF A PANEL OF PROFESSIONAL SERVICE PROVIDERS FOR GRAPHIC DESIGN, PHOTOGRAPHY, WEB DEVELOPMENT, EDITING AND TRANSLATION SERVICES.

① JOHMAO (PTY) LTD

Quantity	Description	Total
Rate per hour / rate per item	Graphic Design	
1	Branding and Identity Design: Developing logos, color schemes, typography, and overall visual identity for the municipality and its projects	R950/HOUR COMPLETE BRAND R18950.
1	Print Design: Creating visual materials like business cards, letterheads, brochures, flyers, posters, and reports	R950/HOUR
1	Digital Design: Designing digital assets such as website graphics, social media visuals, email templates, and digital advertisements	R950/HOUR
1	Publication Design: Layout and design for publications like newsletters, magazines, and annual reports	R950/HOUR
1	Signage and Wayfinding Design: Designing visual elements for public spaces, including signs, banners, and directional signage	R950/HOUR
1	Infographic Design: Creating informative and engaging visualizations of data and information	R950/HOUR
1	Presentation Design: Designing engaging and professional presentations for various purposes	R1200/HOUR
1	Event Materials Design: Creating visual materials for events, such as event logos, programs, and promotional items	R1200/HOUR
1	Web Graphics Design: Creating icons, buttons, and other visual elements for websites and digital platforms	R950/HOUR
1	Consultation and Strategy: Providing expert advice on visual communication and design strategy	R2400/HOUR
Rate per hour / rate per item	Web Design	

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1	Website Design: Creating visually appealing and user-friendly website layouts	R 1200 / HOUR
1	Website Development: Building and coding websites using HTML, CSS, JavaScript, and server-side languages	R 1900 / HOUR
1	Content Management Systems (CMS): Implementing and customizing CMS platforms like WordPress, Joomla, or Drupal	R 1200 / HOUR
1	Responsive Web Design: Ensuring websites are mobile-friendly and adaptable to various screen sizes	R 1200 / HOUR
1	Search Engine Optimization (SEO): Improving website visibility and search engine rankings	R 2200 / HOUR
1	Website Maintenance: Providing ongoing support, updates, and security checks	R 950 / HOUR
1	Web Application Development: Creating custom web applications for specific municipal needs	R 2200 / HOUR
1	Database Integration: Designing and implementing databases for storing and managing data	R 1990 / HOUR
1	User Experience (UX) Design: Enhancing website usability and user engagement	R 1400 / HOUR
Rate per hour / rate per item	Photography	
	Photography services	
1	Event Photography	R 2400 / HOUR
1	Portrait Photography	R 1900 / HOUR
1	Landscape and Aerial Photography	R 1900 / HOUR
1	Documentary Photography	R 2400 / HOUR
1	Commercial Photography	R 3000 / HOUR
1	Photo Editing and Retouching	R 1950 / HOUR
1	Photo Archiving and Management	R 1200 / HOUR
	Videography Services	

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1	Event Videography	R4500/HOUR
1	Corporate Video Production	R6500/HOUR
1	Documentary Videography	R6500/HOUR
1	Aerial Videography (Drone)	R7500/HOUR
1	Video Editing and Post-Production	R4900/HOUR
1	Motion Graphics and Animation	R7500/HOUR
	Live Streaming Services	
1	Event Live Streaming	R4000/HOUR
1	Conference and Meeting Live Streaming	R4000/HOUR
1	Training and Workshop Live Streaming	R4000/HOUR
1	Live Event Coverage (e.g., festivals, parades)	R6000/HOUR
1	Virtual Tour Live Streaming	R7500/HOUR
	Additional Services	
1	360-Degree Panoramic Photography	R3250/HOUR
1	Virtual Reality (VR) Experiences	N/A
1	Augmented Reality (AR) Experiences	N/A
1	Time-Lapse Photography and Videography	R3200/HOUR
1	Social Media Content Creation	R1200/HOUR
Rate per hour / rate per item	Editing And Translation Service	
	Editing	
1	Text Editing (grammar, punctuation, spelling)	R1200/HOUR
	Copy Editing (style, tone, consistency)	R1200/HOUR
1	Content Editing (clarity, coherence, flow)	R1200/HOUR
1	Proofreading (final check for errors)	R960/HOUR
1	Formatting and Layout (documents, reports, presentations)	R960/HOUR
Rate per hour / rate per item	Translation Services	
1	Language Translation (written texts, documents)	R1200/HOUR



1	Interpretation Services (verbal communication, meetings)	N/A
1	Localization (adaptation for local culture, context)	R1290/HOUR
1	Transcription Services (audio, video files)	R1900/HOUR
1	Subtitling and Captioning (multimedia content)	R1900/HOUR
	Additional Services	
1	Content Creation (writing, research)	R1950/HOUR
1	Document Management (organization, storage)	R1890/HOUR
1	Terminology Management (glossaries, dictionaries)	N/A
1	Quality Assurance (review, validation)	N/A
1	Project Management (coordination, timelines)	R2900/HOUR
	SUB TOTAL	
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PRICING SCHEDULE:

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PRICES MUST BE SUPPLIED IN THE FOLLOWING SEQUENCE AND FORMAT

② UNLESS (PTY) LTD

Quantity	Description	Total
Rate per hour / rate per item	Graphic Design	
1	Branding and Identity Design: Developing logos, color schemes, typography, and overall visual identity for the municipality and its projects	R650.00
1	Print Design: Creating visual materials like business cards, letterheads, brochures, flyers, posters, and reports	R650.00
1	Digital Design: Designing digital assets such as website graphics, social media visuals, email templates, and digital advertisements	R650.00
1	Publication Design: Layout and design for publications like newsletters, magazines, and annual reports	R650.00
1	Signage and Wayfinding Design: Designing visual elements for public spaces, including signs, banners, and directional signage	R650.00
1	Infographic Design: Creating informative and engaging visualizations of data and information	R650.00
1	Presentation Design: Designing engaging and professional presentations for various purposes	R650.00
1	Event Materials Design: Creating visual materials for events, such as event logos, programs, and promotional items	R650.00
1	Web Graphics Design: Creating icons, buttons, and other visual elements for websites and digital platforms	R650.00
1	Consultation and Strategy: Providing expert advice on visual communication and design strategy	R650.00
Rate per hour / rate per item	Web Design	

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1	Website Design: Creating visually appealing and user-friendly website layouts	R 750.00
1	Website Development: Building and coding websites using HTML, CSS, JavaScript, and server-side languages	R 750.00
1	Content Management Systems (CMS): Implementing and customizing CMS platforms like WordPress, Joomla, or Drupal	R 750.00
1	Responsive Web Design: Ensuring websites are mobile-friendly and adaptable to various screen sizes	R 750.00
1	Search Engine Optimization (SEO): Improving website visibility and search engine rankings	R 750.00
1	Website Maintenance: Providing ongoing support, updates, and security checks	R 750.00
1	Web Application Development: Creating custom web applications for specific municipal needs	R 750.00
1	Database Integration: Designing and implementing databases for storing and managing data	R 750.00
1	User Experience (UX) Design: Enhancing website usability and user engagement	R 750.00
Rate per hour / rate per item	Photography	
	Photography services	
1	Event Photography	R 1 080.00
1	Portrait Photography	R 1 080.00
1	Landscape and Aerial Photography	R 1 080.00
1	Documentary Photography	R 1 080.00
1	Commercial Photography	R 1 080.00
1	Photo Editing and Retouching	R 1 080.00
1	Photo Archiving and Management	R 1 080.00
	Videography Services	

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1	Event Videography	R1800.00
1	Corporate Video Production	R1800.00
1	Documentary Videography	R1800.00
1	Aerial Videography (Drone)	R1800.00
1	Video Editing and Post-Production	R1800.00
1	Motion Graphics and Animation	R1800.00
	Live Streaming Services	
1	Event Live Streaming	R2500.00
1	Conference and Meeting Live Streaming	R2500.00
1	Training and Workshop Live Streaming	R2500.00
1	Live Event Coverage (e.g., festivals, parades)	R2500.00
1	Virtual Tour Live Streaming	R2500.00
	Additional Services	
1	360-Degree Panoramic Photography	R1500.00
1	Virtual Reality (VR) Experiences	R1500.00
1	Augmented Reality (AR) Experiences	R1500.00
1	Time-Lapse Photography and Videography	R1500.00
1	Social Media Content Creation	R1500.00
Rate per hour / rate per item	Editing And Translation Service	
	Editing	
1	Text Editing (grammar, punctuation, spelling)	R1200.00
	Copy Editing (style, tone, consistency)	R1200.00
1	Content Editing (clarity, coherence, flow)	R1200.00
1	Proofreading (final check for errors)	R1200.00
1	Formatting and Layout (documents, reports, presentations)	R1200.00
Rate per hour / rate per item	Translation Services	
1	Language Translation (written texts, documents)	R850.00

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1	Interpretation Services (verbal communication, meetings)	R 850.00
1	Localization (adaptation for local culture, context)	R 850.00
1	Transcription Services (audio, video files)	R 850.00
1	Subtitling and Captioning (multimedia content)	R 850.00
	Additional Services	
1	Content Creation (writing, research)	R 1080.00
1	Document Management (organization, storage)	R 1080.00
1	Terminology Management (glossaries, dictionaries)	R 1080.00
1	Quality Assurance (review, validation)	R 1080.00
1	Project Management (coordination, timelines)	R 1080.00
	SUB TOTAL	R 67 260.00
	VAT	R 10 089.00
	TOTAL	R 77 349.00

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1	Event Videography	
1	Corporate Video Production	
1	Documentary Videography	
1	Aerial Videography (Drone)	
1	Video Editing and Post-Production	
1	Motion Graphics and Animation	
	Live Streaming Services	
1	Event Live Streaming	
1	Conference and Meeting Live Streaming	
1	Training and Workshop Live Streaming	
1	Live Event Coverage (e.g., festivals, parades)	
1	Virtual Tour Live Streaming	
	Additional Services	
1	360-Degree Panoramic Photography	
1	Virtual Reality (VR) Experiences	
1	Augmented Reality (AR) Experiences	
1	Time-Lapse Photography and Videography	
1	Social Media Content Creation	
Rate per hour / rate per item	Editing And Translation Service	
	Editing	
1	Text Editing (grammar, punctuation, spelling)	
	Copy Editing (style, tone, consistency)	
1	Content Editing (clarity, coherence, flow)	
1	Proofreading (final check for errors)	
1	Formatting and Layout (documents, reports, presentations)	
Rate per hour / rate per item	Translation Services	
1	Language Translation (written texts, documents)	R250 per paper



1	Interpretation Services (verbal communication, meetings)	R10 000 first hour thereafter 500 each hour
1	Localization (adaptation for local culture, context)	R250,00 per hour
1	Transcription Services (audio, video files)	R250,00 per hour
1	Subtitling and Captioning (multimedia content)	R250,00 per hour
	Additional Services	
1	Content Creation (writing, research)	
1	Document Management (organization, storage)	
1	Terminology Management (glossaries, dictionaries)	
1	Quality Assurance (review, validation)	
1	Project Management (coordination, timelines)	
	SUB TOTAL	
	VAT	
	TOTAL	11 000,00

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1	Event Videography	R3500 First hr, R2000 additional hr
1	Corporate Video Production	AS ABOVE
1	Documentary Videography	AS ABOVE
1	Aerial Videography (Drone)	AS ABOVE
1	Video Editing and Post-Production	R6500
1	Motion Graphics and Animation	R6500 Per hour
	Live Streaming Services	
1	Event Live Streaming	R1500 First hr R2000 additional hr
1	Conference and Meeting Live Streaming	AS ABOVE
1	Training and Workshop Live Streaming	AS ABOVE
1	Live Event Coverage (e.g., festivals, parades)	R5500 First hr R2000 additional hr
1	Virtual Tour Live Streaming	R4500 First hr R2500 additional hr
	Additional Services	
1	360-Degree Panoramic Photography	R5500 Per hour
1	Virtual Reality (VR) Experiences	R5500 Per hour
1	Augmented Reality (AR) Experiences	R6500 Per hour
1	Time-Lapse Photography and Videography	R5500 Per hour
1	Social Media Content Creation	R6500
Rate per hour / rate per item	Editing And Translation Service	
	Editing	
1	Text Editing (grammar, punctuation, spelling)	R1550 Per hour
	Copy Editing (style, tone, consistency)	R1000 Per hour
1	Content Editing (clarity, coherence, flow)	R1500 Per hour
1	Proofreading (final check for errors)	R1500 Per hour
1	Formatting and Layout (documents, reports, presentations)	R1550 Per hour
Rate per hour / rate per item	Translation Services	
1	Language Translation (written texts, documents)	

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1	Interpretation Services (verbal communication, meetings)	
1	Localization (adaptation for local culture, context)	
1	Transcription Services (audio, video files)	
1	Subtitling and Captioning (multimedia content)	
	Additional Services	
1	Content Creation (writing, research)	
1	Document Management (organization, storage)	
1	Terminology Management (glossaries, dictionaries)	
1	Quality Assurance (review, validation)	
1	Project Management (coordination, timelines)	
	SUB TOTAL	SEE NOTES 1, 2 \$ 3
	VAT	SEE NOTE 3
	TOTAL	SEE NOTES 1, 2 \$ 3

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