



NOTULES VAN DIE / MINUTES OF THE

RAADSVERGADERING VAN DIE CEDERBERG MUNISIPALITEIT SOOS GEHOU OP

28 MAY / MEI 2025

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COUNCIL MEETING OF THE CEDERBERG MUNICIPALITY, HELD ON

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**MINUTES OF THE COUNCIL MEETING OF THE CEDERBERG MUNICIPALITY HELD ON
28 MAY 2025**

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PRESENT AND IN ATTENDANCE:

- Cllr. M Heins (Speaker)
- Cllr. R Richards (Executive Mayor)
- Cllr. A Scheepers (Deputy Executive Mayor)
- Cllr. A Mouton
- Cllr. J Van Heerden
- Cllr. P Strauss
- Cllr. M Bergh
- Cllr. W Farmer
- Cllr. J Hayes
- Cllr. Y Blaauw
- Cllr. J Engelbrecht

SNR. MANAGEMENT: Messrs. G Matthyse, J Booysen, R De Ridder, H Witbooi

ABSENT WITHOUT APOLOGY:

- Geen / None

1. OPENING

- The Chairperson welcomed all present and opened the meeting with a prayer.

2. ELECTION OF (ACTING) SPEAKER, IF NECESSARY
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- Not necessary.

3. APPLICATIONS FOR LEAVE OF ABSENCE

- Geen / None

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4. INTERVIEWS WITH OR PRESENTATIONS BY DEPUTATIONS

- Department of Land Reform and Rural Development: Mr. Booysen

RESOLVED:

1. The following be noted:
 - a. Cllr. Mouton highlighted issues in two VDs in his ward.
 - (i) **Algeria** Community has been struggling for two years to establish a new CPA committee, with no support from rural development authorities, affecting community representation.
 - (ii) **Doringbos** faces challenges such as a farmer without assistance, a large Eskom debt (>R3 million), lack of water and employment, and dead fruit trees, with community needs unmet.
 - b. Municipal Manager emphasised ongoing job creation initiatives like EPWP and CWP, with current employment of about 80 people and plans for coastal town cleaning jobs. The focus is to further address poverty, unemployment, and inequality. The municipality also highlighted delays in land allocation in Algeria due to community disputes over CPA issues, requesting urgent intervention. The municipality monitors project implementation to ensure value for money and service delivery.
 - c. Executive Mayor, Cllr. R Richards expressed strong support for these initiatives.

- d. Deputy Mayor Cllr. Scheepers requested prioritisation of the 3 CPA areas, in Cederberg, where communities lack basic services, and welcomes the departments assistance.
- e. The Department acknowledged the issues, offered to provide written responses if needed, and expressed willingness to support and facilitate progress.

5 minutes break.

- *It be noted that RB05/28-05-2025 was handled after RB9.1.37/28-05-2025.*

RB05/28-05-2025 CONFIRMATION OF MINUTES

RESOLVED:

- a. That the Council minutes of 31 March 2025 is approved.

Proposed: Cllr. R Richards

Seconded: Cllr. A Scheepers

06 STATEMENTS AND COMMUNICATON BY THE CHAIRPERSON

**RB06A/28-05-2025 REPLACEMENT OF COUNCILLOR: WCD
REPRESENTATION**

**REPLACEMENT OF AFRICAN NATIONAL CONGRESS (ANC) COUNCILLOR TO DISTRICT
COUNCIL**

Dear Municipal Manager

Please note that Cllr. Paulus Strauss, being the Cllr. for the African National Congress in Cederberg Municipality has been declared elected to the West Coast District Council as described in item 23 (2) of the Municipal Structures Act 1998, Act 117.

Cllr. Strauss replaces Cllr. Azrial Scheepers who ceases to hold office of Councillor in the Municipality, following his resignation.

RESOLVED

- a) It be noted that Councillor P Strauss has replaced Councillor A Scheepers, who ceased to hold office, as the newly elected West Coast District representation.

RB06B/28-05-2025

SEQUENCE OF EVENTS:

During the Speaker's Statements and Communication, Cllr. Hayes attempted to raise a point of order but was repeatedly told by the Speaker that his questions and comments were irrelevant and out of order. Cllr. Hayes challenged the Chair, accusing the Mayor and Speaker of corruption and alleging that an ANC cadre by the name of Hendrik Latoya was appointed, which was also dismissed as out of order.

The Speaker instructed Cllr. Hayes to withdraw or leave the meeting, which he hesitated to do. Cllr. Hayes claimed he was not given a chance to speak and made the accusation that the Mayor, Cllr. Richards was forced to appoint someone. The Speaker then requested that the Municipal Manager instruct law enforcement to remove Cllr. Hayes from the meeting due to his disruptive behaviour.

Cllr. Blaauw attempted to intervene, but the Speaker clarified that Cllr. Hayes's comments were out of order and not to be addressed at that moment. Cllr. Hayes continued to protest and Cllr. Engelbrecht then requested permission to leave the meeting but the Speaker denied permission, citing ongoing business such as the budget.

Eventually, Cllr. Hayes was asked again to leave for being out of order and disrupting proceedings; he then exited the Council Chamber. Cllr. Engelbrecht requested

permission to leave, citing his own experience as a former Speaker, and was granted permission to do so, stating he would no longer participate in the meeting.

The Municipal Manager addressed the Speaker, noting that while removing a Councillor according to the Rules of Order is acceptable, Councillors leaving the Council Chamber is unconstitutional. He referenced a Constitutional Court ruling stating that elected Councillors must remain in the Chamber to serve the public, and leaving without proper reason is unlawful. He emphasized that disagreements do not justify leaving, though ultimately, the decision is at the Councillors' discretion.

Cllr. Blaauw requested a caucus break, and the Speaker approved a five-minute break for the DA component, apologising to Cllr. Blaauw for not attending to his request earlier.

The Speaker also warned a member of the public, Mr. Barnard to delete a video he was recording pertaining to Council proceedings, as filming during council meetings is prohibited by the Rules of Order, and that the applicable action will be taken, if the video were published.

Following the 5 minute caucus break which was permitted by the Speaker, Cllr. Engelbrecht explained that the DA members had decided to leave the meeting in solidarity with their leader and would handle the matter through their lawyers. He requested permission to exit the council chamber, stating they would no longer participate in the meeting while consulting with their legal team.

The Speaker acknowledged Cllr. Engelbrecht's request and confirmed to house, that he as the Speaker will follow the Municipal Manager's advice pertaining to the Constitutional Court ruling.

At 11:03, Councillors Engelbrecht and Blaauw exited the Council Chamber.

Cllr. Farmer raised a point of order, noting that the minutes were skipped, and asked the Speaker if it was intentional. The Speaker responded that the minutes would be addressed at the end of the meeting.

The Speaker also emphasised that Councillors should stay within the Rules of Order and those who are out of order will be disciplined accordingly.

7. STATEMENTS AND COMMUNICATION BY THE EXECUTIVE MAYOR

- The Mayor informed Council and ask permission that he present his prepared speech at item RB9.1.1/28-05-2025, which was permitted by the Speaker.

RB08/28-05-2025 REPORT BY THE EXECUTIVE MAYOR ON DECISIONS TAKEN BY THE EXECUTIVE MAYOR, THE EXECUTIVE MAYOR TOGETHER WITH THE DEPUTY EXECUTIVE MAYOR AND THE EXECUTIVE MAYOR TOGETHER WITH THE MAYORAL COMMITTEE

RESOLVED:

- a. That Council take note and accept minutes of:
 1. Executive Mayoral Committee Meeting - 26 February 2025.
 2. Special Executive Mayoral Committee Meeting - 11 March 2025.
- b. The Council take note and accept the minutes of the following Portfolio Committee Meetings:
 1. Financial Services Portfolio - 17 October 2024;
 2. Technical Services Portfolio - 17 October 2024;
 3. Corporate and Community Services Portfolio -17 October 2024;
 4. Financial Services Portfolio - 18 February 2025;
 5. Technical Services Portfolio - 24 February 2025; and
 6. Corporate and Community Services Portfolio -04 March 2025.

Proposed: Cllr. R Richards

Seconded: Cllr. A Scheepers

9. MATTERS FOR CONSIDERATION

Rules of Order for Internal Arrangement

Part Four:

2. DECISIONS AND VOTING

- 2.1 In the event that the Speaker enquires from the attendees at a meeting if they are in agreement with recommendation/s and there is no opposition by any member present, recommendations are adopted.
- 2.2 The Speaker must put every apposed motion to the vote by calling upon the members to indicate by a raising of hands unless otherwise prescribed by law, whether they are in favour of or against such motion. The result of the vote must thereafter be declared by the Speaker.
- 2.3 The number of members voting in favour of or against an item, is to be recorded in the minutes. Members may abstain from voting without leaving the meeting and may request that his/her abstention be recorded in the minutes of that meeting. Consequently, subsequent to the speaker's declaration of the result, a member may demand that his or her opposition or support of a decision be recorded in the minutes and the Municipal Manager must accordingly arrange for the same.
- 2.4 All decisions must be taken by a supporting vote of the majority of the members present at any meeting of the Council.
- 2.5 The Municipal Council must reconsider a decision taken if the majority of members lodge a request in writing with the Municipal Manager. This shall apply unless such reconsideration adversely affects existing rights. Motions for the reconsideration of decision must be submitted in terms of Rule 5 of the Rules of Order.
- 2.6 Notwithstanding the provision of this Rule, the Council may at any time following a recommendation by the Mayor, rescind or amend any resolution passed by it.

Part 5

4. Councillor to address chair

A member who speaks at a meeting must address the chair.

Part 5

16. Order of priority

- 16.1 The Speaker must ensure that there is maintenance of order. To this end, the Speaker may, if he / she deems it necessary, at any time in a meeting direct an officer to remove or cause the removal of any person, excluding a member, from the Council Chamber. The Speaker may also direct that the public gallery be vacated.
- 16.2 The removal of any person or persons who refuse to carry out any reasonable instruction given by the Speaker or obstructs the carrying out of such instruction may be ordered by the Speaker.

Part 5

3. Precedence of the Speaker

Silence must be observed by all present in meeting when the Speaker addresses meetings in order for the Speaker to be heard without interruption. Whenever the speaker addresses the meeting, all members must be silent so that the speaker may be heard without any interruption. Council must be addressed by members through the Speaker.

13. Relevance

Speeches by members must address the subject or matter under discussion or to an explanation or to a point of order. In this regard, no discussion shall be tolerated in relation to the anticipation of any matter on the agenda or in respect of any matter in respect of which a decision by a judicial or quasi-judicial body or a commission of inquiry, whether instituted in terms of legislation or not, is pending, provided that such matter may be considered with the permission of Council.

Part 5

5. Right to speak

A member is provided with an opportunity to speak with the permission of the Speaker only once for no longer than 5 (five) minutes on a matter before the meeting unless authorised by the Chairperson.

A member is entitled to speak once on any recommendation, motion or proposal, provided that the Mayor or Member may reply to conclude a debate and shall restrict himself/herself to answering previous speakers rather than the introduction of new matters.

Prior to the consideration of any item contained in the report of the mayor in reply to a specific question or during discussion of the same, the Speaker shall permit the Mayor, MMC or Chairperson of the Committee in terms of section 79 and 80 of the Local Government Municipal Structures Act 117 of 1998 who made the proposal in terms of rule 9 or rule 14 of part 5 of these Rules to make an explanatory statement.

6. Length of speeches

- 6.1 A member may (unless authorised otherwise by the Speaker) only speak once to-
 - 6.1.1 the matter and any amendments to that matter that is before the council;
 - 6.1.2 any motion before the council;
 - 6.1.3 to a matter or an amendment proposed or to be proposed by himself or herself;
 - 6.1.4 a point of order or a question of privilege, unless authorised by the speaker or as provided for in terms of these rules.
- 6.2 No new matters may be introduced by a mover that speaks to a motion and replies to previous speakers in a debate. The right of reply shall not extend to the mover of an amendment which, having been carried, has become substantive motion.

9.1 RESOLUTIONS TAKEN BY COUNCIL

RB9.1.1/28-05-2025 ADOPTION OF THE FINAL AMENDED FIFTH (5TH) GENERATION INTEGRATED DEVELOPMENT PLAN FOR 2025/2026

RESOLVED:

- a. That Council noted the processes followed to develop the Final Amended Fifth (5th) Generation Integrated Development Plan for 2025/2026;
- b. That Council adopted the Final amended fifth Generation Integrated Development Plan 2025/2026;
- c. That Council noted the changes as specified on the memorandum in terms of MSA Regulation 3;
- d. That Council noted the public participation process on the Final IDP and Budget.
- e. That it was noted that all outstanding information i.e Executive summary and Chapter 5 has been included in the Final IDP;
- f. That copies of the Final amended IDP document be made available at the following places:
 - Municipal Offices
 - Municipal Libraries
 - Municipal Website
 - Copies sent to Provincial Treasury, National Treasury and Department of Local Government.

Proposed: Cllr. M Bergh

Seconded: Cllr. A Scheepers

Counter Proposal: None

RB9.1.2/28-05-2025
BUDGET

TABLING OF 2025/2026 FINAL ANNUAL

RESOLVED:

1. Council approved the final tabled annual budget of Cederberg municipality for the financial year 2025/26 and the two outer years 2026/27 and 2027/28 as per Annexure A (Budget schedules A1 to A10 and supporting schedules SA1 to SA 38. (Annexure A)
2. Council approved the final tabled 2025-2026 Annual Budget Report as Annexure B;
3. Council approved for the property rates and charges on properties and tariff structures for service charges (water, electricity, refuse, sewerage and other municipal services), as set out in Annexure C.
4. That Council adopt and approves the budget related policies listed in Annexure D;
 - o Accounting Policy
 - o Asset Management Policy
 - o Borrowing Policy
 - o Budget Policy
 - o Cash Management and Investment Policy
 - o Consequence Management Framework and SOP
 - o Contract Management Policy
 - o Cost Containment Policy
 - o Creditors-, Council and Staff Payments Policy
 - o Customer Care, Credit Control, Debt Collection, Indigent and Tampering Policy
 - o Electricity and Water Smart Meter Installations Policy
 - o Finance Management Intern Policy
 - o Fleet Management Policy
 - o Funding and Reserves Policy
 - o Infrastructure Investment and Capital Projects Policy
 - o Insurance Policy
 - o Liquidity Policy
 - o Petty Cash Policy
 - o Preferential Procurement Policy

- Property Rates Policy
 - Revenue Enhancement Policy
 - Supply Chain Management Policy
 - Tariff Policy
 - Unauthorised, Irregular, Fruitless and Wasteful Expenditure Policy
 - Virement Policy
5. That the tabled Service Level Standards Framework attached as Annexure E, is approved;
6. That the 2025/26 MTREF Procurement Plan per Annexure F, is approved;
7. Municipal Budget Circular 129 & 130 for the 2024/2025 MTREF, Provincial Gazette 9046, Dora Bill 7 of 2025 (Annexure G);
8. That Council approved the Quality Certificate signed by the Accounting Officer, as set out in Annexure H; and
9. That Council approved the Budget Locking Certificate signed by the Accounting Officer, as set out in Annexure I.

Proposed: Cllr. J Van Heerden

Seconded: Cllr. A Mouton

Counter Proposal: None

RB9.1.3/28-05-2025 DRAFT TOP LAYER SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN (SDBIP) 2025/2026

RESOLVED:

1. That Council noted the content of the Draft Top Layer Service Delivery Budget Implementation Plan (SDBIP) for the 2025/2026 financial year

2. That the Draft SDBIP 2025/2026 be send to Provincial Treasury and Department Local Government.
3. To take note that the Mayor will approve the Top Layer Service Delivery Budget Implementation Plan (SDBIP) for the 2025/2026 as prescribed in Chapter 7, Section 53 of the Municipal Financial Management Act of the Local Government: Municipal Finance Management Act, 56 of 2003., after the IDP and Budget are approved.

**RB9.1.4/28-05-2025 EXTENSION OF EXISTING PROCUREMENT
CONTRACTS IN TERMS OF SECTION 33 AND 116(3) OF THE LOCAL
GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 (ACT 56 OF
2003)**

RESOLVED:

1. That Council approved the contract extension:
 - a. Until the new tender process is finalised for CED 26/2021-2022: The supply, installation and management of a STS compliant prepayment vending system.
2. That Council granted approval to make known the intent of extending the current contract as in terms of Section 116 (3) of the Municipal Financial Management Act, Act 56 and invite/solicit public comments.

Proposed: Cllr. J Van Heerden

Seconded: Cllr. A Scheepers

Counter Proposal: None

RB9.1.5/28-05-2025 UNAUTHORISED, IRREGULAR, FRUITLESS AND WASTEFUL EXPENDITURE

RESOLVED:

1. Council noted the Unauthorised, Irregular Fruitless & Wasteful expenditure.
2. Council noted the resolutions by MPAC, as contained in the Oversight report.
3. Council, having fully considered the resolutions by MPAC regarding the Unauthorised, Irregular Fruitless & Wasteful Expenditure, made the following recommendations:
 - a. To write off unauthorised expenditure to the amount of R 974 750 to 2023-24 financial year
 - b. To write off Irregular expenditure of R 16 603 924 relating to 2023-24 financial year
 - c. To write off Fruitless and wasteful expenditure amounting to R 1 164 184 relating to 2023-24 financial year

Proposed: Cllr. M Bergh

Seconded: Cllr. A Mouton

Counter Proposal: None

RB9.1.6/28-05-2025 ERF 168, LAMBERTS BAY RESORT AND ERF 279, CLANWILLIAM RESORT

RESOLVED:

- a. The item is deferred for further discussion.

Proposed: Cllr. R Richards

Seconded: Cllr. M Bergh

Counter Proposal: None

RB9.1.7/28-05-2025 DISPOSAL OF ERF 357 RAMSKOP FOR A LONG TERM MANAGEMENT LEASE AGREEMENT

RESOLVED:

- a. That erf 357 is not needed for the provision of basic municipal services.
- b. That after Council considered the fair market value, the economic and community value, that Council approved the “disposal” of the property, in terms of a long term management lease agreement.
- c. That Council resolved that erf 357 should not be alienated, but that the Municipal Manager is mandated to discard with the tender process and follow a public participation process to expedite this matter.
- d. That the Municipal Manager is mandated to advertise Council’s intention to embark on a legally compliant disposal process by way of advertisement soliciting the comments and or objections from the public to a long-term management lease agreement of the nature reserve.
- e. That the Municipal Manager, after advertising the public participation process and no objections received, enter into a long-term management lease agreement with the current Lessee (Clanwilliam Veldblomme Vereniging).

Proposed: Cllr. A Scheepers

Seconded: Cllr. A Mouton

Counter Proposal: None

Noted: That the Patriotic Alliance distance itself from the decision.

**RB9.1.8/28-05-2025 THE WESTERN CAPE LIBRARY SERVICES BILL
2025: ASSIGNMENT OF LIBRARY SERVICES TO LOCAL GOVERNMENT**

RESOLVED:

1. Council noted the Western Cape Library services bill;
2. To enter into an agreement with Provincial government regarding the rendering of library services to the community; and
3. Mandated the Municipal Manager to advise the Provincial government regarding Council's decision

Proposed: Cllr. A Scheepers

Seconded: Cllr. M Bergh

Counter Proposals: None

**RB9.1.9/28-05-2025 LEASING OF THE VEHICLE TESTING STATION (VTS)
CEDERBERG MUNICIPALITY**

RESOLVED:

- a. That Council approved leasing the facility using a tender process in terms of the Supply Chain Management Policy for a period of 9 years and 11 months to be utilized for a VTS.
- b. That Council consult the community of Cederberg in terms of section 16 of the MSA, act 32 of 2000, before going out on tender by placing a notice in the local newspaper and on the municipality's website.

- c. That both license holders and non-license holders be invited to tender, but that preference will be given to license holders through a point system.

Proposed: Cllr. A Scheepers

Seconded: Cllr. J Van Heerden

Counter Proposals: None

RB9.1.10/28-05-2025 FINAL APPROVAL FOR AMENDMENTS TO THE CURRENT ORGANISATIONAL STRUCTURE OF CEDERBERG MUNICIPALITY

RESOLVED:

- a. Council approved the migration to a four-directorate organisational structure as per illustration A.
- b. Council approved the separation of Waste Management from the Water and Wastewater division in the Directorate Technical & Planning Services
- c. Council approved the adding of the following new and changed posts to the organisational structure:
- Director: Corporate & Strategic Services
 - Director: Community Services & Public Safety
 - Manager: Solid Waste Management
 - Internal Auditor
- d. Council approved that an organogram must be developed by the Municipal Manager, in line with the approval for amendment and submitted to Council in June 2025.

Proposed: Cllr. A Scheepers

Seconded: Cllr. A Mouton

Counter Proposals: None

RB9.1.11/28-05-2025 AMENDMENT OF MIG DPIP (MUNICIPAL INFRASTRUCTURE GRANT DETAILED PROJECT IMPLEMENTATION PLAN)

RESOLVED:

- a. That Council approves the amendment of the "DPIP" for the financial years 2024/2025 and 2025/2026

Proposed: Cllr. A Mouton

Seconded: Cllr. A Scheepers

Counter Proposals: None

RB9.1.12/28-05-2025 CEDERBERG MUNICIPALITY HUMAN SETTLEMENT BUSINESS PLAN: ADDITIONAL PROJECTS LISTED FOR PLANNING AND IMPLEMENTATION

RESOLVED:

- a. The item is deferred for further discussion.

Proposed: Cllr. R Richards

Seconded: Cllr. A Mouton

Counter Proposals: None

RB9.1.13/28-05-2025 REGIONAL WASTE DISPOSAL FACILITY AND OPERATIONS

RESOLVED:

1. That Council noted the completion and commissioning of the RWDF.

2. That Council approved the adjudication of the three delegates to the RWDF Steering Committee as per section 3 paragraph **f** of the item.
3. That Council delegated two persons to accompany WCDM for the COGTA and DBSA negotiation mission as per section 3 paragraphs **d** & **e** of the item.
4. That Council approved and delegated the administration to enter into negotiations with the WCDM for acquiring an intergovernmental loan for the funds to complete the infrastructure needed for the RWD operations.
5. That Council noted the identified site in Graafwater as per annexure B, for the construction of the WTS and endorse the allocation of site for this facility.
6. That Council discussed and approved the proposed sites for the drop-off facilities as per annexures C to F.
7. That Council took cognisance of the provisional financial implications related to the RWD operations as per annexure A.
8. That the Municipal Manager and Executive Mayor be mandated to identify and pursue potential grant funding sources, to secure the necessary financial cost responsible by Cederberg Municipality, for the Regional Waste Disposal Facility.

Proposed: Cllr. A Mouton

Seconded: Cllr. A Scheepers

Counter Proposals: None

RB9.1.14/28-05-2025 PROGRESS ON THE SMART METERS PROJECT IMPLEMENTATION OF CEDERBERG MUNICIPALITY

RESOLVED:

1. That Council noted the fact that Cederberg got approval for the project and indirect funding from National Treasury.
2. That Council noted appointment of the service provider by National Treasury for the project implementation.
3. That Council noted the smart meter business plan implementation phases guidelines, public participation and communication strategy.
4. That Council noted the project implementation guideline timeframes for completion of the project.
5. That Council committed to the implementation and roll-out of the smart meter project.
6. Additionally, Council noted that a workshop will be scheduled for Councillors and all relevant officials, pertaining to this project.

RB9.1.15/28-05-2025 SALE OF OBSOLETE ASSETS BY PUBLIC AUCTION

RESOLVED:

1. Council approved the sale of these obsolete assets.
2. Council approved for the assets to permanently removed from the asset register.
3. It was further resolved that:
 - a. Council withdraws the approval for the following assets to be auctioned off, as per the Council decision RB9.1.31/31-08-2023:

❖	750MM X 138 STORMWATER PIPES CITRUSDAL
❖	900MM X 162 STORMWATER PIPES CITRUSDAL
❖	375MM X 13 STORMWATER PIPES CITRUSDAL
❖	600MM X 78 STORMWATER PIPES CITRUSDAL
❖	1050MM X 39 STORMWATER PIPES CITRUSDAL
❖	525MM X 40 STORMWATER PIPES CITRUSDAL
❖	450MM X 76 STORMWATER PIPES CITRUSDAL

Proposed: Cllr. J Van Heerden

Seconded: Cllr. A Mouton

Counter Proposals: None

RB9.1.16/28-05-2025 DATES AND FREQUENCY OF FUTURE MEETINGS FOR THE PERIOD 01 JULY 2025 – 30 JUNE 2026

RESOLVED:

- a. The dates for Cederberg Council business for the period 2025/2026 is approved as set out; and
- b. That all relevant stakeholders be informed, accordingly.

Proposed: Cllr. R Richards

Seconded: Cllr. A Scheepers

Counter Proposals: None

RB9.1.17/28-05-2025 CEDERBERG MUNICIPALITY'S PROPERTY RATES BY-LAW

RESOLVED:

1. Council noted the Property Rates By-law, 2024-2025; and
2. Council approved the Property Rates By-law 2024-2025 for implementation upon promulgation in the Western Cape Government Gazette.

Proposed: Cllr. R Richards

Seconded: Cllr. A Scheepers

Counter Proposals: None

RB9.1.18/28-05-2025 SUBMISSION OF CEDERBERG BY-LAWS

RESOLVED:

1. The following By-laws is approved by Council:
 - a. Informal Trading by-law
 - b. Community Fire Safety by-law
 - c. Animal Keeping and impounding by-law
 - d. Traffic by-law
 - e. Cederberg liquor trading days and hours by-law
2. That Council approved the publishing of the above-mentioned by-laws in the Government Gazette in order to be implemented from date of publishing

Proposed: Cllr. R Richards

Seconded: Cllr. A Scheepers

Counter Proposals: None

RB9.1.19/28-05-2025 AIR QUALITY MANAGEMENT BY-LAW

RESOLVED:

- a. That Council noted the publication of the Amended Air Quality Management By-law in the Provincial gazette;
- b. That Council adopted the Cederberg Municipality Air Quality Management By-law.

Proposed: Cllr. R Richards

Seconded: Cllr. A Scheepers

Counter Proposals: None

RB9.1.20/28-05-2025 REVISION EVENTS POLICY AND EVENTS BY-LAW

RESOLVED:

- 1) The Events Policy is approved by Council for implementation.
- 2) That the Events By-Law is approved by Council; and
- 3) That the Administration is mandated to publish the Events By-Law in the Government Gazette.

Proposed: Cllr. R Richards

Seconded: Cllr. A Scheepers

Counter Proposals: None

RB9.1.21/28-05-2025 COMMONAGE POLICY AND BY-LAW

RESOLVED:

- 1) That the Commonage Policy is approved by Council for implementation.
- 2) That the Commonage By-Law is approved by Council; and
- 3) That the Administration is mandated to publish the Commonage By-Law in the Government Gazette.

Proposed: Cllr. R Richards

Seconded: Cllr. A Scheepers

Counter Proposals: None

RB9.1.22/28-05-2025 PROPOSED AMENDMENTS TO THE PROPERTY RATES POLICY 2024/2025

RESOLVED:

1. That Council approved the amendments to the current Property Rates Policy 2024/2025.
2. That Council approved the amendments to the policy effective 01 June 2025.

Proposed: Cllr. R Richards

Seconded: Cllr. A Scheepers

Counter Proposals: None

RB9.1.23/28-05-2025 APPROVAL OF POLICIES: (1) BURIAL AND CREMATION OF A PAUPER POLICY AND (2) CONFERMENT OF CIVIC HONOURS POLICY

RESOLVED:

- a. Council considered and approved the following policies in terms of section 11 of the Local Government : Municipal Systems Act, 2000 (Act 32 of 2000):
 - 1. Burial and Cremation of a Pauper Policy
 - 2. Conferment of Civic Honours Policy

Proposed: Cllr. R Richards

Seconded: Cllr. A Scheepers

Counter Proposals: None

RB9.1.24/28-05-2025 HOUSE SHOPS POLICY

RESOLVED:

- a. The content is noted;
- b. That Council supports and approved the House Shops Policy in terms of section 11 of the Local Government : Municipal Systems Act, 2000 (Act 32 of 2000), so that it can be enforced in terms of the Land Use Planning By-law.

Proposed: Cllr. R Richards

Seconded: Cllr. A Scheepers

Counter Proposals: None

RB9.1.25/28-05-2025 ICT MASTER OPERATIONAL FRAMEWORK

RESOLVED:

1. That Council approved the ICT Master Operational Framework.
2. That the framework replaces the following ICT policies:
 - a. ICT User Access Management Policy
 - b. ICT Operating System Security Controls Policy
 - c. ICT Disaster Recovery Policy
 - d. ICT Data Backup And Recovery Policy

Proposed: Cllr. R Richards

Seconded: Cllr. A Scheepers

Counter Proposals: None

RB9.1.26/28-05-2025 REVIEW OF CEDERBERG DISASTER MANAGEMENT PLAN

RESOLVED:

- a. That Council noted the Disaster Management Plan for review.

RB9.1.27/28-05-2025 LOCAL ECONOMIC DEVELOPMENT STRATEGY AND INVESTMENT PROFILE

RESOLVED:

- 1) The Cederberg Local Economic Development Strategy and Investment Profile is approved by Council in terms of section 11(3)(a) of the Local Government: Municipal systems act 32 of 2000.

Proposed: Cllr. R Richards

Seconded: Cllr. A Scheepers

Counter Proposals: None

RB9.1.28/28-05-2025 CLIMATE CHANGE PLAN

RESOLVED:

- a. That Council noted the Climate Change Plan for Cederberg Municipality as part of the Municipal policy, procedures and documents.
- b. That Council adopted the Climate Change Plan for Cederberg Municipality that can be used as a guideline document to reduce climate change in the municipal area and can be used to source funding for climate change reduction strategies.
- c. It be noted that implementation of this plan is subject to the availability of capacity, budget and funding.

Proposed: Cllr. R Richards

Seconded: Cllr. A Scheepers

Counter Proposals: None

RB9.1.29/28-05-2025 MUNICIPALITY'S FINAL CREDIT CONTROL, DEBT COLLECTION AND INDIGENT SUPPORT, PROPERTY RATES AND TARIFF BY-LAWS

RESOLVED:

1. Council noted the three By-laws;
2. Council considered the Credit Control, Debt Collection and Indigent, Property Rates and Tariff By-laws;
3. Council approved the Final Credit Control, Debt Collection and Indigent Support, Property Rates and Tariff By-laws for implementation upon promulgation in the Western Cape Government Gazette.

Proposed: Cllr. R Richards

Seconded: Cllr. A Scheepers

Counter Proposals: None

RB9.1.30/28-05-2025 DEVIATIONS FROM AND RATIFICATION OF MINOR BREACHES OF, PROCUREMENT PROCESSES

RESOLVED:

- 1) Council, in terms of Section 36 of the Supply Chain Management regulations, took cognisance of the transactions for the month of April 2025.

RB9.1.31/28-05-2025 QUARTERLY BUDGET STATEMENT INCLUSIVE OF TOP LAYER SERVICE DELIVERY IMPLEMENTATION PLAN (SDBIP), VIRMENTS AND SUPPLY CHAIN MANAGEMENT REPORTS: JANUARY 2025 – MARCH 2025

RESOLVED:

1. Council noted the:
 - a. Quarterly Budget Statement inclusive of the Top Layer Service Delivery Implementation Plan (SDBIP),
 - b. Virements Report, and
 - c. Supply Chain Management Report for the third quarter.

RB9.1.32/28-05-2025 REVIEW OF REMUNERATION OF MUNICIPAL MANAGERS AND MANAGERS DIRECTLY ACCOUNTABLE TO MUNICIPAL MANAGERS

RESOLVED:

1. Council noted:
 - a. The draft notice attached as annexure A;
 - b. SALGA comments attached as Annexure B; and
 - c. Cederberg comments as Annexure C

RB9.1.33/28-05-2025 REPORT ON BLUE, GREEN AND NO-DROP ASSESSMENT STATUS

RESOLVED:

- a. Council noted the report regarding the Blue, Green and No Drop status.

- b. That Council noted the actions and plans implemented by the administration to improve the service delivery and subsequent Drop Status.

RB9.1.34/28-05-2025 CLANWILLIAM BY-PASS ROAD: PROGRESS

RESOLVED:

- a. The content, pertaining to the progress of the Clanwilliam by-pass road, is noted;

RB9.1.35/28-05-2025 REPORTING ON THE GEOGRAPHICAL INFORMATION SYSTEM (GIS)

RESOLVED:

- a. The content is noted;
- b. That Council supports the continuation of this services.

RB9.1.36/28-05-2025 REPORTING ON PALEISHEUWEL RESERVOIR

RESOLVED:

- 1. The content be noted;
- 2. That Council supports the continuation of this services.

**RB9.1.37/28-05-2025 APPROVAL FOR THE ADVERTISEMENT OF, -AND
APPOINTMENT OF A SELECTION PANEL FOR THE RECRUITMENT PROCESS
OF THE NEW VACANT POSITION: DIRECTOR COMMUNITY SERVICES AND
PUBLIC SAFETY – CEDERBERG MUNICIPALITY**

RESOLVED:

1. Council authorised the Municipal Manager to proceed with the process to advertise and fill the vacancy of the newly created Director: Community Services & Public Safety position.
2. Council approved the placement of an advertisement for the abovementioned vacancy in a national newspaper as prescribed in terms of legislation.
3. Council appointed a selection panel, constituted of between 3 and 5 members, in terms of regulation 12(4), as follows:
 - 3.1 The Municipal Manager, who will be the chairperson,
 - 3.2 Cllr. A Scheepers, a member of the mayoral committee and also head of the relevant Portfolio; and
 - 3.3 At least one other person who is not a board member or employee of the municipality, and who has knowledge and experience of the advertised post.
4. Council approved the use of an external service provider to assist Council with the recruitment process for the vacancy.

Proposed: Cllr. R Richards

Seconded: Cllr. M Bergh

Counter Proposals: None

RB9.2 URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER

RB9.2.1/28-05-2025 EMERGING FARMERS: LAMBERTS BAY

RESOLVED:

1. The Lamberts Bay pig farmers be relocated, to our approved Commonage Policy, to a separate piece of land identified by Council for their farming activities; and
2. That a feedback report be submitted to the relevant Portfolio as soon as possible.

Proposed: Cllr. R Richards

Seconded: Cllr. A Scheepers

Counter Proposals: None

RB9.3/28-05-2025 MATTERS FOR NOTIFICATION

- Geen / None

RB9.4/28-05-2025 CONSIDERATION OF NOTICES OF MOTIONS

- Geen / None

RB9.5/28-05-2025 CONSIDERATION OF NOTICES OF QUESTIONS

- Geen / None

RB9.6/28-05-2025 CONSIDERATION OF MOTIONS OF EXIGENCY

- Geen / None

10. CLOSURE

- Meeting adjourned.

ATTACHMENTS TO THIS RECORD:

A: DLRRD Presentation

B: Replacement WCD Councillor Letter from IEC

C: Mayor's speech

VOORSITTER / CHAIRPERSON

DATUM / DATE