



MUNISIPALITEIT  
MUNICIPALITY

(027) 482 8000  
(027) 482 1933

PRIVAATSAK/PRIVATE BAG X2  
CLANWILLIAM  
8135

FORM A: RESIDENTIAL (FULL TITLE AND SECTIONAL TITLE USED FOR RESIDENTIAL PURPOSES)

APPEAL NO

**THE CHAIRPERSON: VALUATION APPEAL BOARD**

LODGING OF AN APPEAL AGAINST THE DECISION OF THE MUNICIPAL VALUER REGARDING MATTERS PERTAINING TO SPECIFIC PROPERTY AS REFLECTED IN OR OMITTED FROM THE VALUATION ROLL/SUPPLEMENTARY VALUATION

ROLL FOR THE PERIOD ..... TO .....

DESCRIPTION OF PROPERTY OF WHICH THE APPEAL IS MADE (COMPLETE A SEPARATE FORM FOR EACH ENTRY APPEALED TO)

ERF/UNIT NO  SCHEME NAME

**SECTION 1: APPELLANT INFORMATION**

**1.1 APPELLANT IS THE OWNER**

REGISTERED OWNER OF PROPERTY	<input type="text"/>		
IDENTITY NUMBER	<input type="text"/>	COMPANY OR CC REG NUMBER	<input type="text"/>
PHYSICAL ADDRESS	<input type="text"/>		CODE <input type="text"/>
POSTAL ADDRESS	<input type="text"/>		CODE <input type="text"/>
TELEPHONE NO - HOME	( ) <input type="text"/>	WORK	( ) <input type="text"/>
CELL	<input type="text"/>	FAX NO	( ) <input type="text"/>
E-MAIL ADDRESS	<input type="text"/>		

**1.2 APPELLANT IS NOT THE OWNER OR THE MUNICIPALITY IS THE APPELLANT**

NAME OF APPELLANT	<input type="text"/>		
IDENTITY NUMBER	<input type="text"/>	COMPANY OR CC REG NUMBER	<input type="text"/>
PHYSICAL ADDRESS	<input type="text"/>		CODE <input type="text"/>
POSTAL ADDRESS	<input type="text"/>		CODE <input type="text"/>
TELEPHONE NO - HOME	( ) <input type="text"/>	WORK	( ) <input type="text"/>
CELL	<input type="text"/>	FAX NO	( ) <input type="text"/>
E-MAIL ADDRESS	<input type="text"/>		
STATUS OF APPELLANT (e.g. Tenant, Purchaser, Municipality etc.)	<input type="text"/>		

**1.3 AUTHORISED REPRESENTATIVE OF APPELLANT**

NAME OF REPRESENTATIVE	<input type="text"/>		
POSTAL ADDRESS	<input type="text"/>		CODE <input type="text"/>
TELEPHONE NO - HOME	( ) <input type="text"/>	WORK	( ) <input type="text"/>
CELL	<input type="text"/>	FAX NO	( ) <input type="text"/>
E-MAIL ADDRESS	<input type="text"/>		

\*IF REPRESENTATIVE IS APPOINTED, PROOF OF AUTHORISATION MUST BE ATTACHED

**SECTION 2: PROPERTY DETAILS (FOR SECTION TITLES SEE SECTION 4)**

PHYSICAL ADDRESS	<input type="text"/>		CODE <input type="text"/>
EXTENT OF PROPERTY	<input type="text"/>	m	
MUNICIPAL ACCOUNT NO	<input type="text"/>		(If available)
NAME OF BONDHOLDER	<input type="text"/>		
REGISTERED AMOUNT OF BOND	<input type="text"/>		

PROVIDE FULL DETAILS OF ALL SERVITUDES, ROAD PROCLAMATION OR OTHER ENDORSEMENTS AGAINST PROPERTY

(If applicable)

SERVITUDE NO	<input type="text"/>		AFFECTED AREA	<input type="text"/>	m
IN FAVOUR OF	<input type="text"/>				
FOR WHAT PURPOSE	<input type="text"/>				
WAS COMPENSATION PAID	YES	NO			
IF YES: DATE OF PAYMENT	<input type="text"/>		AMOUNT	R	<input type="text"/>

**SECTION 3: DESCRIPTION OF RESIDENTIAL DWELLING(FOR SECTIONAL TITLE COMPLETE SECTION 4)**

INDICATE OR NUMBER OR STATE YES/NO IN APPROPRIATE BOX)

**MAIN DWELLING**

NO OF BEDROOMS		LOUNGE WITH DINING ROOM		SEPARATE TOILET	
DINING ROOM		LAUNDRY		LOUNGE	
TELEVISION ROOM		KITCHEN		PLAYROOM	
NO OF BATHROOMS		STUDY			
OTHER				OTHER	

**OUTBUILDINGS**

NO OF GARAGES	
GRANNY FLAT/ROOM	
OTHER	

SIZE OF MAIN DWELLING	
SIZE OF OUTBUILDING	
SIZE OT OTHER BUILDINGS	
TOTAL BUILDING SIZE	

**OTHER BUILDINGS (ATTACH ANNEXURE)**

OTHER	SWIMMING POOL		TENNIS COURT			
	BORE HOLE		GARDEN		GOOD	AVERAGE POOR
	OTHER		OTHER			
FENCING	TYPE	FRONT	BACK	SIDE 1	SIDE 2	
	HEIGHT					

DRIVEWAY (e.g Bricks, pavers)

Tick

YES	NO
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**OTHER FEATURES:**

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GENERAL CONDITION OF PROPERTY:

(Tick )

GOOD		AVERAGE		POOR	
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**SECTION 4: SECTIONAL TITLE UNITS**

SCHEME NO		NAME OF SCHEME		FLAT NO		UNIT SIZE	
NAME OF MANAGING AGENT					TEL NO		
NO OF BEDROOMS		LOUNGE WITH DINING ROOM		SEPARATE TOILET			
DINING ROOM		LAUNDRY		LOUNGE			
TELEVISION ROOM		KITCHEN		PLAYROOM			
NO OF BATHROOMS		STUDY					
OTHER				OTHER			
OTHER				OTHER			

MONTHLY LEVY

R

DETAILS OF EXCLUSIVE USE AREAS

COMMON PROPERTY CONSISTS OF:

SWIMMING POOL	
TENNIS COURT	
OTHER	
OTHER	
OTHER	
OTHER	

GARAGE		m
CAR PORT		m
OPEN PARKING		m
STORE ROOM		m
GARDEN		m
OTHER		m

**SECTION 5: MARKET INFORMATION**

IF YOUR PROPERTY IS CURRENTLY ON THE MARKET

IF YOUR PROPERTY HAS BEEN ON THE ARKET IN THE

WHAT IS THE ASKING PRICE?

LAST 3 YEARS WHAT WAS THE ASKING PRICE?

R

OFFER RECEIVED R

NAME OF AGENT

R

OFFER RECEIVED R

TEL NO (  )

SALES TRANSACTION (OF OTHER PROPERTIES IN THE VICINITY)USED BY THE OBJECTOR IN DETERMINING THE MARKET

VALUE OF THE PROPERTY OBJECTED TO

ERF/PTN/UNIT NO	SUBURB/FARM/SCHEME NAME	DATE OF SALE	SELLING PRICE

**SECTION 6: APPEAL DETAILS**

DESCRIPTION OF THE PROPERTY/UNIT NO	PARTICULARS AS REFLECTED IN VALUATION ROLL	CHANGES REQUESTED BY APPELLANT

ADVERSE FEATURES AND/OR FUTHER REASONS IN SUPPORT OF THIS APPEAL (ANNEXURE CAN BE PROVIDED)

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**SECTION 7: DECLARATION**

ATTENTION IS HEREBY DRAWN TO SECTION 42(2) OF THE ACT WHICH STATES THAT WHERE ANY DOCUMENT, INFORMATION OR PARTICULARS WERE NOT PROVIDED WHEN REQUIRED IN TERMS OF SUBSECTION 42(1) OF THE ACT AND THE OWNER CONCERNED RELIES ON SUCH DOCUMENT, INFORMATION OR PARTICULARS IN AN APPEAL TO AN APPEAL BOARD. THE APPEAL BOARD MAY MAKE AN ORDER AS TO COSTS IN TERMS OF SECTION 70 OF THE ACT IF THE APPEAL BOARD IS OF THE VIEW THAT THE FAILURE TO SO HAVE PROVIDED ANY SUCH DOCUMENT, INFORMATIN OR PARTICULARS HAS PLACED AN UNNECESSARY BURDEN ON THE FUNCTIONS OF THE MUNICIPAL VALUER OR APPEAL BOARD.

I/WE \_\_\_\_\_ HEREBY DECLARE THAT THE INFORMATION AND

PARTICULARS SUPPLIED ARE TRUE AND CORRECT

	YEAR	MONTH	DAY
DATE			

\_\_\_\_\_  
SIGNATURE

**SECTION 8: DECISION OF THE VALUATION APPEAL BOARD**

DESCRIPTION OF THE PROPERTY/UNIT NO.	
CATEGORY	
PHYSICAL ADDRESS/DOOR NO./FLAT NO.	
EXTENT	
MARKET VALUE	
NAME OF OWNER:	

**REASONS OF THE VALUATION APPEAL BOARD**

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	YEAR	MONTH	DAY
DATE			

NAME OF THE CHAIRPERSON OF THE VALUATION APPEAL BOARD	
	SIGNATURE

**SECTION 9: NOTIFICATION OF OUTCOME**

VALUATION ROLL ADJUSTED

APPELLANT NOTIFIED

OWNER NOTIFIED

SIGNATURE	DATE