



# MUNISIPALITEIT MUNICIPALITY UMASIPALA

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CLANWILLIAM

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03 October 2016

## MEMORANDUM TO THE EXECUTIVE MAYOR: MR J BARNARD

### SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT: 1th QUARTER: JULY 2016 – SEPTEMBER 2016

#### A. PURPOSE OF REPORT

The Accounting Officer must, within 10 days of the end of each quarter, submit a report on the implementation of the supply chain management policy to the mayor. The purpose of this report to the mayor in terms of Section 6(3) of the Supply Chain Management Policy on the implementation of the Supply Chain Management Policy for the quarter ended September 2016.

#### B. COMPLIANCE PROGRESS

##### Committees

The below mentioned committees are established and are functioning fully according to Council's Supply Chain Management Policy and the Supply Chain Regulations. The committees are as listed below:

- Bid Specification Committee (BSC)
- Bid Evaluation Committee (BEC)
- Bid Adjudication Committee (BAC)

Their were no Bid Adjudication Awards for the quarter under review.

## DEVIATIONS

Deviations were reported on a monthly basis. The deviations for the month of July 2016 was as follow:

| CEDERBERG MUNICIPALITY   |                         |  |                    |                          |                    |              |              |
|--|-------------------------|--|--------------------|--------------------------|--------------------|--------------|--------------|
| DEVIATION REPORT 2016-2017   |                         |  |                    |                          |                    |              |              |
| JULY 2016  |                         |  |                    |                          |                    |              |              |
| (i) in an emergency;   |                         |  |                    |                          |                    |              |              |
| (ii) if such goods or services are produced or available from a single provider only;                                  |                         |  |                    |                          |                    |              |              |
| (iii) for the acquisition of special works of art or historical objects where specifications are difficult to compile; |                         |  |                    |                          |                    |              |              |
| (iv) acquisition of animals for zoos; or   |                         |  |                    |                          |                    |              |              |
| (v) in any other exceptional case where it is impractical or impossible to follow the official procurement processes;  |                         |  |                    |                          |                    |              |              |
| <b>CORPORATE AND STRATEGIC SERVICES</b>  |                         |  |                    |                          |                    |              |              |
| ORDER NO   | SUCCESSFUL TENDERER     | REASON                                     | DEVIATION CATEGORY | DEVIATION APPROVED BY MM | AMOUNT             | OTHER QUOTES | NOTE         |
| 00024989   | PERDEBERG MOTOR GROUP   | 30 000KM SERVICE CAR15554                  | SECTION 34(1)(v)   | YES (G.MATTHYSE)         | R 2 593.40         | NONE         | 511 380 3833 |
| 00024984   | AYANDA MBANGA           | ADVERT NOTICE 87/2016                      | SECTION 34(1)(v)   | YES (G.MATTHYSE)         | R 6 558.19         | NONE         | 511 440 4403 |
|  |                         |  |                    |                          | <b>R 9 151.59</b>  |              |              |
| <b>ENGINEERING PLANNING SERVICES</b>   |                         |  |                    |                          |                    |              |              |
| ORDER NO   | SUCCESSFUL TENDERER     | REASON                                     | DEVIATION CATEGORY | DEVIATION APPROVED BY MM | AMOUNT             | OTHER QUOTES | NOTE         |
| 00025100   | IAN DICKY               | REPAIRS TO MAXJET CLEANEREBAY              | SECTION 34(1)(v)   | YES (J.FRANCE)           | R 10 042.26        | NONE         | 642 380 3827 |
| 00025017   | CT VOLKSWYN ENGINEERING | EMERGENCY JETTING OF SEWERLINE LAMBERTSBAY | SECTION 34(1)(v)   | YES (G.MATTHYSE)         | R 32 649.60        | NONE         | 642 380 3811 |
| 00024995   | HSM AMANZI              | REPAIR 9.5KW PUMP ALGERIA                  | SECTION 34(1)(v)   | YES (G.MATTHYSE)         | R 26 986.08        | NONE         | 642 380 3811 |
| 00024996   | HSM AMANZI              | REPAIR 9.5KW PUMP ALGERIA                  | SECTION 34(1)(v)   | YES (G.MATTHYSE)         | R 4 126.80         | NONE         | 642 380 3811 |
| 00024992   | CMB                     | TOWING CAR12980 FROM EBAY TO CLANWILLIAM   | SECTION 34(1)(v)   | YES (G.MATTHYSE)         | R 2 223.00         | NONE         | 654 380 3833 |
|  |                         |  |                    |                          | <b>R 76 027.74</b> |              |              |
| <b>TOTAL AMOUNT</b>  |                         |  |                    |                          | <b>R 85 179.33</b> |              |              |

Deviations were reported on a monthly basis. The deviations for the month of August 2016 was as follow:

| CEDERBERG MUNICIPALITY   |                                |  |                     |                          |                     |              |              |
|--|--------------------------------|--|---------------------|--------------------------|---------------------|--------------|--------------|
| DEVIATION REPORT 2016-2017   |                                |  |                     |                          |                     |              |              |
| AUGUST 2016  |                                |  |                     |                          |                     |              |              |
| (i) in an emergency;   |                                |  |                     |                          |                     |              |              |
| (ii) if such goods or services are produced or available from a single provider only;                                  |                                |  |                     |                          |                     |              |              |
| (iii) for the acquisition of special works of art or historical objects where specifications are difficult to compile; |                                |  |                     |                          |                     |              |              |
| (iv) acquisition of animals for zoos; or   |                                |  |                     |                          |                     |              |              |
| (v) in any other exceptional case where it is impractical or impossible to follow the official procurement processes;  |                                |  |                     |                          |                     |              |              |
| <b>TREASURY / FINANCE</b>  |                                |  |                     |                          |                     |              |              |
| ORDER NO   | SUCCESSFUL TENDERER            | REASON   | DEVIATION CATEGORY  | DEVIATION APPROVED BY MM | AMOUNT              | OTHER QUOTES | VOTE         |
| 00025218   | IMVUSA TRADING/ ELAM           | CIT SERVICES:JULY 2016   | SECTION 34(1)(a)(v) | YES (J.FRANCE)           | R 26 500.00         | NONE         | 511 440 4509 |
| 00025322   | PAYDAY SOFTWARE                | ATTENDING WORKSHOP+ SEMINAAR:J V/D WESTHUIZEN                  | SECTION 34(1)(a)(v) | YES (J.FRANCE)           | R 4 998.02          | NONE         | 511 440 4485 |
| 00025251   | FUJITSU                        | MAINTENANCE AND SUPPORT:2016/2017                              | SECTION 34(1)(a)(v) | YES (J.FRANCE)           | R 44 435.51         | NONE         | 511 440 4482 |
|  |                                |  |                     |                          | <b>R 75 933.53</b>  |              |              |
| <b>CORPORATE AND STRATEGIC SERVICES</b>  |                                |  |                     |                          |                     |              |              |
| ORDER NO   | SUCCESSFUL TENDERER            | REASON   | DEVIATION CATEGORY  | DEVIATION APPROVED BY MM | AMOUNT              | OTHER QUOTES | VOTE         |
| 00025334   | CLANWILLIAM HOTEL              | THE CHEAPEST QUOTE WAS NOT USED.SIGNED MEMO BY MM IS ATTACHED. | SECTION 34(1)(a)(v) | YES (J.FRANCE)           | R 5 000.00          | 2            | 511 440 4485 |
| 00025332   | CLANWILLIAM HOTEL              | THE CHEAPEST QUOTE WAS NOT USED.SIGNED MEMO BY MM IS ATTACHED. | SECTION 34(1)(a)(v) | YES (J.FRANCE)           | R 4 700.00          | 2            | 111 440 4464 |
|  |                                |  |                     |                          | <b>R 9 700.00</b>   |              |              |
| <b>ENGINEERING PLANNING SERVICES</b>   |                                |  |                     |                          |                     |              |              |
| ORDER NO   | SUCCESSFUL TENDERER            | REASON   | DEVIATION CATEGORY  | DEVIATION APPROVED BY MM | AMOUNT              | OTHER QUOTES | VOTE         |
| 00025146   | JP COOK / VISSER INGENIEURSWES | REPAIRS TO CAR5925   | SECTION 34(1)(a)(v) | YES (J.FRANCE)           | R 23 164.80         | NONE         | 642 380 3833 |
| 00025199   | DE VLEI DIENSTSTASIE           | REPAIRS TO CAR12980  | SECTION 34(1)(a)(v) | YES (J.FRANCE)           | R 57 975.00         | NONE         | 654 380 3833 |
| 00025214   | HSM AMANZI                     | EMERGENCY REPAIRS TO 29KW SEWAGE PUMP.GRAAFWATER               | SECTION 34(1)(a)(v) | YES (J.FRANCE)           | R 38 019.00         | NONE         | 642 380 3811 |
| 00025282   | D&D PUMPS                      | REPAIR SEWAGE PUMPS:ELANDSBAY                                  | SECTION 34(1)(a)(v) | YES (J.FRANCE)           | R 66 391.32         | NONE         | 642 380 3805 |
| 00025276   | SI SAM CIVILS                  | REPAIR LEAKAGE:WADRIF  | SECTION 34(1)(a)(v) | YES (J.FRANCE)           | R 69 374.69         | NONE         | 654 380 3813 |
| 00025254+00025278  | JBS TRUCK / UD TRUCKS          | REPAIRS TO CAR5925   | SECTION 34(1)(a)(v) | YES (J.FRANCE)           | R 5 666.42          | NONE         | 642 380 3833 |
| 00025252+00025258  | JBS TRUCK / UD TRUCKS          | REPAIRS TO CAR4305   | SECTION 34(1)(a)(v) | YES (J.FRANCE)           | R 5 312.38          | NONE         | 642 380 3833 |
|  |                                |  |                     |                          | <b>R 265 903.61</b> |              |              |
| <b>TOTAL AMOUNT</b>  |                                |  |                     |                          | <b>R:351 537.14</b> |              |              |

Deviations were reported on a monthly basis. The deviations for the month of September 2016 was as follow:

| CEDERBERG MUNICIPALITY   |                        |   |                     |   |                     |              |              |
|--|------------------------|---|---------------------|---|---------------------|--------------|--------------|
| DEVIATION REPORT 2016-2017   |                        |   |                     |   |                     |              |              |
| SEPTEMBER 2016   |                        |   |                     |   |                     |              |              |
| (i) in an emergency;   |                        |   |                     |   |                     |              |              |
| (ii) if such goods or services are produced or available from a single provider only;                                  |                        |   |                     |   |                     |              |              |
| (iii) for the acquisition of special works of art or historical objects where specifications are difficult to compile; |                        |   |                     |   |                     |              |              |
| (iv) acquisition of animals for zoos; or   |                        |   |                     |   |                     |              |              |
| (v) in any other exceptional case where it is impractical or impossible to follow the official procurement processes;  |                        |   |                     |   |                     |              |              |
| <b>TREASURY / FINANCE</b>  |                        |   |                     |   |                     |              |              |
| ORDER NO   | SUCCESSFUL TENDERER    | REASON  | DEVIATION CATEGORY  | DEVIATION APPROVED BY MM                    | AMOUNT              | OTHER QUOTES | VOTE         |
| 00025459   | SA POST OFFICE         | POST OF VALUATION LETTERS   | SECTION 36(1)(a)(i) | YES (J.FRANCE)                              | R 3 060.20          | NONE         | 311 440 4555 |
| 00025616   | CAB HOLDINGS           | NEWS LETTER OF ELECTRICAL TARIFFS TO BE INCLUDED IN CONSUMER ACCOUNT PREVIOUS TENDER CONTRACT | SECTION 36(1)(a)(v) | YES (G.MATTHYS)                             | R 35 896.32         | NONE         | 311 440 4581 |
|  |                        |   |                     |   | <b>R 38 956.52</b>  |              |              |
| <b>CORPORATE AND STRATEGIC SERVICES</b>  |                        |   |                     |   |                     |              |              |
| ORDER NO   | SUCCESSFUL TENDERER    | REASON  | DEVIATION CATEGORY  | DEVIATION APPROVED BY MM                    | AMOUNT              | OTHER QUOTES | VOTE         |
| 00025414   | AJABU PROMOTION        | T-SHIRTS FOR WELLNESSDAY 02/09/16   | SECTION 36(1)(a)(v) | YES (J.FRANCE)                              | R 32 854.80         | NONE         | 311 440 4446 |
| 00025551   | ONS KONTREI            | ADVERT NOTICE 115/2016  | SECTION 36(1)(a)(v) | YES (J.FRANCE)                              | R 2 274.30          | NONE         | 511 440 4403 |
| 00025550   | MH COETZEE             | VENUE + CATERING:TASK EVALUATION  | SECTION 36(1)(a)(v) | NOT THE CHEAPEST QUOTES USED MEMO SIGNED BY | R 5 780.00          | NONE         | 311 440 4446 |
| 00025647   | ONS KONTREI            | ADVERT NOTICE 122 2016 CED 05 2016-2017   | SECTION 36(1)(a)(v) | YES (G.MATTHYS)                             | R 2 034.90          | NONE         | 511 440 4403 |
|  |                        |   |                     |   | <b>R 42 944.00</b>  |              |              |
| <b>ENGINEERING PLANNING SERVICES</b>   |                        |   |                     |   |                     |              |              |
| ORDER NO   | SUCCESSFUL TENDERER    | REASON  | DEVIATION CATEGORY  | DEVIATION APPROVED BY MM                    | AMOUNT              | OTHER QUOTES | VOTE         |
| 00025467   | SPECTRUM COMMUNICATION | REPAIR TELEMETRY.CITRUSDAL  | SECTION 36(1)(a)(v) | YES (J.FRANCE)                              | R 8 760.90          | NONE         | 654 380 3813 |
| 00025503   | TRANSTECH              | REPAIRS TO CAR6489  | SECTION 36(1)(a)(v) | YES (J.FRANCE)                              | R 7 464.18          | NONE         | 674 380 3833 |
| 00025583   | MACSTEEL FLUID CONTROL | REPAIR BURMAD VALVE.CITRUSDAL   | SECTION 36(1)(a)(v) | YES (G.MATTHYS)                             | R 10 217.82         | NONE         | 654 380 3813 |
| 00025582   | MACSTEEL FLUID CONTROL | REPAIR BURMAD VALVE.CITRUSDAL   | SECTION 36(1)(a)(v) | YES (G.MATTHYS)                             | R 17 577.66         | NONE         | 654 380 3813 |
| 00025613   | JECTVAC                | CLEANING OF PUMPSTATION GRAAFWATER  | SECTION 36(1)(a)(v) | YES (G.MATTHYS)                             | R 6 726.00          | NONE         | 642 380 3805 |
| 00025604   | D&D PUMPS              | REPAIR 11kW SEWAGE PUMP E/BAY   | SECTION 36(1)(a)(v) | YES (G.MATTHYS)                             | R 22 106.88         | NONE         | 642 380 3813 |
|  |                        |   |                     |   | <b>R 72 853.44</b>  |              |              |
| <b>TOTAL AMOUNT</b>  |                        |   |                     |   | <b>R 154 753.96</b> |              |              |

Reports of all awards above R100 000 have been submitted to Provincial Treasury on a monthly basis in terms of the Circular No 19 of 2008.

**FINANCIAL IMPLICATIONS**

None

**RECOMMENDATION**

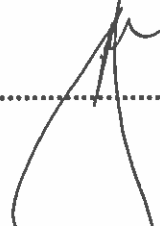
That the report to the Mayor in terms of Section 6(3) of the Supply Chain Management Policy on the implementation of the Supply Chain Management Policy for the quarter ended September 2016 be approved.

**ACCOUNTANT: SUPPLY CHAIN MANAGEMENT  
MS J MAARMAN**

**RECOMMENDED BY: CHIEF FINANCIAL OFFICER**

DATE: 03/10/2016

MR ER ALFRED: .....



**APPROVED BY: MUNICIPAL MANAGER**

DATE: 03.10.2016

MR GF MATTHYSE: .....



**SUBMITTED TO EXECUTIVE MAYOR**

DATE: 03.10.2016

MR J BARNARD: .....

