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Verwysing / Reference 8/1/B

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SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT: 1ST QUARTER: 01 JULY 2022 – 30 SEPTEMBER 2022

DEPARTMENT: FINANCIAL SERVICES

REPORT FROM: FINANCIAL SERVICES

AUTHOR: MANAGER: SUPPLY CHAIN MANAGEMENT

DATE: 03 OCTOBER 2022

1. PURPOSE OF REPORT

The Accounting Officer must, within 10 days of the end of each quarter, submit a report on the implementation of the supply chain management policy to the mayor. The purpose of this report to the mayor in terms of Section 6(3) of the Supply Chain Management Policy on the implementation of the Supply Chain Management Policy for the quarter ended September 2022.

2. BACKGROUND

2.1 Section 6 (3) of the Cederberg Municipality's Supply Chain Management Policy Incorporating Preferential Procurement (SCM Policy) requires that the Accounting Officer submits a quarterly report on the implementation of the Policy to the Executive Mayor and an annual report to the municipal Council.

2.2 This report contains schedules of Tenders, Formal Written Price Quotations awarded, Awards above R100 000 as well as Deviations from the SCM Policy, considered and approved by the Accounting Officer

3. COMPLIANCE PROGRESS

3.1 COMMITTEE SYSTEM FOR COMPETITIVE BIDS (TENDERS)

#	Committee	Composition & Function
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1.	Bid Specification Committee- BSC	BSC will compose of a Senior Manager, manager or senior official of the user department, an official of a division requiring the goods or services [user], and a member of the SCM Unit. To comment on specifications for bids submitted by the user department at the Municipality in an unbiased manner to allow all potential bidders to offer their goods and services and to recommend to the Director that the specifications may be advertised.
2.	Bid Evaluation Committee- BEC	BEC will compose of a Chairperson, responsible official of the department concerned and SCM Official. (i) To submit a report and recommendations regarding the award to the Bid Adjudication Committee for consideration and/or approval.
3.	Bid Adjudication Committee- BAC	At least 4 Heads of Department and a Senior SCM Practitioner, with the CFO as Chairperson. Considers recommendations from the BEC and make awards or recommend to the MM to award if R 10 million and more.

Members of the bid committees are required to declare to undertake the following:

- That all information, documentation and decisions regarding any matter before the committee is confidential and undertakes not to make known anything in this regard;
- To treat all service providers and potential service providers equitably and will not purposefully favour or prejudice anybody; and
- To make known details of any private or business interest he or she or any close family member, partner or associate may have in any proposed procurement or disposal of, or in any award or contract that they will immediately withdraw from participating in any matter whatsoever.
- The members of the Bid Committees have duly undertaken to uphold the confidentiality, to be fair in all dealings and to declare their personal interests, if any. None of the members had conflicts of interest to declare.

TENDERS ADVERTISED: COMPETITIVE BIDDING FOR ALL CONTRACTS VALUED MORE THAN R200 000

Advertised Date	Contract Reference Number	Contract Description	Progress
2022/06/30	CED 01/2022-2023	Appoint of panel of legal experts for the provision of quality and specialist legal services	Not yet awarded
2022/06/30	CED 02/2022-2023	Provision of transit of monies for a contract period ending 30 June 2025	No bids received
2022/07/07	CED 03/2022-2023	Analysing and reporting of water and wastewater treatment samples within the cederberg municipality area	Not yet awarded
2022/07/07	CED 04/2022-2023	Supply and delivery of chemicals to	Not yet awarded

		water and wastewater treatment plants within the cederberg municipality area	
2022/07/07	CED 05/2022-2023	The provision of law enforcement equipment, back office systems, vehicle, call centre and other related services	Only 1 bid received
2022/07/07	CED 07/2022-2023	Supply and delivery of electrical cables	Not yet awarded
2022/07/07	CED 08/2022-2023	Supply and delivery of prepaid electrical meters	Not yet awarded
2022/07/07	CED 09/2022-2023	Supply and delivery of safety protective clothing	Not yet awarded
2022/07/07	CED 10/2022-2023	Supply and delivery of cleaning materials	Not yet awarded
2022/07/07	CED 11/2022-2023	Supply and delivery of tissue paper products	Not yet awarded
2022/09/08	CED 12/2022-2023	The provision of law enforcement equipment, back office systems, vehicle, call centre and other related services	Closed: 10/10/2022
2022/09/08	CED 13/2022-2023	Supply and delivery of three standby generators	Not yet awarded
2022/09/08	CED 14/2022-2023	Provision of transit of monies for cederberg municipal area	Closed: 10/10/2022
2022/09/15	CED 15/2022-2023	Service delivery & budget implementation plan (sdbip) performance , integrated development plan (idp) , annual performance report (apr) and annual report (ar)	Closed: 17/10/2022

FORMAL WRITTEN PRICE QUOTATIONS : ALL CONTRACTS VALUED MORE THAN R30 000 BELOW R200 000

Advertised Date	Contract Reference Number	Contract Description	Progress	Awarded Amount
2022/06/30	Q01/2022-2023	Supply and servicing of sanitary units within the Cederberg Municipal Area	Awarded to: Bivest Steiner	R66 536.98
2022/07/22	Q02/2022-2023	Supply and delivery of all weather cold mix in the Cederberg Municipal Area	Awarded to: AWV Project Management	Rates Based
2022/08/30	Q03/2022-2023	Provision of training services for: management of individual and team performances	Awarded to: Summat Training Institute	R40 250.00

2022/08/30	Q03/2022-2023	Provision of training services for: Computer,	Awarded to: Greenchild Projects Silver Solutions	R37 076.00
2022/08/30	Q03/2022-2023	Provision of training services for: Peace officer and traffic warden	Awarded to: Training B2B CC	R65 205.00
2022/08/30	Q03/2022-2023	Provision of training services for: Switchboard operators	Awarded to: Training B2B CC	R41 400.00
2022/09/06	Q05/2022/2023	Sevicing of fire extinguisers	Quotation has been cancelled	

3.2 AWARDS ABOVE R100 000

Municipality/City/Township		Month: August 2022		Total value of contracts		Final Value Paid		R 48.88 State Level of Contribution	Method of procurement	Preference point system	Sub-contracting	Is the Bid cancelled in terms of section 91(2) of the Bidding Competition Act?	Is the Bidding competition?
Contract reference	Service provider/ Supplier	Contract Description	Total value of contract	Lowest Acceptable Bid Misus	Premium Value Paid	Premium % Paid	Level	Quotation/ Competitive Bidding/ Deviation	80/20 or 90/10	< than 25% (Insert value)	> than 25% (Insert value)	Yes/ No	Yes/ No
Q03/2022-2023	HWV PROJECT MANAGEMENT	SUPPLY AND DELIVERY OF ALL WEATHER COLD HAX IN THE CEDERBERG AREA	R 199 410.00	R 199 410.00	R 0.00	0.00%	1	Quotation	80/20 rule	N/A	N/A	no	yes
F0000023	NEJ TRANSPORT (PTY) LTD	HIRING OF GENERATORS	R 294 502.00	R 294 502.00	R 0.00	0.00%	4	Deviation	80/20 rule	N/A	N/A	no	yes
Total			R 493 912.00	R 493 912.00	R 0.00	0.00%					R 0.00	R 0.00	

3.3 DEVIATIONS FROM THE SCM POLICY

Closing Date	Order No	Description	Awarded To	Deviation Category	Amount
2022/08/04	F0000023	During heavy loadshedding (june 2022 & july 2022) the community of citrusdal and clanwilliam experienced a water shortage which had triggers a health risk due to sanitation services wich was under severe pressure.generators will be hired for a period of 2 months untill the situation is stable.	NEJ Transport	Emergency 36 (1)(b)(i)	R294 502.00
2022/08/11	F0000038	Citrusdal and clanwilliam traffic testing stations needs to be calibrated annually.the testing stations must have a calibration sertificate in order to operate according the saba standards.Workshop electronic are the sole supplier for the testing stations equipment.	Workshop Electronics	Sole Supplier 36 (1)(b)(ii)	R35 201.50

2022/08/15	F0000121	Purchase of 3,5kw sewerage pump for likestreet sewerage pump station in Citrusdal the pump is so badly damages that it will take 14 weeks to get the parts from germany before the pump can be fixed. It is no longer worth the effort to fix them.the sewer overflows and the sewerage truck cannot keep up to empty the pump station.	M Bond Engineering	Emergency 36 (1)(b)(i)	R46 430.00
2022/09/13	F0000255	HT Cable burnt in Riverview. We don't have skilled people in the Cederberg Municipality to repair the cable .The situation that occurs in Riverview,Citrusdal is unexpected and immediate action is required to resolve the health risk situation.	Power Transformers	Emergency 36 (1)(b)(i)	R19 740.36
2022/09/13	F0000257	HT Cable burnt in Elands Bay. The community of Elands Bay South did not have electricity for nearly a whole day.Cederberg Area do not have skilled companies to repair the cable .The situation that occurs in Riverview,Citrusdal is unexpected and immediate action is required to resolve the health risk situation.	Power Transformers	Emergency 36 (1)(b)(i)	R13 461.11
2022/09/14	F0000263	An medium voltage cable supplying the transformer at Prinsloo Street , Citrusdal , caused the cable termination to burn , possible due to ageing.This needed to be repaired immediatly to insure that Muller,Kerk,Hoopstraat,Park and Danckaert street were without electricity.	Anchor Powerlines	Emergency 36 (1)(b)(i)	R13 177.10

The applications for deviations are monitored continuously in an attempt to reduce the incidents and specifications for competitive bidding processes are requested immediately upon identification of recurring deviations.

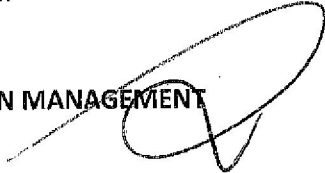
5. FINANCIAL IMPLICATIONS

None

6. RECOMMENDATION

That the report to the Mayor in terms of Section 6(3) of the Supply Chain Management Policy on the implementation of the Supply Chain Management Policy for the quarter ended September 2022 be approved.

MANAGER: SUPPLY CHAIN MANAGEMENT
MS J MAARMAN



APPROVED BY: ACTING MUNICIPAL MANAGER

DATE: 10/10/2022

MR C SHELDON: 

SUBMITTED TO EXECUTIVE MAYOR

DATE: 11/0/2022

W FARMER: 